

# Preparatory Program for International Participants



**Spring Semester**

**31 January 2022 to 17 July 2022**

## **Application deadline: 20 November 2021**

The complex Preparatory Program of Corvinus University of Budapest (PPCUB) prepares participants, future students of Corvinus University for admission and high performance expected in academic programs offered by the University. PPCUB covers intensive **English language training** and **optional Hungarian language, as well as specialized professional preparation according to the BA or MA study choice**, as well as other **supplementary services, like tutoring, mentoring and counseling**. We ensure a culturally and socially beneficial study period in Hungary.

**The education is basically in person, the presence in Hungary is obligatory, however, if the Covid19 pandemic situation requires, distance online education is also provided on temporary basis.**

Please consider that Corvinus University is a higher education institution with high international prestige and accordingly high admission scores for its most popular study programs in Economics, Business and International Relations. Therefore, only very good secondary school results can make the application for BA study programs realistic. For BA programs in English, besides the good high school results, an Intermediate (European B2) level English language examination certificate is the precondition of the admission.

The program is tailored to the specific needs of the participants in the group and prepares them for the admission requirements. The completion of the Preparatory Program highly contributes to the knowledge and skills of the participant that satisfy the admission requirements, but does not replace the official application procedure, and the admission is competitive. Participants can take the intermediate (B2) level state accredited language examination at Corvinus University, or they can choose to take the IELTS exam. The minimum language requirement is Corvinus B2 level or IELTS General 5.5, but please note that for most BA programs IELTS 6.0 is required, while for MA or MSC majors the required level can be different and higher.

Applicants for BA studies in Business and Economics write a Math entry test, and all students participate in interviews.

As you see in the Table below, besides the intensive English Language preparation we offer specialised professional preparation our students study Economic English and Basics of Social Sciences to prepare them for the admission requirements.

## TRAINING PROGRAM

|  | <b>English language</b>  | <b>Hungarian language</b>     | <b>Specialized professional preparation</b>   |
|--|--|-------------------------------|---|
| <b>Spring semester Classes</b>                           | 10 x 90 min/ WEEK / from Monday to Friday  | 2 x 90 min/WEEK optional      | 4x 90 min/WEEK Mathematics, 2 x 90 min Economic English OR 2 x 90 min Basics of Social Sciences; special preparation for International Economy and Business MA ((20 classes/semester) |
| <b>Final Exam</b>  | written and oral tests <b>Complex B2 /IELTS Language exams according to personal choice;</b> marks in each subject are registered  | practice marks are registered | Math test (if needed for the chosen study program); practice marks are registered   |
| <b>Complex cultural training and development program</b> | group training sessions two times/semester to help the adjustment of students to the new environment and requirements;<br><br>an intensive program with classes and field trips in the city in English and Hungarian |                               |   |

The language training is organized by the Center for Foreign Language Education and Research of the University, which is highly experienced in teaching foreign languages for General and Specific Purposes, as well as teaching Hungarian. The language courses are taught by highly qualified teachers, and held in the well-equipped (computer, Internet, interactive board, projector, air-conditioning) modern premises of the University.

**The education is in person, however, if the Covid19 pandemic situation requires, hybrid tuition (online and offline classes) or real-time, interactive distance education is provided. Even if the borders of the country are closed due to the pandemic, student visa holders can enter, but a two-week quarantine, or two negative Hungarian tests are required before starting the program. Precise information is provided to applicants on continuous basis, so that the suitable arrival time can be met.**

**1. SERVICES – PROVIDED FOR THE WHOLE DURATION OF THE PROGRAM AND INCLUDED IN THE TUITION\_FEE**

|  |  |
|--|--|
| <b>Program management</b>  | Responsible for the complex quality management of PPCUB; headed by the director of the Center for Foreign Language Education and Research.   |
| <b>Professional supervision</b>  | Provided by members of the Program Management Team in terms of Hungarian and English language training and specialized professional preparation.   |
| <b>Tutoring and administrative support for the BA and MA applications</b>                | Provided by the teachers and academic staff involved in the Program.   |
| <b>Mentoring</b>   | Provided by staff members at the university and in the student hostel to assist the participants in daily problem solving.   |
| <b>Learning materials</b>  | Course books and supplementary photocopied materials.  |
| <b>Access to the University Library; Internet and international information networks</b> | Access to Hungarian and foreign books, periodicals, newspapers, databases, and upto-date information at the University Library. Access to university events e.g. regular lectures held by foreign guest lecturers, professional and free-time events and activities organized by and for the students. |
| <b>Student ID</b>  | It is a certificate that entitles to receive discounts, e.g. travel, cultural and sports events, theatres, cinemas, museums, etc.  |
| <b>Counseling</b>  | Information and orientation events e.g. open days, lectures and personal counseling to help participants make decision regarding their application for study programs after PPCUB. Psychological counseling is available upon individual request.  |

**2. ADDITIONAL COSTS – SERVICES PROVIDED FOR THE WHOLE DURATION OF THE PROGRAM BUT NOT INCLUDED IN THE TUITION FEE**

|  |   |
|--|---|
| <b>Accommodation (paid to the university)</b>    | Participants are offered accommodation in a good quality student dormitory of the University in safe, friendly environment with good public transport to the university; rooms are shared by 3 people, provided services (bed linen, fridge, TV, Internet connection, laundry, cooking facilities). Please note, that this service might be restricted or cancelled due to COVID19 regulations. |
| <b>Health insurance (purchased individually)</b> | Comprehensive medical insurance in Hungary, needed for the visa application and residence permit. The student can choose an international insurance policy in the home country to have the necessary insurance covering the whole study period, or there is access to a Hungarian one after the arrival.  |

|  |   |
|--|---|
| <b>Travel pass (purchased individually)</b>              | It can be used for mass transportation in Budapest (tram, bus, metro and suburban train in the city)  |
| <b>English Language examination</b>                      | The fee of English language examination (or examinations in case of repeated exams) is payable by the student individually. Corvinus language exam application is assisted, IELTS is the responsibility of the student but assistance is given. |
| <b>Cost of legalization and translation of documents</b> | The notarized translation and the Apostilled certificates to be submitted have to be arranged by the student at his/her own expense.  |
| <b>University study program application fee</b>          | If there is an application fee for any BA or MA study program, it is paid by the students.  |

### 3. PRICES FOR 6 MONTHS IN 2022.

|   |  |  |
|---|--|--|
| <b>Tuition fee</b>                        | <b>This fee includes 3000 EUR for tuition fee; 370 EUR for Skype/or personal interview and application assessment (payable in one amount after the successful interview)</b> | <b>3370 EUR</b>  |
| <b>Dormitory accommodation (optional)</b> | <b>Address:<br/>1106 Budapest, Tarkarét u. 6</b>   | <b>600 EUR / 6 months</b><br>Please note, that this service might be restricted or cancelled due to COVID19 regulations. |

### Refund policy:

**In case of visa rejection**, the paid fees (tuition and dormitory) are refunded **except a non-refundable 370 EUR for program administration and 50 EUR if you have reserved a dormitory place.**

**In other cases**, total or partial refund can be requested only if despite a successful visa application the participant **cannot start** the program due to **medical issues**, and he/she can prove it by relevant medical certificates.

No refund is granted for late start or leaving the program due to any other reasons.

**You are kindly asked to consider your request for dormitory placement very carefully, as there is a high need for places among Corvinus students, and refund is not provided if you use the dormitory to make your visa application easier and you move out later.**

Please note, that this service might be restricted or cancelled due to COVID19 regulations.

## **Documents required for the application:**

- **Application form downloadable from the website/sent to you in e-mail**
- **Transcript of high school results in the last two semesters  
(English original or authorized translation into English)**
- **photo**
- **motivation letter (optional)**

**High school graduation certificate is not a must for the preparatory admission, but it has to be submitted for the BA application.**

**VERY IMPORTANT, please read it carefully:**

for the application for any BA or MA study program in Hungary the **Apostilled or verified copy of your high school graduation certificate or BA degree is required.** If your country is the member of the Apostille Convention, you should contact the education authority, usually the **Ministry of Education to do this administration (put a stamp) on your original degree (not the translation).** In countries outside the Apostille Convention, like China, two stamps are needed for the verification: one from you national education authority and another one from the **Hungarian Embassy that you can get at the visa application.**

**We do not require a verified copy for the preparatory application, but you are asked to get it and bring it with you when you arrive in Hungary to start the program as it is essential for the university application, and it is much more complicated if you have to take care of it later while you are in Hungary.**

**WE ACCEPT the application of Chinese students if they get the high school graduation documents later, but they need to submit them in July the latest for the admission process.**

## Steps of the Application Procedure:

1. **Please scan the above documents and send them in e-mail attachments to:**  
Ms. Viktória Rónyai- [viktorja.ronyai@uni-corvinus.hu](mailto:viktorja.ronyai@uni-corvinus.hu)
2. **If your documents are suitable for application, you need to book an online interview appointment within no longer than a week. If you don't achieve 60 points minimum from your transcript, language exam and interview, we do not charge anything for the interview.**
3. **After the interview we will inform you about the admission result and we are sending you the Pre-Acceptance letter including all the payment details;**  
**The admission is decided based on the high school results and your language level you prove by an IELTS certificate and the interview performance. IELTS is not necessary but good to have it. Beginners are not accepted. Please note that you must be able to communicate at the visa interview (understand and answer the questions), otherwise your visa application will be rejected.**
4. **After getting the Pre-acceptance letter, send the scanned bank statement proving the transfer of the fee within 10 days to the above email address. (Please note that you must cover the bank charges of the transfer.)**
5. **As soon as we receive the payment credited to the bank account of Corvinus University, we are sending you the final Admission letter in an email attachment that you can submit for your visa application. OUR ADMISSION LETTER ALSO INCLUDES THE HOUSING PROOF FOR THE VISA APPLICATION, NO OTHER PROOF IS NEEDED, BUT ONLY IF YOU HAVE PAID FOR THE DORMITORY. (Please note, that this service might be restricted or cancelled due to COVID19 regulations.) If you choose to stay in a rented place or with relatives, you must take care of the housing proof on your own. Hard copy of the Admission letter is not required by the Consulates, they accept the scanned and printed one.**
6. **The visa application is your responsibility. If you are an individual applicant, and you need visa interview preparation, our agents can help you for a fee.**
7. **Please start the visa procedure as early as you can as it can take 6 weeks to get the decision.**
8. **Inform us about your visa decision as soon as you get it.**
9. **We are sending you all the necessary information about the start of the program in time to be able to prepare for the trip.**

## **The assessment of applications is based on the following criteria:**

maximum point: 100 (=Part1+Part2+Part3)

minimum for entry: 60

Part1:

Transcript

High school results in Math and English

(Points are based on the average results of the last two semesters.)

60-70% - 15 points/subject

70-80% - 20 points/subjects

80-100% - 25 points/subjects

maximum from Part1: 50 points

Part2:

Language exam

5.0 IELTS or equivalent – 10 points

5.5 IELTS or equivalent – 15 points

above 5.5 IELTS – 20 points

maximum from Part2: 20 points

Part3:

Interview (appox. 15 minutes)

Interview topic- 15points

15 points can be achieved based on the conversation with the interviewer about some topic-related questions chosen at random

Topics:

- Educational background and plan
- Knowledge on Corvinus University
- Knowledge on Hungary
- Personal questions regarding motivation, etc.

Vocabulary used during interview – 10 points

Grammar and pronunciation – 5 points

maximum from Part3: 30 points



**CONTACTS:**

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