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Call for applications to support participation in short-term study mobility in the 1st and 2nd semesters of the 2026/2027 academic year

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Corvinus University of Budapest (the University), in accordance with Student Requirements Part 4: Regulation on Student Fees and Benefits (hereinafter referred to as the "RSFB") and Part 9: Regulation on Study Abroad (hereinafter referred to as the "RSA"), launches call for applications to support participation in short-term study mobility in the 1st and 2nd semesters of the 2026/2027 academic year, as set out below.

1. Purpose of the Call

The purpose of this call for applications is to encourage and support students' participation in short-term study mobility abroad, , whereby students can pursue their studies abroad, broaden their international experience and deepen their foreign language skills owing to the contribution to the cost of their stay.

This call applies both to the participation in a short-term study mobility and to the related financial support (scholarship), regardless of whether the financial support provided by the University is through the Pannónia Scholarship Programme, University Foundation, or other internal revenue.

2. Legal and regulatory background

The general rules for participation in mobility programmes within the University are set out in the RSFB and the RPSA and the Regulations on Studies and Examinations. In addition, the following applies:

- in the case of the Pannónia Scholarship Programme, the Pannónia Scholarship Programme International Mobility Programme Implementation Guide and the Grant Agreement between Corvinus University of Budapest and Tempus Public Foundation;
- Stipendium Hungaricum and Diaspora Scholarship holder students are also subject to the Stipendium Hungaricum and the Diaspora Scholarship Programme Implementation Guides and Rules of Operation;
- for programmes based on an inter-institutional cooperation agreement (bilateral or multilateral agreement) other than the Pannónia Scholarship Programme, the cooperation agreement concluded by the universities.

The period of study abroad must form an integral part of the student's degree programme in any academic cycle leading to a qualification. The University must be able to fully recognise the studies completed abroad as compatible with the curriculum structure, in proportion to the duration of the mobility.

The process of credit acquisition and recognition is set out in the mobility agreement (Learning Agreement) of the student participating in the mobility programme. Section 57 of the Regulations on Studies and Examinations sets out the procedure for the recognition of credits earned abroad.

3. Type of application and eligible activities

Short-term study mobility refers to student mobility for study purposes, undertaken primarily to earn credits, to a specific host country, which is aligned with the student's studies; thus, participation provides useful and relevant knowledge, and the activities undertaken can be recognised as part of the student's studies.

The duration of short-term study mobility can be a minimum of 2 days and a maximum of 30 days, which can take place during the 1st and 2nd semesters of the 2026/2027 academic year (to be completed by 31 August 2027 at the latest).

The type of mobility can be ***mobility for credit acceptance or without credit acceptance,*** such as participation in a block course, summer school, study visit, professional event or study competition, as well as active participation in a conference.

Participation in a conference is only possible if it involves an active contribution to the professional content of the conference (e.g. the student on mobility delivers a presentation or leads a workshop within the framework of the conference), is related to the student's studies, such that active participation provides knowledge that is useful and relevant to the student's academic progress, and the activity undertaken can be recognised as part of their studies. Attending conferences solely as a participant is not eligible for support.

Participation in block courses, summer university programmes and study visits is possible at the University's partner universities. A list of partner universities is available on the website. Participation in summer university programmes and block courses does not count towards the long-term study mobility quota.

Participation in academic competitions, conferences or professional events is not limited to the University's partner universities. Applications may be submitted for programmes organised by partner universities as well as for external conferences.

4. Eligibility to apply

Full-time students enrolled at the undergraduate and undivided postgraduate programme after completing 1 semester, and enrolled full time master students from the first semester of their studies can apply, provided that they

- hold active student status at Corvinus University of Budapest both at the time of submitting the application and throughout the mobility period;
- hold Hungarian citizenship, a registration certificate or a valid permanent or temporary residence permit;
- students who are not Hungarian nationals and receive a Stipendium Hungaricum or Diaspora Scholarship may also apply, but in their cases the country of nationality providing eligibility for the scholarship may not be the destination of their study abroad (country of origin). These applicants are also subject to the rules of the Stipendium Hungaricum and Diaspora Scholarship Programmes.

5. Academic conditions of application

In case of short-term study mobility, a minimum level B2 complex-type exam is required in the working language of the mobility applied for. If the working language of the mobility applied for is English and the student is studying in an English-language course, it is not necessary to present an English language examination of level B2 complex type.

6. Application documents to be submitted

In the case of study mobility with credit acceptance:

- **Letter of acceptance** from the foreign host institution**,** including a description of the planned activity abroad, the start and end dates, listing the course(s) the student is going to study, and the corresponding credit value;
- If proof of language proficiency is required, **language exam certificate**.

In the case of study mobility without credit acceptance:

- **Letter of acceptance** from the foreign host institution, including a description of the planned activity abroad, the start and end dates of the mobility;
- If proof of language proficiency is required, **language exam certificate**;
- **Certificate of professional approval from the programme leader or professor** (a mandatory form is available on the website);
- **Certificate of the accepted abstract, presentation or workshop** conducted in the case of active participation in a conference.

7. Deadline, place, method and frequency of application submission

Applications **may be** submitted **on a rolling basis from 3 September 2026 to 30 June 2027, until the available funding and places are exhausted;** however, the latest date for submission is 4 weeks prior to the planned start of the mobility period.

Applications should be submitted in the Neptun Unified Education Administration System' (hereinafter referred to as "Neptun") by filling in the application form "E405 – Call for applicaton to support participation in short-term study mobility in the 1st and 2nd semesters of the 2026/2027 academic year" available under Administration / Applications / Requests with text field, uploading the necessary application documents in Pdf format and submitting the request.

Applications cannot be submitted for mobility that has already commenced or been completed. Exceptiona are applications submitted to support participation in international case study competitions taking place in September or October 2026, in which case it is possible to apply for mobility that has already commenced or been completed. (The requirement to submit applications four weeks in advance does not apply here.)

Students who have previously received funding under the Pannónia Scholarship Programme may also submit an application, provided that, in accordance with the rules of the Pannónia Scholarship Programme, each student may receive a Pannónia Scholarship for a total of 360 days per level of study, with all types of mobility counting towards this total.

Under this call for applications, applications may be submitted and funding awarded for short-term study mobility on multiple occasions within a single semester.

Exception: Students receiving the Stipendium Hungaricum or Diaspora Scholarship may spend a maximum of 30 days in total on mobility abroad once per semester. These applicants are also subject to the rules of the Stipendium Hungaricum and Diaspora Scholarship programmes.

The duration of the scholarship applied for and awarded cannot be extended.

The above deadline for submission (4 weeks prior the planned mobility) is of peremptory nature, with the exception of applications for support to participate in an international case study competition in September or October 2026. Late or incomplete applications will not be taken into consideration during the evaluation and **will be rejected without any assessment.** There is no room for correcting deficiencies or for submitting an application for justification.

8. Evaluation of the submitted applications and evaluation criteria

The evaluation of applications is coordinated by the Study Administration Services. The decision on the award of the scholarship is made by the Director of the International Mobility. The student will receive official notification of the result in the Neptun within 1 week after the decision is made at the latest.

Submitted applications will be assessed in accordance with the rules set out below:

Applications will be assessed in the order in which they are received, and students who submit applications meeting the criteria set out in this call for applications may receive funding subject to the availability of the institution's funding allocation.
When making a decision, the Director of International Mobility will take into account compliance with formal and eligibility requirements, the approval of the programme leader or professor, the order of receipt, and the availability of the institutional funding allocation.
University student teams that have qualified for an international case study competition will be given priority during the assessment process.
An application is valid provided that the documents specified in point 6, which comply with the content and format requirements, are submitted via the Neptun system within the period set out in point 7.

Applications will be processed and assessed in the order in which they are submitted, until the budget and the available scholarship places have been exhausted.

Applications will be rejected without merrit assessment from students who:

- are not eligible to apply under the criteria set out in point 4;
- have not attached the mandatory documents specified as a condition of application (see point 6), or have attached them incompletely, or in a manner that does not comply with the content or format requirements of the call for applications. It is the student's responsibility to ensure that the uploaded document is not damaged, can be opened, and is uploaded in PDF format;
- submit the application less than 4 weeks before the start of the planned mobility period (except for international case study competitions taking place in September or October 2026);
- submit an application within the Pannónia Scholarship Programme with duration less than a minimum of 2 days (excluding travel days) or more than 30 days (excluding travel days).

Applicants who provide false or untrue information or make false or untrue declarations during the application procedure will be disqualified.

9. Financial conditions of the application

The amount of the scholarship depends on the country of destination and the duration of the scholarship. For short-term study mobility, the following scholarship amounts may be provided:

Host country	Daily stipend		
	from day 1 until day 10	from day 11 until day 20	from day 21 until day 30
Country Group I: Andorra, Australia, Austria, Belgium, the Cook Islands, Denmark, South Korea, the United States, the United Kingdom, the Faroe Islands, Fiji, Finland, France, the Netherlands, Hong Kong, Ireland, Iceland, Israel, Japan, Canada, East Timor, Kiribati, Liechtenstein, Luxembourg, Macau, the Marshall Islands, Micronesia, Monaco, Nauru, Germany, Niue, Norway, Palau, Papua New Guinea, the Solomon Islands, San Marino, Switzerland, Sweden, Samoa, Singapore, Taiwan, Tonga, Tuvalu, New Zealand, Vanuatu	30 000 HUF/day	20 000 HUF/day	10 000 HUF/day
Country Group II: Afghanistan, Bangladesh, Belarus, Bhutan, Bosnia and Herzegovina, Bulgaria, Cyprus, the Czech Republic, North Macedonia, Estonia, Georgia, Greece, Croatia, Iraq, Yemen, Cambodia, China, Kyrgyzstan, Kosovo, Laos, Poland, Latvia, Lithuania, Maldives, Malta, Myanmar, Moldova, Montenegro, Nepal, Italy, Russia, Armenia, Pakistan, Portugal, Romania, Spain, Sri Lanka, Serbia, Syria, Slovakia, Slovenia, Tajikistan, Turkmenistan, Ukraine, Uzbekistan	27 500 HUF/day	17 500 HUF/day	7 500 HUF/day

Country Group III: Albania, Algeria, Angola, Antigua and Barbuda, Argentina, Azerbaijan, the Bahamas, Bahrain, Barbados, Belize, Benin, Bolivia, Botswana, Brazil, Brunei, Burkina Faso, Burundi, Chile, Comoros, Costa Rica, Chad, South Africa, South Sudan, Dominica, Dominican Republic, Djibouti, Ecuador, Equatorial Guinea, United Arab Emirates, Egypt, El Salvador, Ivory Coast, Eritrea, Ethiopia, Philippines, Gabon, The Gambia, Ghana, Grenada, Guatemala, Guinea, Guinea-Bissau, Guyana, Haiti, Honduras, India, Indonesia, Iran, Jamaica, Jordan, Cameroon, Qatar, Kazakhstan, Kenya, Colombia, Congo, Democratic Republic of the Congo, Central African Republic, Cuba, Kuwait, Lesotho, Lebanon, Liberia, Libya, Madagascar, Malaysia, Malawi, Mali, Morocco, Mauritania, Mauritius, Mexico, Mongolia, Mozambique, Namibia, Nicaragua, Niger, Nigeria, Nigeria, Oman, Palestine, Panama, Paraguay, Peru, Rwanda, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, São Tomé and Príncipe, Seychelles, Sierra Leone, Suriname, Saudi Arabia, Senegal, Somalia, Sudan, Swaziland, Tanzania, Thailand, Togo, Turkey, Trinidad and Tobago, Tunisia, Uganda, Uruguay, Venezuela, Vietnam, Zambia, Zimbabwe, Cape Verde	25 000 HUF/day	15 000 HUF/day	5 000 HUF/day

Students participating in short-term study mobility may receive a living allowance for up to 2 travel days beyond the duration of the mobility, based on an explicit institutional decision. For travel days, a living allowance may be granted for up to 1 day before the start of the activity and up to 1 day after the end date of the activity. If it is applied, the supporting documents are supplemented by travel documents confirming the date of travel and are to be presented in the course of the settlement. (Otherwise, the amount of living allowance received for travel days will be repaid.)

If the duration of the professional mobility period reaches 30 days, no additional subsistence allowance for travel days can be provided (the duration of the grant may not exceed 30 days).

PLEASE NOTE! Applicants must be aware that the Pannónia Scholarship Programme and other available scholarships cover only a portion of the actual costs incurred; the student must cover the difference themselves.

10. Certificate of completion, repayment

The student is required to submit the following documents to the University retrospectively, within 15 days of the mobility taking place, to certify participation in the short-term study mobility activity and the fulfilment of the mobility's objectives:

- **Transcript of Records** - in case of a study mobility with credit acceptance

or

- **Proof of participation:** in the case of a study mobility not directly leading to the acquisition of credit, a supporting document issued by the host institution/organisation (e.g. a document confirming active participation in a conference, a diploma in case of a case study competition placement, or a certificate of participation in the absence of such a document)

- **Letter of confirmation/attendance** (template available on the website)
- **Student report** (template available on the website)
- **A travel document confirming the date of travel or in case of traveling by can the Criminal law declaration** (a boarding pass, a train ticket, or a receipt for the purchase of a bus ticket in the student's own name) when claiming a living allowance

If the student fails to comply, or fails to comply adequately, with the requirements set out in this section, or fails to submit the above supporting documents within 30 days of the expiry of the 15-day deadline despite being requested to do so, they shall be obliged to repay the full amount of the grant to the University.

In the event of failure to provide proof of the dates of travel for short-term study mobility, or if such proof is inadequate, the student shall be obliged to repay the living allowance received for the days of travel.

11. Legal remedy

Applicants have the right to appeal against the decision of the Director of International Mobility within 15 days from the date of notification or, failing that, from the date of learning about the decision, in accordance with Sections 57-58 of Act CCIV of 2011 on National Higher Education. Legal remedy requests must be submitted through Neptun, addressed to the Student Appeals Committee.
The Student Appeals Committee will make a decision on the request for legal remedy in a procedure conducted according to the Procedure for the Assessment of First Instance Applications and Legal Remedy Requests in Relation to Student Status (hereinafter: SSP).
The time limit for administration is thirty (30) days, which does not include the periods specified in subsection 15 (3) of the SSP, especially the period in which administration at university level is suspended (i.e. the period of university shutdown).

12. Further information

This call for application is published on the University's website.

More information on the call for application may be requested on the student administration platform 'Do It Online'.

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