INFORMATION about the EXAM PERIOD in academic year 2026/2027 Autumn semester

Exam registration

for students NOT taking Final exam

- bachelor and single-cycle programmes
  23 November 2026 (Monday, from 10:00) – 22 January 2027 (Friday, till 11:59)
- master and postgraduate specialist training programmes; part-time, preparatory programmes; international programmes (CEMS, CEEPUS, Erasmus)
  23 November 2026 (Monday, from 14:00) – 22 January 2027 (Friday, till 11:59)
- guest students (FM, SA)
  23 November 2026 (Monday, from 09:00) – 22 January 2027 (Friday, till 11:59)

for students taking Final exam

- bachelor and single-cycle programmes
  23 November 2026 (Monday, from 10:00) – 8 January 2027 (Friday, till 11:59)
- master and postgraduate specialist training programmes
  23 November 2026 (Monday, from 14:00) – 8 January 2027 (Friday, till 11:59)

Exam period

for students NOT taking Final exam

- 14-19 December 2026 and 4-23 January 2027

for students taking Final exam

- 14-19 December 2026 and 4-9 January 2027

Final exam period

- 30 November – 4 December 2026
- 18-29 January 2027

Offering a grade

In the case of subjects ending with an exam, the lecturer may offer an examination grade based on the student's performance during the study period. The student may accept the offered examination grade in the Neptun system not later than on the last day of the second week of the examination period in the case of general semesters. The grade concerned may not be accepted and its acceptance may not be withdrawn thereafter.

The offered examination grade may not be improved during the semester in which it was offered; however, the student concerned may re-take the same subject and thus improve the offered grade. If the student fails to declare whether he/she accepts the offered grade, or if he/she does not accept it, the given subject is not completed with the offered grade and may only be completed by way of an examination. If the student does not record the refusal in the case of a mark offered for coursework (5), the academic administration unit is entitled to record the acceptance, only in the case of a mark offered for coursework (5).

Registration for examinations

You must register for the exams via Neptun by the specified deadline – if you fail to do so, you are not allowed to take the exams. A student may register for an examination if he/she has fully met and completed all of the pre-study requirements and the subject's requirements for the study period concerned, and he/she is not in arrears of payment with respect to the programme cost, the foreign language contribution or other fees.

Change examination date

You may modify your examination registration up to 24 hours prior to the start of the examination; if this deadline falls on a non-working day, the deadline for modification shall be 72 hours prior to the start of the examination.

If you have any problems applying for the exam, please contact the administrative staff of the department or the institute during office hours.

Proof of absence from the examination

If the student fails to show up at the examination due to childbirth, accident, illness or any other unexpected cause, without any fault on the part of the student, he/she may submit a request (C101-Absence from examination) in the Neptun system. The relevant request

must be submitted within 5 working days of the date of the examination via Neptun. No appeal shall lie against the rejection of the request for certification.

If the student fails to attend the examination and does not justify the absence, he/she will be liable to pay a special fee after the end of the semester (HUF 16,100).

Recording the examination results

Examination results are recorded in Neptun no later than on the 3rd working day after the examination for written examinations and by the 5th working day for essay-type examinations. In case of oral exams, results must be recorded in Neptun latest by the following working day after the exam.

The correctness of the recording of the examination results in Neptun should be monitored continuously during the examination period and a ’C201 – Objection Form’ may be submitted in the event of a failure to record an examination grade or mark for coursework, or in the event of an incorrect grade being recorded. The decision on the request filed in the subject shall be taken by the instructor conducting the examination within 2 working days.

STUDY ADMINISTRATION SERVICES HAS NO RIGHT TO RECORD EXAMINATION RESULTS IN NEPTUN.

Correcting a failed exam

A retake examination in the same subject (hereinafter referred to as retake examination and repeated retake examination) may be taken up to two (2) times in the same examination period.

The student may take an examination in each subject altogether three (3) times in a given semester, and may take altogether six (6) examinations in case of repeated registration for a subject, however, the number of subject registrations in a given subject may not exceed

- in the case of students who commenced their studies in the 2021/2022 academic year or later, three (3). The student may only take the subject for a fourth (4th) time if his/her request for equity has been accepted,
- in the case of students who commenced their studies in the 2022/2023 academic year or later, two (2). The student may only take the subject for a third (3rd) time if his/her request for equity has been accepted.

The first retake examination is free of charge. Any repeated retake examination (second or further retake examinations, including a comprehensive examination or Rigorosum concluding a subspecialisation/study programme), the student must pay the fee specified in the RSFB, regardless of the entry received on the first two occasions. The fee for the retake examination (HUF 16,100) is to be paid by the student himself/herself by clicking on the button "Charge" in Neptun / Finance / Payments. The exam can only be taken after the exam fee has been paid.

It is important to note that it is not considered as a ‘wrong payment’ if the student pays the fee but does not show up for the examination!

Attention! If you fail to complete the subject in the second/third semester of course registration, you must apply for equity for the third/fourth course registration in the semester of failure. As soon as you become aware that you are no longer able to complete the subject in the semester and can only reregister the course by applying for equity, you must submit it in the current semester.

If, at the end of the semester, it is proved that the student has not been able to complete the subject for the second/third course registration and does not submit a request for equity for the third/fourth course registration, the student's student status shall cease.

Improving the grade of successful exams

- No separate request is required for the purposes of improving the grade of a successful exam, this may be indicated by the student at the time of registering for the examination. The improvement of the grade of a successful exam
    - is free of charge, if the retake examination is the second exam take by the student in the subject (considering all the registrations for the subject),
    - is subject to the payment of the fee specified in the RSFB (16,100 HUF), if the retake examination is the student's third (3.) or additional examination (considering all the registrations for the subject).

If the student registers for the exam and appears at the exam, then the grade obtained there in the given subject will be his/her final grade, i.e. the result of the retake examination will be considered as the completion of the subject, even if it is less favourable for the student.

If the student registers for the exam but does not show up, the ‘absent’ entry shall be recorded for the given subject in Neptun, and the last grade obtained in the subject will be considered valid.

The attempts to improve the grade of a successful examination reduce the number of remaining examination opportunities in the given subject/Rigorosum.

We wish you good preparation and successful exams for the examination period!

Study Administration Services