

DOCUMENTS FOR THE ENROLMENT

WHAT TO BRING?	ADDITIONAL INFORMATION	How many?		Why is it important?
		Original	Photo-copy	
All documents have to be signed in blue ink .				<i>If any of these documents are not present at the enrolment, the student status cannot be established (i.e. enrolment is not possible).</i>
Enrolment form printed, filled-in and signed in 2 original copies, filled in with blue pen	Neptun-> Administration-> General forms-> Enrolment form	2	0	
Statement on the responsibility of obtaining residence permit	Filled out in block letters and signed with blue ink pen	1	0	
Student Personal Data Sheet	Filled out in block letters and signed with blue ink	1	0	
Passport	The original and a clear photocopy of the photo page, for identification reasons	1	1	
In case of students under the age of 18 - Parental declaration	if you are under 18: the document needs to be filled out and signed in BLUE ink by the person exercising the parental custody as follows: a) joint custody (both parents) b) sole custody (one parent) c) legal guardian NO scanned copies are accepted.	1	0	<i>It is preferred to have these documents at the enrolment , till 14 October the latest (if you fail to show the missing documents by the deadline, your student status must be cancelled).</i>
Your original Secondary school certificate and its photocopy . An official English translation of your secondary school diploma is needed if the original certificate was not issued by a Hungarian education institution	For Bachelor students	1	1	
Your original Bachelor's diploma and diploma supplement and its photocopy. An official English translation is needed if the original BA diploma was not issued by a Hungarian education institution.	For Master students	1	1	
Your original official intermediate (B2) or higher level English language certificate and its copy	If it was a requirement during the application process.	1	1	
Address card	If available, otherwise you must present it later to the coordinator at the Student Services Area.	1	1	<i>You can apply for these documents after the enrolment and when you receive them, please submit a copy of it in the Student Services Area or via the University's Do it Online! system.</i>
Social security / Health insurance card	If available, otherwise you must present it later to the coordinator at the Student Services Area.	1	1	
Tax ID card	If available, otherwise you must present it later to the coordinator at the Student Services Area.	1	1	
Residence permit	If available, otherwise you must present it later to the coordinator at the Student Services Area.	1	1	