

*Advance Dormitory Application for  
academic year 2026/2027 Fall semester  
for **first-year international self-funded** students*

**1. Eligible applicants and available dormitories**

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| <b>First-year international self-funded students</b> admitted through the institutional admission procedure | in Gellért Campus Dormitory (limited spots, only triple rooms),<br>and in Ráday Dormitory (limited spots, double or triple rooms). |
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**2. Application deadlines**

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| <b>WEBINAR</b><br>dedicated to accommodation and housing<br>in Budapest  | <b>June 18, 2026</b><br>Session 1: 10:00–11:00 (CEST, UTC+2)<br>Session 2: 17:00–18:00 (CEST, UTC+2)  |
| <b>APPLICATION</b><br><i>"K112-Dormitory application<br/>2026/27/1"</i> request submission period  | <b>Start date: June 22, 2026 14:00 (CEST, UTC +2)</b><br><b>End of application:</b> Admission is possible until the pre-determined quota is filled. |
| <i>The application submission opportunity will be closed if no reserved places remain available; thereafter, we recommend exploring alternative accommodation options.</i> |   |
| Publication of <b>the results</b>  | no later than <b>June 30, 2026</b>  |
| Publication of <b>dorm fees</b> for the first semester   | within <b>2 working days</b> following the publication of the results   |
| Deadline for <b>payment of the first semester dormitory fee</b>  | within 15 days of the announcement of the dormitory fees  |
| <b>Please make sure to meet the deadline! Failure to pay the dormitory fee by the due date will result in the loss of your dormitory accommodation.</b>                    |   |
| <i>The issuance of the <b>accommodation certificate</b> is conditional upon the payment of the first semester dormitory fee in the Neptun system.</i>                      |   |
| Deadline for <b>payment of the dormitory deposit</b>   | <b>by August 24, 2026</b>   |
| Deadline for <b>withdrawing FREE of charge</b> from a dormitory application  | <b>by August 12, 2026 with submission of the K301-Request Cancellation of Dormitory application in Neptun</b>                                       |

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| <p>Deadline for <b>withdrawing with CANCELLATION FEE</b> from a dormitory application</p>  | <p><b>from August 13, 2026 with submission of</b> the “K301-Request Cancellation of Dormitory application” request in Neptun</p> <p><b>from August 31, 2026</b> the “Mid-semester Move-out request” for the respective dormitory will be available in Neptun</p> |
| <p><b>Deadline</b> for submission of <i>"Moving-in Dormitory request"- for the respective dormitory</i></p>                                    | <p><b>by August 24, 2026</b></p>   |
| <p><b>Without the submission of the moving-in request form and the payment of the dormitory deposit, move-in will be strictly refused!</b></p> |  |
| <p><b>The move-in period is expected to begin no earlier than August 29–30.</b></p>  |  |

All other important pre-arrival information related to moving in, as well as dormitory-specific details, will be provided by the dormitories in their own **move-in information letter.**

### 3. Submission of the application

Application for Dormitory accommodation:

- **Minimum requirements** for eligibility to submit a dormitory application for self-funded international students admitted through the institutional admission procedure and starting their first academic semester:
  - Students must have received an **"Admission Decision Issued"** or **"Admitted - Self-funded"** status.
  - Or in case of Corvinus Scholarship: **"Scholarship Admission Decision"** or
  - **"Admitted – Corvinus Scholarship"** status in DreamApply for the upcoming academic year.
  - Conditional Acceptance or Offer status is not sufficient.
  - Activated Neptun account.
  - Submission of the dormitory application request in Neptun by the deadline specified in this notification letter (along with acknowledgment and acceptance of the conditions and regulations outlined in the request).

**Should any of the above conditions not be fulfilled, the Dormitory Application menu in Neptun will inactive not be available.**

In the case of a **minor applicant** (who has not reached the age of 18), uploading the consent [declaration of the legal representative](#) is mandatory (parents exercising joint parental responsibility / parent exercising sole parental responsibility / guardian). A sample form is available on the website under the menu item [Central Regulations for Dormitories](#).

#### 4. How to apply?

Applications must be submitted through the Neptun Unified Study System (Neptun) at [neptun.uni-corvinus.hu](https://neptun.uni-corvinus.hu).

**Step 1 – Access the Dormitory Application Interface**

Log in to Neptun, check your training and navigate to:  
Administration → Dormitory Application

**Step 2 – Select the Application Period**

Choose the application period: 2026/27/1 semester

**Step 3 – Set Your Dormitory Preferences**

Select the dormitory or dormitories you wish to apply for and arrange them in your preferred order.

**Step 4 – Complete the Application Form**

Fill in and submit the form:

K112 – Dormitory Application 2026/27/1 (see attachment)

**Step 5 – Verify Your Submission**

Please note that the **K112–Dormitory Application 2026/27/1** form is available under Dormitory Application, not under Administration → Requests. After submission, your application will appear in the **Requests/Submitted requests** interface.

#### Important Information

Once you have successfully submitted your application, no further modifications can be made.

Students with any outstanding debt to the University are not eligible to apply for dormitory accommodation.

Students whose residence agreement has previously been terminated by the University are also not eligible to apply for dormitory accommodation.

IMPORTANT: Before submitting your application for a dormitory, **please read the information on dormitory fees** (Annex 6 of the Regulation on Student Fees and Benefits - in short: [RSFB](#)), which are extracted as **Annex 1** to this call for applications.

#### 5. Rules and conditions for the evaluation of applications

**The evaluation criteria used for** the assessment of applications for admission to dormitories are set out in Annex 7 of the RSFB.

Applications are primarily evaluated on a **first-come, first-served basis**

However, priority is given to:

1. First-year Bachelor students
2. First-year Master students
3. First-year PhD students

Admission is granted within the limits of the **predefined dormitory quotas**.

Please note that the number of places available within the designated quotas is extremely limited.

Applicants may indicate a dormitory preference order.

The allocation process considers both:

- dormitory preferences
- submission time
- study level.

The evaluation criteria are therefore independent of the points system automatically calculated by the Neptun system.

## 6. Withdrawal from the application

### 1. **Free of charge:**

1. by submitting a "K301-Request Cancellation of Dormitory application" in Neptun **until August 12, 2026**.  
IMPORTANT: No new dormitory application can be submitted in place of an invalidated/revoked application in the context of this procedure.
2. **Failure to pay the dormitory (semester) fee by the specified payment deadline** will result in the loss of the allocated dormitory place.

### 2. **For a cancellation fee:**

1. If the student withdraws (with K301 request) **on or after August 13, 2026** and has already paid the dormitory fee, a **one-time cancellation fee** will be charged (according to Annex 6 of the RSFB).
2. **if the student has submitted his/her request (*Moving-in Dormitory request - for the respective dormitory*)** to move in, the dormitory relationship has been established, **payment obligations exist** for the duration of the legal relationship.
  - After the established dormitory relationship in case of cancellation before the start of the semester registration (**August 29, 2026**), a **one-time cancellation fee** equal to the amount of the dormitory deposit will be deducted from the paid fee.
  - After the moving days (**August 29-30, 2026**), in the event that your student status becomes active **100% of the paid fee** will be withheld. This rule applies whether or not you have already moved in. From **August 31, 2026** the Mid-semester Move-out Request for the respective dormitory will be available for cancellation.  
Except if the student status is not established at all, in which case one-time cancellation fee equal to the amount of the dormitory deposit will be deducted from the paid fee.

## 7. THE DECISION AND RESULTS

The results of the dormitory application are available **in Neptun under Administration / Dormitory Application** and under **Requests / Submitted Requests**, and students will also receive **a decision** in Neptun message and **via email**. The decision is issued on:

- in the case of **successful** admission to the dormitory, upon publication of the admission results,
- in the case of **unsuccessful** admission to a dormitory, the Neptun decision comments will provide further information.

→ You can download the application form (.pdf format) by clicking on *Administration / Requests / Submitted Requests – “K112-Dormitory application form”*.

## 8. WAITING LIST

For the places allocated under this early admission procedure, no waitlist registration is available after the application. Once the available places are filled, we recommend prioritizing alternative accommodation options over the dormitories to ensure a smooth visa administration process.

The application will be closed once all places have been allocated. Those who submitted their requests but were rejected due to a lack of available spots will be contacted again only if a cancellation occurs – however, please note that such opportunities are not guaranteed.

## 9. What to do in case of a **SUCCESSFUL** dormitory admission

1. **Conditions for issuing a certificate of accommodation**, in case a dormitory place has been awarded:  
**Payment of the dormitory fee for the first academic semester of the applied period.**
2. **Move-in letters** sent directly by dormitories via email must be read carefully and acted upon within the deadlines set out in them.
3. **Payment of a dormitory deposit** before your moving date (not later than **August 24, 2026**)

It is done through a Neptun collective account, so in case of a successful withdrawal, a transfer to the collective account must be initiated immediately (IMPORTANT: Simple Pay payment is not possible for this item!)

**IMPORTANT:** the deposit shall be paid in the same currency as the student's programme cost /tuition fee/.

Please use the correct collective account!

Before making the transfer, please inquire about any **bank charges** and transfer an amount that will fully cover the fee due.

All other announced payment obligations can be fulfilled via SimplePay payment in the Neptun system.

### 1. **Top up the collective account**

1. To identify the amount transferred, it is essential that the comment box is filled in accurately.
2. The first character of the message box cannot be a space.
3. In the first line of the box, starting from the first character, the prefix **'NK-', followed by the student's Neptun code** - not mixing 0 (zero) and o characters - and then a space, followed by the student's name, for example:  
NK-NEPTUNCODE(space)JOHN DOE
4. Unfortunately, items that cannot be identified will be returned.
5. A minimum of one working day (international bank transfers may take several business days) from the date of transfer to the date of crediting in Neptun is required."

### 2. **Collective invoice with payment**

1. an item in HUF must be settled in HUF and
2. an item in EUR must be settled in EUR.

## 2. HUF COLLECTIVE ACCOUNT

Name of beneficiary: corvinus neptun HUF collective account

Eligible account number: 11784009-22229913-00000000

Beneficiary IBAN account number: HU64 1178 4009 2222 9913 0000 0000

First line of communication: NK-NEPTUNKÓD(space)NAME

### 3. EUR COLLECTIVE ACCOUNT

Name of beneficiary: corvinus neptun EUR collective account

Beneficiary account number: HU93117638420068788100000000

SWIFT code: OTPVHUHB

First line of communication: NK-NEPTUNKÓD(space)NAME

**Bank name:** OTP Bank

**Address:** 1051 Budapest, Nádor u. 16.

## 10. Accommodation Obligations and Mid-Year Changes

Admission to a dormitory is **for one academic semester (5 months) or one academic year (10 months)**. Students who are accepted must pay a fee until the end of the period for which they have applied for. The fee for the **first semester must be paid in one single payment**, while from the second semester onwards, payment can be made in monthly payments. Change of dormitory (see point a) or extraordinary move-out (see point b) is only possible in certain cases.

- a. It is only possible to **change dormitory places during the semester**. The conditions of the dormitory exchange:
  - i) **direct exchange**: two students who have won a dormitory place directly exchange with each other with the approval of the dormitory manager(s);
  - ii) **vacant place occurs** (due to refusal or moving out in the middle of the academic year) in other dormitories.
  - iii) according to the preference list given during the **application submitted for the spring semester** and cancel your place in the current dormitory in December.
  - iv) or a change in the **staffing framework for the given program**.
- b. Following your move in, you can **move out (give up your place) free of charge** in exceptional cases before the end of the academic year by submitting a **"Mid-semester Move-out Request" for the respective dormitory** in Neptun, accompanied by a medical or other certificate which supports the request.

Cases of relocation can be:

- in cases for which Exceptional Social Assistance may be granted or
- marriage or
- termination or suspension of student status due to extraordinary circumstances or
- a student starting part-time studies abroad (if he/she has given timely notification and official proof of this in order to fulfil his/her obligations to register for departure). – This is not relevant if you are a part-time/visiting student at Corvinus.

If the above reasons are proven, the full monthly fee for the month started when you moved out will be charged. Otherwise, the full period till the end of actual semester will be charged.

- c. More information on how the system works, as well as instructions on how to fill in the form and other information are contained in Volume III of the BCE Organisational and Operational Rules and Regulations, Annex 7 of the [RSFB](#)).

## 11. Regulations (links) and Q&A:

- ❖ Volume III of the Organisational and Operational Rules of the BCE Student Requirements System Annex 7 of the [RSFB](#)) contains the admission procedure, the scoring and the criteria system for the evaluation of applications.
- ❖ Annex 6 to the RSFB contains the fees and other charges for dormitory (important: there may be differences in the case of some specific scholarships and other study programs)
- ❖ General Terms and Conditions ([GTC](#)) of student agreements on accommodation for dormitories
- ❖ [Privacy notice](#)

### Information Notice

*The decision-making processes regarding the dormitory fees and regulations for the 2026/27 academic year are currently still ongoing. The conditions and fee rates submitted to the governing bodies are included in the announcement and are to be considered indicative. The final decisions on dormitory placements and the fee assessment will be made following the completion of the formal decision-making process. Should any changes occur, students will be notified in due time, but **no later than 24 June**.*

## 12. Communication and contacts

When applying for admission to the dormitory, please follow the admission application process and the official information channels, especially the messages sent on Neptun, as well as the emails sent by the dormitory and the information published on the dormitory website, with increased care and attention.

- Neptun in case of technical problems (e.g. application submission): [kollegiumineptunugyek@uni-corvinus.hu](mailto:kollegiumineptunugyek@uni-corvinus.hu)
- Dormitory application related issues: [dorm.apply@uni-corvinus.hu](mailto:dorm.apply@uni-corvinus.hu)
- Description of dual authentication: [LINK](#)

|  |   |
|--|---|
| Tamás Dóczy<br>Head of Campus Services             |   |
| Gergely Fekete<br>Head of Gellért Campus Dormitory | Valéria Mikó<br>Head of Ráday Dormitory |

Budapest, 2026.06.

**Annex 1.**
**Dormitory Charges, dormitory fees – EXTRACT**

For citizens form EU/EEA:

| <b>Dormitory</b>                        | <b>ACCOMMODATION<br/>Person/<br/>room</b> | <b>COMFORT<br/>CATEGORY</b> | <b>DORMITORY CHARGE (for<br/>self-funded students) **<br/>EUR/person/month***</b> |
|---|---|-----------------------------|---|
| <b>Ráday<br/>Dormitory</b>              | 2   | I.-VI.                      | <b>EUR 170/month (850 EUR/semester)</b>   |
|   | 3   |                             | <b>EUR 150/month (750 EUR/semester)</b>   |
| <b>Gellért<br/>Campus<br/>Dormitory</b> | 3   | IV.                         | <b>EUR 200/month (1000 EUR/semester)</b>  |

For citizens form non-EU/EEA:

| <b>Dormitory</b>                        | <b>ACCOMMODATION<br/>Person/<br/>room</b> | <b>COMFORT<br/>CATEGORY</b> | <b>DORMITORY CHARGE (for<br/>self-funded students) **<br/>EUR/person/month***</b> |
|---|---|-----------------------------|---|
| <b>Ráday<br/>Dormitory</b>              | 2   | I.-VI.                      | <b>EUR 210/month (1050 EUR/semester)</b>  |
|   | 3   |                             | <b>EUR 190/month (950 EUR/semester)</b>   |
| <b>Gellért<br/>Campus<br/>Dormitory</b> | 3   | IV.                         | <b>EUR 250/month (1250 EUR/semester)</b>  |

\*\* Students receiving a Corvinus scholarship are also considered self-funded students.

\*\*\* Fees in EUR are valid for students who pay the programme cost in EUR. These students are required to pay the dormitory fee in EUR.

**Dormitory Deposit:**

Ráday Dormitory: EU/EEA: 140 EUR; non-EU/EA:180 EUR

Gellért Campus Dormitory: EU/EEA: 200 EUR; non-EU/EA: 250 EUR

**Fees for additional services at the dormitories of Corvinus  
University of Budapest**

|  | Kinizsi<br>Dormitory  | Tarkaréti<br>Dormitory   | Ráday<br>Dormitory   | Gellért Campus<br>Dormitory  |
|--|---|--|--|--|
| Extra cleaning service (bi-weekly change of bed linen and cleaning)  | service not available   |  |  | 30 000<br>HUF/room/month<br>80<br>EUR/room/month   |
| Cultural contribution fee*   | 2000 HUF/person/semester<br>5 EUR/person/semester   |  |  |  |
| Visitor reception fee  | 1500 HUF/person/occasion<br>4 EUR/person/occasion   |  |  |  |
| Late fee   | 2000 HUF/ item<br>5 EUR/ item   |  |  |  |
| Entrance card replacement fee  | 5000 HUF/occasion<br>15 EUR/person/occasion   |  |  |  |
| Key replacement fee  | 5000 HUF/occasion<br>15 EUR/person/occasion   |  |  |  |
| Deposit**  | The minimum 1-month dormitory fee for the building in question.   |  |  |  |
| Cancellation fee   | Equal to the amount of the deposit  |  |  |  |
| Moving out Default fee   | Equal to the amount of the deposit  |  |  |  |
| Charge for cleaning (cleaning ordered by the dormitory manager)  | 3000<br>HUF/person<br>/occasion<br>8 EUR/person/<br>occasion<br>(to be paid by all occupants of the room) | 3000 HUF/person<br>/occasion<br>8 EUR/person/<br>occasion<br>(to be paid by all occupants of the room) | 3000 HUF/person<br>/occasion<br>8 EUR/person/<br>occasion<br>(for all users of the bathroom or room/<br>the resident has to pay) | 3000 HUF/person<br>/occasion<br>8 EUR/person/<br>occasion<br>(for all users of the bathroom or room/<br>the resident has to pay) |
| Fitness centre fee   | 15 000<br>HUF/person<br>/semester<br>35 EUR/person<br>/semester   | 12 500<br>HUF/person<br>/semester<br>25 EUR/person<br>/semester  | 10 000 HUF/person<br>/semester<br>25 EUR/person<br>/semester   | External operators' tariffs/conditions according to the system   |
| Any other compensation will be paid in accordance with the Student Disciplinary and Compensation Regulation. |   |  |  |  |

\*Fees managed by the Student Government, compulsory for all students (except Study Abroad).

\*\*Students participating in the Stipendium Hungaricum Scholarship Programme and the Stipendium Hungaricum Sports Scholarship Programme and Diaspora Programme shall pay the fee in EUR.

If the University provides the dormitory not as a dormitory accommodation, but as an accommodation service for non-students or for students not related to the period of study (full academic year or semester), the fee is not determined by these Regulations, but by the Director General of Operations and the Head of Campus Services, provided that the fee shall not be lower than the dormitory fees set out in the HSCA.

### **Fee Definitions:**

- a) Dormitory Fee:**  
The fee payable for securing a dormitory place, determined based on the cost calculation specific to the given building.
- b) Extra Hygiene Cleaning Service Fee:**  
An optional extra service package available to dormitory residents, which includes biweekly bed linen replacement and cleaning of the room and bathroom.
- c) Cultural Contribution Fee:**  
A mandatory contribution by dormitory residents to support events organized by the Student Union (HÖK) that are open to all residents, as well as for minor infrastructure improvements.
- d) Visitor Hosting Fee:**  
A fee payable for hosting visitors during restricted hours (between 11:00 PM and 7:00 AM), as regulated in the Dormitory House Rules.
- e) Late Payment Fee:**  
A fee imposed for overdue financial obligations in Neptun, payable for each delayed item beyond the original payment deadline. The fee is still payable even when it is automatically charged to the collective account after the expiration of the payment deadline.
- f) Proxy Card Replacement Fee:**  
The cost of replacing the proxy card used for dormitory access in case of damage or loss.
- g) Key Replacement Fee:**  
The cost of replacing keys used for dormitory rooms or special facilities in case of damage or loss.
- h) Move-in Request Fee (Deposit):**  
Before moving in and establishing a dormitory student status (except in cases where payment is guaranteed by a background institution), students must pay a **deposit**. The dormitory may fully or partially retain this deposit if the student causes damage to the University of Corvinus, fails to meet their financial or administrative obligations, or misuses dormitory services or facilities.  
The deposit is fully refundable if the student—either in person or via an authorized representative—completes all administrative move-out obligations as set out in the Dormitory House Rules by the final day of the dormitory relationship: signs the move-out declaration, submits the move-out request via Neptun, causes no damage, settles all debts, leaves the room clean and in order, and removes all personal belongings.

Failure to meet any of these conditions may result in forfeiture of the deposit. Settlement of the deposit will be completed within a **maximum of 45 days** following full compliance.

**i) Cancellation Fee:**

This fee is equivalent to the deposit amount. A cancellation fee is charged if a student who applied for a dormitory place cancels after the deadline indicated in the dormitory application notice, withdraws from the application process, or fails to move in by the last day of the university registration period. If the applicant's student status at the University is not established due to reasons attributable to the University, any previously imposed cancellation fee will be waived. If the dormitory residence is not established for reasons beyond the University's control (e.g. visa rejection), the cancellation fee remains payable. In the case of applicants whose status is marked as "Cancelled", any previously issued but unpaid deposit or cancellation fee may be removed from their account.

**j) Missed Move-Out Fee:**

A fee equal to the deposit is charged when the student fails to fulfill the administrative obligations related to moving out by the last day of their dormitory status.

**k) Forced Cleaning Fee:**

If, during room inspections, the dormitory management determines that cleaning is necessary due to public health concerns or to preserve infrastructure, a **forced cleaning** may be ordered for a room, bathroom, or entire unit. The cleaning is performed by the operating company, and the users of the space must pay the corresponding fee.

**l) Gym Usage Fee:**

Students may apply to use the gym operated within the dormitory. Based on the submitted request, a fee obligation arises for the semester. An exception applies if the student **withdraws the request** by the deadline set and announced by the dormitory management.

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