

Call for applications

**to support participation in the
international part-time studies and
the supporting Pannónia Excellence
Scholarship programme
during the 1st and 2nd semesters of
the 2026/2027 academic year**

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Corvinus University of Budapest (hereinafter: University), in accordance with the provisions set out in the Student Requirements – including Part 3: Study and Examination Regulation (hereinafter: SER), Part 4: Regulation on Student Fees and Benefits (hereinafter: RSFB), Part 9: Regulation on International Part-time Studies (hereinafter: RIPS), and the Doctoral Regulations (hereinafter: DR) - hereby announces a Call for Applications to support participation in the international part-time studies and the supporting Pannónia Excellence Scholarship programme during the 1st and 2nd semesters of the 2026/2027 academic year as follows.

1. Purpose of the Call

The purpose of this Call for Applications is to provide outstanding students of Corvinus University of Budapest – those capable of achieving high academic performance at internationally top-ranked partner universities - with the opportunity to participate in study mobility programmes best suited to their goals. These opportunities aim to broaden the students' horizons, deepen their professional knowledge and enable them to build international academic and professional networks that will support their future careers.

The mobility must be directed to a foreign higher education institution ranked among the top 250 in the Times Higher Education (THE) or the Quacquarelli Symonds (QS) international higher education rankings.

The period of study abroad must form an integral part of the student's degree programme in any academic cycle leading to a qualification. The University must be able to fully recognise the studies completed abroad as compatible with the curriculum structure, in proportion to the duration of the mobility.

This call applies to the student participation in the Pannónia Excellence Scholarship Program (international part-time studies) and to receiving the related financial support (scholarship),

2. Legal and regulatory background

The general rules for participation in international part-time study mobility within the University are set in the SER, RSFB, RIPS, DR and the operating rules of the relevant doctoral school. The Pannónia Scholarship Programme International Mobility Programme Implementation Guide and the Grant Agreement between Corvinus University of Budapest and Tempus Public Foundation also apply:

- 2.1.** In the case of other programmes based on inter-institutional cooperation agreements (bilateral or multilateral) not covered by the Pannónia Scholarship Programme:

- 2.1.1.** In the case of CEMS, the rules of participation are defined by the common requirements set by the CEMS Alliance on the <https://cems.org/> website and by the application conditions published on the University's website (for further information, see the CEMS program).
- 2.1.2.** In the case of double or multiple degree programmes, a cooperation agreement concluded with partner universities (for further information, see Double Degree Programs)
- 2.1.3.** In the case of other programmes based on inter-institutional cooperation agreements not covered by points 2.2.1 and 2.2.2, cooperation agreements concluded by universities.

The rules for credit recognition are set in SER, in case of doctoral students in DR and the operating rules of the relevant doctoral school. The process of credit acquisition and recognition shall be recorded in the Learning Agreement of the student participating in the mobility programme. For courses completed abroad, the rules for the recognition of credits are laid in Section 57 of the SER, and, in the case of double- or multiple degree programmes, in Section 56 (13) of the SER.

3. Type of application and eligible activities

The Pannónia Excellence Scholarship Program is a long term student mobility for study purposes to a specific destination country, based on a valid inter-institutional agreement, with the aim of acquiring credits (international part-time studies). The duration of the long-term study mobility shall be a minimum of 60 days and a maximum of 180 days.

For the Pannónia Excellence Scholarship Program only the following activities carried out abroad are eligible:

- Completion of full-time, daytime studies in a master's, or doctoral programme leading to a recognised diploma or degree, involving compulsory, compulsory elective, or elective subjects.
- In the case of students enrolled in doctoral programmes, research work in support of the preparation of a dissertation is possible.
- The mobility is directed to a foreign higher education institution with which the University has a valid student mobility partnership agreement and which is ranked among the top 250 in the Times Higher Education (THE) or the Quacquarelli Symonds (QS) international higher education rankings.
- under this call for applications, students may apply exclusively for mobility to be implemented in the 1st (autumn) and/or 2nd (spring) semester of the 2026/2027 academic year; applications cannot be submitted for mobility that has already begun or been completed.

Under this call, one application for Pannónia Excellence Scholarship Program in one of the above semesters may be supported per student.

4. Eligibility to apply

Full-time students enrolled in the University's two-cycle or single-cycle master's, or doctoral programme may apply if they meet the following conditions:

- 4.1. The student has an active student status both at the time of submitting the application and during the mobility period;
- 4.2. In the case of two-cycle Master's programmes and doctoral programmes, the student must have at least one (1) completed semester at the University at the time the mobility period begins;
- 4.3. In the case of single-cycle Master's programmes, the student must have at least 7 completed semesters by the end of the 1st (autumn) semester of the 2025/2026 academic year;
- 4.4. At the time of application, the student holds an accredited complex language examination of at least C1 level in the language of the intended studies (see detailed conditions below);
- 4.5. The student is not a recipient of a Stipendium Hungaricum or Diaspora scholarship covering tuition fees;
- 4.6. In the programme affected by the application, by the end of the 1st (autumn) semester of the 2025/2026 academic year, the student has a weighted cumulative academic average (CWA) of 4.5 or higher, calculated on the basis of the credits completed in the closed semesters;
- 4.7. In the case of participation in the CEMS programme, the applicant also meets the CEMS application requirements set by the CEMS Office;
- 4.8. In the case of participation in a double- or multiple degree programme, the applicant also meets the application conditions defined in the partnership agreements concluded between the universities and by the programme leaders of the relevant programmes;
- 4.9. A student who has already received support under a previous Erasmus+ or Pannónia Scholarship Programme may also apply. According to the Pannónia Scholarship Programme rules, each student may receive a Pannónia Scholarship for up to totally 360 days per study level, including all types of mobility.

5. Academic and additional conditions of application

5.1. General conditions applicable to all students attending master's, and doctoral programmes

- 5.1.1. In the case of students attending a two-cycle or single-cycle master's programme, the applicant shall declare that at the time of commencing their studies abroad, they still have to earn at least 21 credits to obtain the absolutorium, with the proviso that the mandatory internship period and the thesis seminar may not be included in the 21 credits.
- 5.1.2. The applicant shall submit the certificate attesting the required language proficiency as an annex to the application. The type and level of the language examination must be indicated in the application form. However, if the host institution requires proof of C1 or higher-level language proficiency, the applicant must attach the relevant document verifying this to the application. The language certificate or other official document verifying the required language proficiency as prescribed by the host university may be older than two years at the time of application, but it is the student's responsibility to hold a valid certificate at the time of departure if the receiving institution requires a valid language certificate.

- 5.1.3.** In the application, the student may only indicate institutions that offer study fields related to the programme related to the application. The Excellence Partner List is available on the University's [website](https://www.uni-corvinus.hu/post/landing-page/kivalosagi-tanulmanyi-celu-mobilitas/?lang=en) (<https://www.uni-corvinus.hu/post/landing-page/kivalosagi-tanulmanyi-celu-mobilitas/?lang=en>) Annex 4 contains the list of study fields that may be selected for each programme.
- 5.1.4.** A student attending more than one programme simultaneously must indicate in their application from which programme they are applying for the Pannónia Excellence Scholarship Program and during the evaluation of the application, only the academic performance related to that selected programme will be taken into account. In addition, in their application they may only indicate partner institutions related to the study field of that selected programme.
- 5.1.5.** In the application, the applicant shall establish a preference ranking of minimum one and maximum six institutions they have selected, indicating the study field of the programme and the intended semester of the mobility. The order of preference and the selected study semester(s) cannot be modified after the first step of the application process (see Section 7.2.1.). Before submitting the application, applicants must ensure that the institution they intend to apply to does not have requirements that would prevent participation in the study abroad programme (for example, language examination requirements exceeding the minimum requirement of a complex C1-level examination in the language of studies).
- 5.1.6.** It is the responsibility of the applying student, before submitting the application, to check the courses offered by the host partner institutions for the period applied for, with respect to subjects that may be accepted, and to verify the language of instruction of the subjects. If the course offer for the mobility semester is not yet available during the application period, the applicant may collect information based on the courses offered in previous semesters.
- 5.1.7.** If the applicant requests in their application that other professional activities included in the evaluation criteria be taken into account, they must attach the relevant certificate(s) listed in the table in Annex 1 as verification.

5.2. In addition to the above, the following special rules apply to students attending doctoral programmes

- 5.2.1.** A doctoral student may only apply to a partner university from which they have an official letter of acceptance or a clear written confirmation of acceptance, previously agreed upon and documented by the collaborating partner (the lecturer or researcher affiliated with the given institution).
- 5.2.2.** The number of credits that can be awarded by the receiving institution abroad may not exceed the maximum number of credits specified in the Doctoral Regulation and the operational rules of the relevant doctoral school.
- 5.2.3.** The applicant must attach to their application a signed detailed research plan and work plan, prepared in accordance with the requirements set in Annex 3 to this call for applications.

5.3. In addition to the above, those students may apply to a CEMS programme institution who meet the following conditions

5.3.1. The student has submitted an application for a CEMS student place announced by the CEMS Office between 17–27 November 2025.

5.3.2. The student attends the English-language master's programme in Management and Leadership and participates in the CEMS Programme, and the present application concerns the semester to be completed at a foreign partner university within the CEMS Programme.

6. Application documents to be submitted

ATTENTION: Only documents in PDF format may be attached to the application.

6.1. Documents to be submitted by students enrolled in master's programmes

- Completion of the E402 – Application form for international part-time studies Excellence mobility and submission via Neptun.
- Attachment of a certificate/proof of an accredited complex language examination of at least C1 level in the language of the intended studies. If the partner institution requires a language level higher than C1, the applicant must attach the relevant certificate in full length. If the host institution requires a valid language certificate or an international language examination certificate to verify language proficiency, the student may apply with a language certificate older than two years, but it is the student's responsibility to ensure that a valid certificate is available at the time of departure.
- Upload of documents certifying other professional activities in accordance with Annex 1.
- In the case of participation in a double- or multiple degree programme, if the application refers to the semesters to be completed at the foreign partner institution, and the applicant has already been admitted to the double- or multiple degree programme by the deadline of this call, the admission certificate for that programme must be attached.

6.2. Documents to be submitted by students enrolled in doctoral programmes

- Completion of the E402 – Application form for international part-time studies Excellence mobility and submission via Neptun.
- Attachment of a certificate/proof of an accredited complex language examination of at least C1 level in the language of the intended studies. If the partner institution requires a language level higher than C1, the applicant must attach the relevant certificate in full length. If the host institution requires a valid language certificate or an international language examination certificate to verify language proficiency, the student may apply with a language certificate older than two years, but it is the student's responsibility to ensure that a valid certificate is available at the time of departure.

- Attachment of an acceptance letter or statement issued by the host partner institution.
- Upload of the Research and Work Plan in accordance with the requirements set in Annex 3 of this call (use of the English-language template is compulsory).

6.3. Documents to be submitted by students applying for the CEMS Programme

For students applying exclusively for the CEMS Programme:

- Completion of the E402 – Application form for international part-time studies Excellence mobility and submission via Neptun.
- Upload of the language certificate required by the CEMS Programme to the CEMS database.
- Other professional activities are not evaluated in their case.

For students applying both for the CEMS Programme and to other partner institutions:

- Completion of the E402 – Application form for international part-time studies Excellence mobility and submission via Neptun.
- If the host partner institution requires a language level higher than C1, the applicant must attach the relevant proof of language proficiency in full length.
- Upload of documents certifying other professional activities in accordance with Annex 1.

7. Deadline, place, method, frequency of application submission

7.1. Place of submission

The application – including the indication of the institutions and the submission of the application form – must be submitted in the Neptun Study System (Neptun) as follows.

7.2. Deadline and method of submission

7.2.1. In the first step, under **Neptun / Administration / Erasmus**, students shall select all the partner institutions, - the study field belonging to each institution, as well as the expected starting date, study semester and duration of the studies for which they wish to apply - and determines the order of preference.
For this call for applications, a maximum of six institutions may be selected.

The period to select the institutions and determine the order of preference is: from 17 November 2025, 10:00 until 1 December 2025, 16:00.

The indication of institutions does not yet constitute a valid application, but it is a prerequisite for submitting a valid one. The order of preference and the selected study

semester(s) cannot be modified retrospectively after completing the first step of the application process.

- **7.2.2.** In the second step, based on the order of preference of universities established and finalised in the previous step, the student may submit their application for long-term study abroad mobility and for the Excellence scholarship supporting the study abroad mobility under **Neptun / Administration / Applications**, using the **E402** – Application form for international part-time studies Excellence mobility via Neptun. The application form must be filled in with all the required data, the necessary documents all be attached (see Section 6), and the application must be submitted.

The period of submission is: from 8 December 2025, 10:00 until 8 January 2026, 16:00.

The above application may be submitted by the student who has made their choice from among the eligible institutions as described in Section 7.2.1. The application is valid only for the institutions identified and ranked in accordance with the Section 7.2.1.

7.2.3. The two activities specified in Sections 7.2.1 and 7.2.2: indicating institutions (determine the order of preference) and submission of the E402 application form TOGETHER constitute the submission of an application in accordance with this call for applications.

The above deadlines are time-barred and late or incomplete applications will not be taken into account during the assessment. Correction of deficiencies and submission of justification request is possible only until the end of the application period, i.e. until 8 January 2026, 16:00. Within the framework of this call, applicants may apply for the autumn and/or spring semesters of the 2026/2027 academic year. In all cases, the application will first be evaluated for the institution and semester listed first in the applicant's preference list. Place and support can only be awarded for one semester upon this call for applications.

7.3. Frequency of submitting applications

In the 2025/2026 academic year, there will be one Excellence application period; under this Excellence call, students may apply for international part-time mobility to be implemented in the autumn or spring semester of the 2026/2027 academic year.

Withdrawal from an awarded Excellence study abroad place must be reported by the student as soon as possible, but no later than within fifteen (15) days of receiving the grant decision.

Students shall be liable to pay a fee amounting to 15% of the minimum wage at the time if they withdraw via the designated Neptun application form later than fifteen (15) days after the positive decision on the Excellence study abroad grant or if they fail to report their withdrawal at all and it is only revealed afterwards.

There is no possibility of extension in the Excellence Scholarship Programme.

8. Evaluation of submitted applications and evaluation criteria

The evaluation of applications is coordinated by the Study Administration Services and, in the case of doctoral programmes, by the University Doctoral Office. The decision on the award of the Excellence scholarship is made by the Head of International Mobility Programmes. Applicants will be officially notified of the results via Neptun.

8.1. Evaluation of submitted applications will be evaluated according to the following rules

Applications will be **rejected without substantive evaluation** if the applicant:

- is not eligible to submit an application under the criteria set in Sections 4 and 5; or does not meet the minimum requirements for applicants;
- failed to complete any of the activities specified in point 7: indicating institutions and determining order of preference, as well as submitting the E402 application by the deadline in full.

Applications that are not rejected without substantive evaluation will be assessed by the Study Administration Services (SAS) or, in the case of doctoral students, by the University Doctoral Office (UDO) in accordance with the evaluation criteria set in Annexes 1 and 2.

If the applicant fails to attach a document required for the verification of an activity, or attaches it in a form or with content not in compliance with the call for applications, or if the file is technically defective (e.g. cannot be opened), that activity will not be evaluated, but the other elements of the application – if properly certified – will be assessed using partial scores.

The student must be aware that if, in addition to this call for applications, they have also submitted or will submit an application for long-term study mobility to be implemented in the 2026/2027 academic year, that application will not be evaluated if, under the present Excellence call they win a place and the related financial support for one of the priority partner universities indicated in their application.

With regard to the partial scores under the “Other professional activities” category, students may submit comments or objections through the Neptun system within two (2) days following the notification, in case of any discrepancies arising from the scoring process.

No separate legal remedy may be sought against the decision of SAS/EDI regarding such comments. These decisions may only be challenged within an appeal submitted against the final decision announcing the overall results of the application procedure.

For the purpose of determining the applicant’s total score, the SAS/EDI will evaluate the applicant’s credit-weighted cumulative academic average based on the data available in Neptun after the closing of the autumn semester of the 2025/2026 academic year.

The partial scores and the score derived from the credit-weighted cumulative academic average are then aggregated by the SAS/EDI to determine the applicant’s overall score. Taking into account the aggregated total score, the applicant’s preference list, and the ranking rules, the Head of International Mobility Programmes makes the final decision

on the allocation of study abroad places and funding opportunities, which is formalised in a resolution.

The resolutions are sent to students via the Neptun, for which the SAS/EDI is responsible.

The applicant must accept the higher education institution awarded to them based on their score and preference list.

Applicants who submit false or untrue information or make false or misleading declarations during the application process will be disqualified from the application.

8.2. The currently available financial resources are allocated according to the following principles

- 8.2.1. Based on the aggregated total scores calculated from the students' academic performance, submitted documents, and other professional achievements, the student with the higher score shall receive support, up to the limit of the available mobility places and financial resources.
- 8.2.2. In the event of an identical score, the student with the higher academic performance (cumulative adjusted credit index) shall receive the support. If the academic performance is also identical, priority shall be given to students who have not previously been awarded a long-term study mobility scholarship under the Pannonia Scholarship Programme or a long-term study mobility scholarship under the Excellence Programme.
- 8.2.3. In the case of withdrawal, in compliance with the priority order, the next student in the ranking – with the next highest score and the same destination country – shall be awarded the scholarship (e.g. if a student withdraws from a study place in Germany, the next highest-scoring student applying for a place in Germany will be awarded the support).

9. Financial conditions of the application

Within the framework of the Pannónia Excellence Scholarship Programme, the minimum duration of a long-term study mobility (study abroad programme) that can be applied for is 60 days, and the maximum duration is 180 days.

9.1. Support available under the Pannonia Excellence Scholarship Programme

- i. living allowance (scholarship)
- ii. travel allowance
- iii. housing allowance
- iv. tuition fee allowance

The tuition fee, housing and travel allowances provided under the Pannonia Excellence Scholarship Programme are settled **on the basis of the actual expenses incurred** and are for the duration of the physical mobility, as their purpose is to cover all costs

incurred by the scholarship holder. In view of the above, the student must provide a detailed, itemised account of the support paid to them under these titles.

9.1.1. Students who are awarded a scholarship under this call may receive **living allowance** set by the Pannónia Excellence Scholarship Programme, depending on the destination country. The exact amount awarded depends on the length of the student's physical mobility in the country. According to the rules of the program, each month is calculated as 30 days.

Country group 1: 500,000 HUF/month (30 days)

Country group 2: 475,000 HUF/month (30 days)

Country group 3: 450,000 HUF/month (30 days)

The country groups are listed in Annex 5.

9.1.2. Under the **travel allowance**, only one round-trip journey may be supported, covering travel between the registered seat of the sending institution or the student's place of residence/domicile and the city of the receiving institution.

Documents to be submitted when applying for **travel allowance**:

- original invoices, receipts and other documents documenting the actual travel expenses incurred;
- travel documents (ticket, boarding pass, etc.) enabling verification of the date(s) of travel;
- the contract signed with the student, which serves as the basis for payment of the allowance;
- any other supporting documents relating to the payment of the allowance.

9.1.3. Documents to be submitted when applying for **housing allowance**:

- a copy of the contract concluded with the housing provider/person, specifying the housing costs and the period of service used (linked to the physical mobility);
- transfer confirmation from the student's bank account as proof of payment of the housing cost

9.1.4. Documents to be submitted when applying for **tuition fee allowance**:

- the contract concluded with the receiving institution, specifying the amount of the tuition fee;
- proof of payment of the tuition fee;
- the contract signed with the student, which serves as the basis for payment of the allowance;
- any other supporting documents relating to the payment of the allowance.

9.2. If a mobility period is supported by other sources in addition to the Pannónia Scholarship Programme, it must be ensured that shared funding is not applied simultaneously, but **only for consecutive mobility periods**. In such cases, the mobility period must be divided into distinct sections, and it must be ensured that the minimum requirements are met for the part of the mobility financed by the Pannónia Scholarship Programme.

Withdrawal: following a positive decision, the successful applicant may indicate their intention to withdraw within 15 days without any payment obligation. After 15 days, a withdrawal fee of 15% of the all-time minimum wage will be payable.

10. Certificate of completion, repayment

The student must submit the following documents within 15 days after the completion of the mobility to verify participation in the mobility activity and the fulfilment of its objectives:

- **Transcript of Records**
- **Confirmation Form / Confirmation of Studies**
- **Student Report** (compulsory template available on the University's website)
- With regard to the use of the **support** requested under the Pannonia Excellence Scholarship, the supporting documents listed in Section 9 must be retained and presented (if they were not submitted at the time of concluding the grant contract).

The tuition fee, housing and travel allowances provided under the Pannonia Excellence Scholarship Programme are settled **on the basis of the actual expenses incurred, based on the cost plan prepared by the student.** Reimbursement of the expenses incurred is for the duration of the physical mobility, as the purpose of these allowances is to cover all costs incurred by the student that fall under the types of support listed in Section 9. In view of the above, the student must provide a detailed, itemised settlement of the support paid to them under these titles.

If the student fails to submit the above documents, or fails to comply properly with the requirements set in this section, or, despite notice, does not provide the above proofs within 30 days after the expiry of the 15-day deadline, the student shall be obliged to repay the full amount of the financial support to the University.

Further cases requiring repayment of the scholarship are specified in the grant agreement concluded with the student.

11. Legal remedy

Applicants have the right to appeal against the decision of the Head of the International Mobility Programmes within 15 days from the date of notification or, failing that, from the date of learning about the decision, in accordance with Sections 57-58 of Act CCIV of 2011 on National Higher Education. Legal remedy requests must be submitted through Neptun, addressed to the Student Appeals Committee.

In the subject of the legal remedy request, the Student Appeals Committee will make a decision in a procedure for the assessment of first instance applications and legal remedy requests in relation to student status (hereinafter: SSP). The time limit for administration is thirty (30) days, which does not include the periods specified in subsection 15 (3) of the SSP, especially the period in which administration at university level is suspended (i.e. the period of university shutdown).

12. Further information

This Call for Applications is published on the University's website.

Further information about the Excellence Call of Applications may be requested via Do It Online! student administration platform.

Budapest, November 2025

Dr Zita Anikó Kelemen
Head of International Mobility Programmes

Annex 1: Rules for the evaluation of applications submitted for the Pannónia Excellence Scholarship Program for students attending single-cycle or two-cycle master's programmes

1. Academic performance (maximum 7 points):

1.a. Evaluation is based on the cumulative adjusted credit index of the completed semesters' of the study programme related to the application.

Cumulative (aggregated) adjusted credit index, rounded to two decimal places

Academic performance	Score	Academic performance	Score	Academic performance	Score	Academic performance	Score
7,00 -	70	4,54 - 4,56	50	4,01 - 4,03	33	3,48 - 3,50	16
6,00 - 6,99	68	4,51 - 4,53	49	3,98 - 4,00	32	3,45 - 3,47	15
5,00 - 5,99	65	4,48 - 4,50	48	3,95 - 3,97	31	3,42 - 3,44	14
4,98 - 4,99	64	4,45 - 4,47	47	3,92 - 3,94	30	3,39 - 3,41	13
4,95 - 4,97	63	4,42 - 4,44	46	3,89 - 3,91	29	3,35 - 3,38	12
4,92 - 4,94	62	4,39 - 4,41	45	3,85 - 3,88	28	3,32 - 3,34	11
4,89 - 4,91	61	4,35 - 4,38	44	3,82 - 3,84	27	3,29 - 3,31	10
4,85 - 4,88	60	4,32 - 4,34	43	3,79 - 3,81	26	3,26 - 3,28	9
4,82 - 4,84	59	4,29 - 4,31	42	3,76 - 3,78	25	3,23 - 3,25	8
4,79 - 4,81	58	4,26 - 4,28	41	3,73 - 3,75	24	3,20 - 3,22	7
4,76 - 4,78	57	4,23 - 4,25	40	3,70 - 3,72	23	3,17 - 3,19	6
4,73 - 4,75	56	4,20 - 4,22	39	3,67 - 3,69	22	3,14 - 3,16	5
4,70 - 4,72	55	4,17 - 4,19	38	3,64 - 3,66	21	3,10 - 3,13	4
4,64 - 4,69	54	4,14 - 4,16	37	3,60 - 3,63	20	3,07 - 3,09	3
4,64 - 4,66	53	4,10 - 4,13	36	3,57 - 3,59	19	3,04 - 3,06	2
4,60 - 4,63	52	4,07 - 4,09	35	3,54 - 3,56	18	3,00 - 3,03	1
4,57 - 4,59	51	4,04 - 4,06	34	3,51 - 3,53	17	- 2,99	0

The *minimum academic requirement* for participation in mobility programmes is a cumulative, credit-weighted academic average of 4.50 or above (based on the completed semesters).

1.b. If the student has no completed semester prior to the application semester, the score shall be calculated on the basis of the student's admission points (admission points without additional points).

admission points	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90
points valid for this call	4,00	4,07	4,13	4,20	4,27	4,33	4,40	4,47	4,53	4,60	4,67	4,73	4,80	4,87	4,93	5,00

(2) Evaluation of scientific activities (maximum 10 points)

A maximum of 200 points may be awarded in the scientific evaluation, which is then converted into the 10-point system (points earned / 20).

For applicants enrolled in two-cycle or single-cycle Master's programmes, the other professional activities related to both their previous Bachelor's studies and their Master's programme affected by the application must be evaluated according to the table

below. Each activity must be supported by the appropriate certifying documents (even if the activity was carried out at another higher education institution) – in the absence of such documents, no points will be awarded.

Scientific activity	Maximum score (200 points)	Additional information	Method of verification
1. Participation in a research project at Corvinus University	max. 20 points		
Participation in a research project	20 points	Recommendation from the head of research or head of department	Recommendation from the head of research or the head of the relevant department, stamped, signed, and dated
2. Results of scientific activities and study competitions	max. 70 points		
National Scientific Students' Associations Conference (OTDK)	max. 50 points		
2.1 OTDK participation	3 points	•For applicants enrolled in undergraduate programmes, activities related to their specific undergraduate programme are acceptable, while for applicants enrolled in master's programmes, activities related to both their previous undergraduate programme and their current master's programme are acceptable. • In the case of multiple OTDK and/or TDK theses, a maximum of two theses may be taken into consideration, but points may only be awarded once for the same thesis. • The highest score obtained from TDK and OTDK activities under one title may be taken into account. If the student applies with a TDK paper or other scientific work submitted as a co-author, the following scoring applies: a) if the paper has two authors, the applicant receives 70% of the maximum number of points obtainable, b) if the paper has more than two authors, the student may receive the maximum number of points divided by the number of authors.	A copy of the certificate of achievement/participation or a certificate issued by the organizing body confirming the achievement/participation, stating the date of participation.
2.2 OTDK 1st place	25 points		
2.3 OTDK 2nd place	20 points		
2.4. OTDK 3rd place	15 points		
2.5 OTDK Special Award	13 points		
Scientific Students' Associations (TDK)	max. 25 points		
2.6 TDK 1st place	15 points	•For applicants enrolled in undergraduate programmes, activities related to their specific undergraduate programme are acceptable, while for applicants enrolled in master's programmes, activities related to both their previous undergraduate programme and their current master's programme are acceptable. • In the case of multiple OTDK and/or TDK theses, a maximum of two theses may be taken into consideration, but points may only be awarded once for the same thesis. • The highest score obtained from TDK and OTDK activities under one title may be taken into account. If the student applies with a TDK paper or other scientific work submitted as a co-author, the following scoring applies: a) if the paper has two authors, the applicant receives 70% of the maximum number of points obtainable, b) if the paper has more than two authors, the student may receive the maximum number of points divided by the number of authors.	A copy of the certificate of achievement/participation or a certificate issued by the organizing body confirming the achievement/participation, stating the date of participation.
2.7 TDK 2nd place	12 points		
2.8 TDK 3rd place	10 points		
2.9 TDK Special Award	7 points		
2.10 TDK accepted thesis	5 points		

Scientific activity	Maximum score (200 points)	Additional information	Method of verification
3. Other scientific or academic competitions, participation as a competitor	max. 25 points		
University competition places (1st–3rd place)	5 points	• For applicants enrolled in undergraduate programmes, activities related to their specific undergraduate programme are acceptable, while for applicants enrolled in master's programmes, activities related to both their previous undergraduate programme and their current master's programme are acceptable.	A copy of the certificate of achievement/participation or a certificate issued by the organizing body confirming the achievement/participation, stating the date of participation.
Participation at university competitions without achieving a place	3 points		
National competition places (1st–3rd place)	10 points		
Participation at national competition without achieving a place	5 points		
International competition place (1st–3rd place)	15 points		
Participation at international competitions	10 points		
4. Publications	max. 60 points		
3.1 Publication in a scientific journal, book, or book chapter in Hungarian	20 points	Publication in a scientific journal: abstract of the publication, date of publication. An exception is made if the student is employed by the journal or daily newspaper. Points can only be awarded for publications that have actually been published or have a statement of acceptance. Points cannot be awarded if the publication has been completed but has not yet been published or does not have a statement of acceptance, so activities relating to the given semester but without publication cannot be counted.	Presentation and proof of publication and attachment of the opinion of the related department are required, which includes a textual evaluation and a score based on this.
3.2 Publication in a scientific journal, book, or book chapter in a foreign language	30 points		
3.3 Publication in conference proceedings in Hungarian	10 points		
3.4 Publication in conference proceedings in a foreign language	15 points		
5. Scientific conferences, roundtable discussions, scientific events	max. 25 points		
4.1 Organizing scientific conferences, roundtable discussions, scientific events, participating as a speaker in Hungarian	10 points	Documents certifying academic activity cannot be submitted for internal conferences organized by student associations and College for Advanced Studies.	conference attendance certificate
4.2 Organizing scientific conferences, roundtable discussions, scientific events, participating as a speaker in a foreign language	15 points	Documents certifying academic activity cannot be submitted for internal conferences organized by student associations and College for Advanced Studies.	conference attendance certificate

Annex 2: Evaluation criteria and scoring for applications submitted for study mobility programmes by doctoral students

Evaluation category	Maximum score	Assessment criteria
1. Research plan	<i>maximum 40 points</i>	Soundness of the research plan Applicability of the research methodology The research objectives and expected results of the mobility abroad provide added professional value to the student's doctoral studies.
2. Work plan	<i>maximum 20 points</i>	Professional consideration and structure of the work plan Feasibility of the work plan
3. Publication performance	<i>maximum 20 points</i>	Published Q1 or Q2 article – 10 points Any other non-Q1/Q2 publication or working paper – 5 points each
4. Successful comprehensive examination	<i>10 points</i>	
5. Time-proportionate completion of credits	<i>maximum 10 points</i>	Percentage rate

For further information, please contact: phd.office@uni-corvinus.hu

Annex 3.: Research Plan and Work Plan Template for Doctoral Students

Research and work plan

Minimum length: 2000-3000 words

IDENTIFICATION DATA

Name of applicant:

Neptun code:

Doctoral school:

DATA RELATED TO THE FOREIGN RESEARCH PROJECT APPLIED FOR

Period of foreign research (autumn/spring semester):

Name of host institution, country:

Name of host institution applied for, country:

Name of host institution applied for, country:

Mandatory elements of the research plan:

How does the PhD programme available at the applied institution(s) fit in with your studies? ***Write a summary plan, focusing in particular on:***

- a detailed description of your research activities abroad;
- the research methodology to be used;
- the specific objectives to be achieved through the proposed activity;
- how you can utilise the research work carried out during the application and its results after your return home.

Mandatory elements of the work plan:

How do you intend to carry out the work described in your research plan? ***Write a detailed work plan, paying particular attention to:***

- the research to be carried out, broken down by month;
- what other professional activities you intend to carry out during your mobility (conferences, working groups, research groups, etc.).

Annex 4: Study programmes and study fields

In case of identical codes, it is possible to apply for the study field explicitly matched to the study programme in the following table.

	Master programmes	Study fields
1	Actuarial and Financial Mathematics	0311 Economics 0410 Business and Administration 0412 Finance, Banking and Insurance
2	Business Informatics	0410 Business and Administration
3	Communication and Media Studies	0319 Communication and Information Sciences 0320 Journalism and information, Communication, 0321 Journalism and Information
4	Public Policy and Management	0311 Economics 0413 Public Administration 0310 Social and Behavioural sciences
5	Marketing	0410 Business and Administration
6	Marketing Strategy and Innovation	0410 Business and Administration
7	Master of Business Administration (MBA)	0410 Business and Administration
8	International Economy and Business	0410 Business and Administration 0311 Economics
9	International Relations	0312 International Relations 0310 Social and behavioural sciences 0288 East European Studies
10	Finance	0410 Business and Administration 0311 Economics 0412 Finance, Banking and Insurance
11	Political Economy	0312 Political Science 0311 Economics 0413 Public Administration
12	Accounting	0410 Business and Administration
13	Business Development	0410 Business and Administration
14	Management and Leadership	0410 Business and Administration
15	Management	0410 Business and Administration 0413 Public Administration
16	Innovation and Entrepreneurship	0410 Business and Administration
17	Economic Analysis	0311 Economics

	Undivided master programme	Study fields
1	Economic and Financial Mathematical Analysis	0311 Economics 0410 Business and Administration 0412 Finance, Banking and Insurance
	Doctoral programmes	Study fields
1	Doctoral School of Business and Management	0410 Business and Administration
2	Doctoral School of Economics, Business and Informatics	0410 Business and Administration 0311 Economics 0611 Computer Science
3	Doctoral School of International Relations and Political Science	0312 Political Science 0311 Economics
4	Doctoral School of Sociology and Communication Science	0314 Sociology 0320 Communication Sciences

Annex 5: Country Groups – Destination Countries

Country group	Destination countries
Country group 1	Andorra, Australia, Austria, Belgium, Cook Islands, Denmark, Republic of Korea, United States of America, United Kingdom, Faroe Islands, Fiji, Finland, France, Netherlands, Hong Kong, Ireland, Iceland, Israel, Japan, Canada, Timor-Leste, Kiribati, Liechtenstein, Luxembourg, Macao, Marshall Islands, Micronesia, Monaco, Nauru, Germany, Niue, Norway, Palau, Papua New Guinea, Solomon Islands, San Marino, Switzerland, Sweden, Samoa, Singapore, Taiwan, Tonga, Tuvalu, New Zealand, Vanuatu
Country group 2	Afghanistan, Bangladesh, Belarus, Bhutan, Bosnia and Herzegovina, Bulgaria, Cyprus, Czech Republic, North Macedonia, Estonia, Georgia, Greece, Croatia, Iraq, Yemen, Cambodia, China, Kyrgyzstan, Kosovo, Laos, Poland, Latvia, Lithuania, Maldives, Malta, Myanmar, Moldova, Montenegro, Nepal, Italy, Russian Federation, Armenia, Pakistan, Portugal, Romania, Spain, Sri Lanka, Serbia, Syria, Slovakia, Slovenia, Tajikistan, Turkmenistan, Ukraine, Uzbekistan
Country group 3	Albania, Algeria, Angola, Antigua and Barbuda, Argentina, Azerbaijan, Bahamas, Bahrain, Barbados, Belize, Benin, Bolivia, Botswana, Brazil, Brunei, Burkina Faso, Burundi, Chile, Comoros, Costa Rica, Chad, South Africa, South Sudan, Dominica, Dominican Republic, Djibouti, Ecuador, Equatorial Guinea, United Arab Emirates, Egypt, El Salvador, Côte d'Ivoire, Eritrea, Ethiopia, Philippines, Gabon, Gambia, Ghana, Grenada, Guatemala, Guinea, Guinea-Bissau, Guyana, Haiti, Honduras, India, Indonesia, Iran, Jamaica, Jordan, Cameroon, Qatar, Kazakhstan, Kenya, Colombia, Republic of the Congo, Democratic Republic of the Congo, Central African Republic, Cuba, Kuwait, Lesotho, Lebanon, Liberia, Libya, Madagascar, Malaysia, Malawi, Mali, Morocco, Mauritania, Mauritius, Mexico, Mongolia, Mozambique, Namibia, Nicaragua, Niger, Nigeria, Oman, Palestine, Panama, Paraguay, Peru, Rwanda, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, São Tomé and Príncipe, Seychelles, Sierra Leone, Suriname, Saudi Arabia, Senegal, Somalia, Sudan, Eswatini, Tanzania, Thailand, Togo, Türkiye, Trinidad and Tobago, Tunisia, Uganda, Uruguay, Venezuela, Viet Nam, Zambia, Zimbabwe, Cabo Verde