

**Call for applications
to support participation in
short-term study mobility
in the 1st and 2nd
semesters of the 2025/2026
academic year**

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Corvinus University of Budapest (the University), in accordance with Student Requirements Part 4: Regulation on Student Fees and Benefits (hereinafter referred to as the "RSFB") and Part 9: Regulation on Study Abroad (hereinafter referred to as the "RSA"), launches call for applications for the support of short-term group study mobility in the 1st and 2nd semesters of the 2025/2026 academic year as detailed below.

1. The aim of the call for applications

Encouraging and supporting students to participate in short-term group study mobility abroad, whereby students can broaden their international experience, increase their professional knowledge and broaden their foreign language skills owing to the contribution to the cost of their stay.

This call sets out the conditions for participation in a short-term group study mobility programme and receive financial support (scholarship) for the applied participation opportunity, regardless of whether the financial support provided by the University is from the Pannónia Scholarship Programme, Maintainer fund or other own revenues.

2. Legal and regulatory background to the call for applications

The general rules for participation in mobility programmes within the University are set out in the RSFB and the RSA. In addition the following applies:

- in the case of the Pannónia Scholarship Programme, the Pannónia Scholarship Programme International Mobility Programme Implementation Guide and the Grant Agreement between Corvinus University of Budapest and Tempus Public Foundation;
- Stipendium Hungaricum and Diaspora Scholarship holder students are also subject to the Stipendium Hungaricum and the Diaspora Scholarship Programme Implementation Guides and Rules of Operation;
- for programmes based on an inter-institutional cooperation agreement (bilateral or multilateral agreement) other than the Pannónia Scholarship Programme, the cooperation agreement concluded by the universities.

The period of study abroad must be part of the student's degree programme within any study cycle aimed at obtaining a diploma, which the University can accept and fully match the curricular structure in a way that is proportionate to the duration of the student mobility.

The process of the recognition of the activities carried out abroad in the studies is recorded in the student mobility agreement of the student participating in the mobility.

3. Type of application and eligible activity

Short-term group study mobility is a study activity (study visit) abroad organised by a University lecturer, which does not directly involve the acquisition of credits and which contributes to the students' academic development.

Participation in short-term group study mobility is organised by a University lecturer abroad, the physical mobility is possible not only at partner universities.

During the study visit, students can participate in professional programmes (e.g. lectures, workshops) related to their study programme which requires active participation and helps them deepen their theoretical and practical knowledge.

The mobility is related to the student's studies therefore participation provides useful and relevant knowledge for the student's progress and the activity performed during the mobility programme can be recognised as part of their studies and is counted towards the completion of the given subject as part of the studies. Completion of the study visit is counted towards the subject in accordance with the conditions and methods set in advance by the lecturer.

The duration of the short-term group study mobility can be a minimum of 2 days and a maximum of 7 days, which can take place in the 1st and 2nd semester of the 2025/2026 academic year (but completed by 31.08.2026 the latest).

4. Persons eligible to submit applications

- Full-time students enrolled at the undergraduate and undivided postgraduate programme after completing 1 (one) semester, and enrolled full time master students from the first semester of their studies can apply;
- who has an active student status at Corvinus University of Budapest both at the time of application and during the completion of the mobility programme;
- who has Hungarian citizenship, a registration certificate or a valid permanent or temporary residence permit;
- students who are not Hungarian nationals and receive Stipendium Hungaricum or Diaspora Scholarship may also apply, but in their cases the country of nationality providing eligibility for the scholarship may not be the destination of their visit abroad (country of origin). These applicants are also subject to the rules of the Stipendium Hungaricum and Diaspora Scholarship Programmes.

5. Study conditions for applying

By applying for a study visit, the student undertakes:

- To make sure that the study visit linked to the course they have taken up for the given semester,
- Complete the required studies in case there is any conflict between subjects as a result of the study visit.

- Make sure that any absence from other courses as a result of the study visit does not exceed the absences allowed by the Study and Examination Regulations.
- To complete the entire study visit applied for
- To understand and agree that the study visit can only be completed with physical presence.
- To certify the completion of the study visit by signing the attendance sheet.

6. Application documents to be submitted

Completing and submitting the application form for the group study visit (see point 7) on the Neptun Unified Education Administration System (hereafter: Neptun).

7. Deadline, place, method and frequency of submission of applications

Applications can be submitted on a rolling basis **from 6 October 2025 to 1 July 2026**, until the available budget and places are exhausted, but not later than 3 weeks before the commencement of the mobility programme concerned.

Applications should be submitted in the Neptun by filling in the application form “ Call for applications to participate in short-term group study mobility in the 1st and 2nd semesters of the 2025/2026 academic year” available under Administration / Applications / Requests with text field, and by marking the study visit applied for within the course (taking place together with other courses) and by submitting the request.

No application can be submitted for a mobility that has already started or has been completed.

A student who has already been awarded an Erasmus+ or Pannónia Scholarship Programme may also apply under the following conditions:

- Students with Stipendium Hungaricum or Diaspora Scholarship can spend a maximum of 30 days per semester on mobility abroad. These applicants are also subject to the rules of the Stipendium Hungaricum and Diaspora Scholarship Programmes.
- According to the Pannónia Scholarship rules, each student (except for Stipendium Hungaricum and Diaspora scholarship holders) can receive Pannónia Scholarship for a maximum total mobility period of 360 days per level of study, which includes all types of mobility.

Under this call for applications, it is possible to apply, and receive support for short-term group study mobility more than once in a semester. However, the period of the scholarship applied for and awarded cannot be extended.

The above submission deadline (3 weeks prior to the planned mobility) is time-barred. Late or incomplete applications will not be taken into consideration during the evaluation and **will be rejected without any assessment**. There is no room for correcting deficiencies or for submitting an application for justification.

8. Evaluation of the submitted applications and evaluation criteria

The University lecturer organising the mobility expresses their opinion on the application and the evaluation of the application is coordinated by Study Administration Services. The Head of International Mobility Programmes decides on the award of the scholarships.

Students will receive official notification of the result in the Neptun within 1 week after the decision is made at the latest.

Applications will be considered on a first-come, first-served basis, and students who submit applications that meet the criteria set out in this call for applications receive funding up to the limit of the available institutional funding or the maximum number of student determined by the University lecturer regarding the mobility programme concerned.

Applications will be assessed according to the rules set out below:

The application is valid if the documents meeting the substantive and formal criteria set out in point 6 are submitted via Neptun within the time limit set out in point 7.

Applications will be rejected without merit assessment from students who:

- are not eligible to apply under the criteria set out in points 4 and 5;
- submit their application less than 3 weeks before the start of the planned mobility;
- the length of the mobility applied for does not reach the minimum of 2 days (excluding travel days).

Applicants who provide false or untrue information or make false or untrue declarations during the application procedure will be disqualified.

9. Financial conditions of the application

The amount of the scholarship depends on the country of destination and the duration of the scholarship. For short-term group study mobility, the following scholarship amounts may be provided:

Host country	Daily stipend
Country group I Andorra, Australia, Austria, Belgium, Cook Islands, Denmark, South Korea, United States, United Kingdom, Faroe Islands, Fiji, Finland, France, the Netherlands, Hong Kong, Ireland, Iceland, Israel, Japan, Canada, East Timor, Kiribati, Liechtenstein, Luxembourg, Macao, Marshall Islands, Micronesia, Monaco, Nauru, Germany, Niue, Norway, Palau, Papua New Guinea, Solomon Islands, San Marino, Switzerland, Sweden, Samoa, Singapore, Taiwan, Tonga, Tuvalu, New Zealand, Vanuatu	HUF 30,000/day
Country group II: Afghanistan, Bangladesh, Belarus, Bhutan, Bosnia and Herzegovina, Bulgaria,	

Cyprus, Czechia, North Macedonia, Estonia, Georgia, Greece, Croatia, Iraq, Yemen, Cambodia, China, Kyrgyzstan, Kosovo, Laos, Poland, Latvia, Lithuania, Maldives, Malta, Myanmar, Moldova, Montenegro, Nepal, Italy, Russia, Armenia, Armenia, Pakistan, Portugal, Romania, Spain, Sri Lanka, Serbia, Syria, Slovakia, Slovenia, Tajikistan, Turkmenistan, Ukraine, Uzbekistan	HUF 27,500/day
Country group III: Albania, Algeria, Angola, Antigua and Barbuda, Argentina, Azerbaijan, Bahamas, Bahrain, Barbados, Belize, Benin, Bolivia, Botswana, Brazil, Brunei, Burkina Faso, Burundi, Chile, Comoro Islands, Costa Rica, Chad, South Africa, South Sudan, Dominica, Republic of Dominica, Djibouti, Ecuador, Equatorial Guinea, United Arab Emirates, Egypt, El Salvador, Ivory Coast, Eritrea, Ethiopia, The Philippines, Gabon, Gambia, Ghana, Grenada, Guatemala, Guinea, Guinea-Bissau, Guyana, Haiti, Honduras, India, Indonesia, Iran, Jamaica, Jordan, Cameroon, Qatar, Kazakhstan, Kenya, Columbia, Congo, Congo Democratic Republic, Central African Republic, Cuba, Kuwait, Lesotho, Lebanon, Liberia, Libya, Madagascar, Malaysia, Malawi, Mali, Morocco, Mauritania, Mauritius, Mexico, Mongolia, Mozambique, Namibia, Namibia, Nicaragua, Niger, Nigeria, Oman, Palestine, Panama, Paraguay, Peru, Rwanda, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, São Tomé and Príncipe, Seychelles, Sierra Leone, Suriname, Saudi Arabia, Senegal, Somalia, Sudan, Swaziland, Tanzania, Thailand, Togo, Turkey, Trinidad and Tobago, Tunis, Uganda, Uruguay, Venezuela, Vietnam, Zambia, Zimbabwe, Cape Verde	HUF 25,000/day

Students participating in short-term study mobility may receive a living allowance for up to 2 travel days beyond the duration of the mobility, based on an explicit institutional decision. For travel days, a living allowance may be granted for up to 1 day before the start of the activity and up to 1 day after the end date of the activity. If it is applied, the supporting documents are supplemented by travel documents confirming the date of travel and are to be presented in the course of the settlement. (Otherwise, the amount of living allowance received for travel days will be repaid.)

WARNING! Applicants should be aware that the Pannónia Scholarship Programme cover only part of the actual expenses incurred, the difference being covered by the student.

10. Certificate of completion, repayment

The following documents proving the participation in the mobility activity and the achievement of the mobility objective must be presented by the student to the University subsequently, within 15 days of the accomplished mobility:

- **Student report**
- **Travel document confirming the date of travel** (e.g. bus ticket, train ticket) in case of claiming a living allowance for the days of travelling.
It is also the student's responsibility to sign the document below at the mobility venue, which following the end of the mobility will be sent by the organiser University lecturer to the announcer of the call for applications:
- **Group certificate of attendance and certificate of duration** signed by the organiser University lecturer, the host institution/organisation and the students

participating in the mobility (attendance sheet). The document includes a short description of the study visit, the name of the host institution/organisation, the venue and duration of the mobility and the list of participating students.

If the student fails to comply with the above point or does not comply with it properly, or fails to provide proof of such compliance within 30 days of the expiry of the 15-day deadline, he/she shall be required to repay the full amount of the grant to the University. In case of non- or inadequate proof of the date of the short-term group mobility visit, the student is obliged to repay the living allowance received for the travel days.

11. Legal remedy

Applicants have the right to appeal against the decision of the Head of International Mobility Programmes within 15 days from the date of notification or, failing that, from the date of learning about the decision, in accordance with Sections 57-58 of Act CCIV of 2011 on National Higher Education. Legal remedy requests must be submitted through Neptun, addressed to the Student Appeals Committee.

The Student Appeals Committee will make a decision on the request for legal remedy in a procedure conducted according to the Procedure for the Assessment of First Instance Applications and Legal Remedy Requests in Relation to Student Status (hereinafter: SSP).

The time limit for administration is thirty (30) days, which does not include the periods specified in subsection 15 (3) of the SSP, especially the period in which administration at university level is suspended (i.e. the period of university shutdown).

12. More information

This call for application is published on the University's website.

More information on the call for application may be requested on the student administration platform "Do It Online".

Budapest, October 2025

Dr. Zita Anikó Kelemen

Head of International Mobility Programmes