

## Information on Student ID validation sticker for the 2025/26 autumn semester

If you have a valid, undamaged student ID, or if you have received a neptun message notifying you that your student ID has arrived, and you have an active student status, you can collect the validation sticker for the 2025/2026 academic year (autumn semester) starting **from 7 October 2025**.

## When and where?

Starting from Tuesday, 07 October 2025, during regular office hours:

In the Student Services Area (building E, 1<sup>st</sup> floor) on the following days: For full-time students: Monday-Thursday: 09:00-16:00
For part-time students: Tuesday, Thursday: 16:00-17:00

For English language full-time MBA and postgraduate programmes in E.165: Tuesday-Thursday 9:00-12:00, 14:00-16:00; Friday 9:00-12:00

Please do not forget that from October 23 to November 2 the Student Services Area (and the whole E building) will be closed.

## How?

In case

- you have a valid, undamaged student ID card,
- or if you have received a notification in a neptun message about the arrival of your student ID card, and
- your student status for the 2025/2026 autumn semester is active.

You can authorize someone to pick up your student ID for you. The authorized person has to bring your student ID card and a signed Power of Attorney form, which you can download from the neptun (neptun> Administration > General forms).

## How long is my student ID and validation sticker valid?

The university ID card is valid for 9 years at the maximum, until the 31st March of the 9th year, after the date of issuance. This is the last year when they can be validated with a sticker. (You can check the date of expiry of your student ID card in neptun under the data of your student ID card (neptun> Personal information> General data> Student card (cards)), or it can also be seen at the back side of your student ID card.)

Your student ID card validated with a sticker can be used until 31st March (in case of a sticker for the autumn semester)

Please note that in the case of a lost or stolen ID, you will need to apply for a new student ID. If your ID is damaged (broken, missing a piece, etc.), you must submit it at the Student Services Area. You can find more details <u>here</u>.

Study Administration Services