

**Call for applications
to support participation in short-
term research mobility
for the students of
the Corvinus Doctoral Schools
for the 1st and 2nd semesters of the
2025/2026 academic year**

Call for applications

To support participation in short-term research mobility for the students of the Corvinus Doctoral Schools for the 1st and 2nd semesters of the 2025/2026 academic year

Corvinus University of Budapest (the University), in accordance with Student Requirements Part 4: the Regulation on Student Fees and Benefits (hereinafter referred to as the "RSFB") and Part 9: the Regulation for Participation in Study Abroad (hereinafter referred to as the „RPSA") and the Doctoral Regulations (DR), launches call for applications for the doctoral students of the Corvinus Doctoral Schools (hereinafter: CDS) for the support of short-term research mobility in the 1 st and 2nd semester of the 2025/2026 academic year.

1. The aim of the call for applications

Encouraging and supporting doctoral students to participate in short-term research mobility, with a contribution to the cost of their stay, doctoral students can carry out research work abroad, in connection with a highly prestigious higher education institution in the country concerned, preferably one that also offers doctoral programmes, in order to prepare their doctoral thesis, which will help their academic progress, the acquisition of contemporary knowledge, the generation of new results and the building of international research cooperation.

This call sets out the conditions for participation in a short-term research mobility programme and receive financial support (scholarship) for the applied participation opportunity, regardless of whether the financial support provided by the University is from the Pannónia Scholarship Programme, Maintainer fund or other own revenues.

2. Legal and regulatory background to the call

The general rules for participation in mobility programmes within the University are set out in the RSFB, RPSA and the DR. In addition, the following applies:

- in the case of the Pannónia Scholarship Programme, the Pannónia Scholarship Programme International Mobility Programme Implementation Guide and the Grant Agreement between Corvinus University of Budapest and Tempus Public Foundation;
- for programmes based on an inter-institutional cooperation agreement (bilateral or multilateral agreement) other than the Pannónia Scholarship Programme, the cooperation agreement concluded by the universities.

The rules for recognition of credits obtained abroad are set out in the Study and Examination Regulations (SER), in the Doctoral Regulation and the operating rules of the relevant doctoral school in the case of doctoral students.

3. Type of application and eligible activity

Short-term research mobility is student mobility to specific target countries, primarily with the goal of credit acquisition, where the doctoral student's research is linked to the student's studies, so that the participation provides useful and relevant knowledge for the student's academic/professional progress and the activity can be recognised as part of the studies.

Short-term research mobility can be for a minimum of 2 days and a maximum of 30 days, and can take place in the 1st and 2nd semester of the 2025/2026 academic year (completed by 31.08.2026 at the latest).

Participation in a research mobility is possible in any host institution where the activity carried out can be integrated, matched as part of the curriculum, accepted as part of the educational programme, as decided by the Head of the Doctoral School. The **compulsory template of the supporting statement signed by the Head of the Doctoral School and the student's supervisor, is available on the website.**

4. Persons eligible to submit applications

- Full-time students in a doctoral programme, from the first semester of studies can apply;
- who has an active student status at Corvinus University of Budapest at the time of submitting the application and during the mobility;
- who has Hungarian citizenship, a registration certificate or a valid temporary or permanent residence permit;
- students who are not Hungarian nationals and who receive a Stipendium Hungaricum Scholarship may also apply, but the destination of their research mobility abroad cannot be the country of the nationality (country of origin) of the scholarship holder.

5. Study conditions for applying

For short-term research mobility, a minimum level B2 complex-type exam is required in the working language of the mobility applied for. If the working language of the mobility applied for is English and the student is studying in an English language programme, it is not necessary to present a level B2 English language complex language examination.

6. Application documents to be submitted

- a **letter of acceptance** from the host institution abroad stating the purpose and the duration of the stay;

- **a supporting statement signed by the Head of the Doctoral School and the student's supervisor (the compulsory template is available on the website);**
- if a language exam is required, a **document certifying the language exam.**

7. Deadline, place, method and frequency of submission of applications

Applications will be accepted on a rolling basis **from 10 September 2025 to 1 August 2026**, until the available budget and places are exhausted, but may be submitted no later than 4 weeks before the planned mobility starts.

Applications should be submitted in the Neptun Unified Education Administration System' (hereinafter: Neptun) by filling in the application form "E409 - Participation in doctoral short-term research mobility 2025/2026" available in the Administration / Applications / Requests with text field, uploading the necessary application documents and submitting the application.

No application may be submitted for a mobility that has already started/has been completed, but a student who has already been awarded an Erasmus+ or Pannónia Scholarship may apply under the conditions below. One application per semester can be supported per student.

According to the Pannónia Scholarship rules, each student can receive a Pannónia Scholarship for a maximum total mobility period of 360 days per level of study, regardless of the number and type of mobility activities. Once applied for and awarded, the duration of the short-term research mobility scholarship can not be extended.

The above submission deadline (4 weeks prior to the planned mobility) are time-barred and late or incomplete applications will not be taken into account in the assessment and will be **rejected without any assessment** There is no room for correcting deficiencies or for submitting an application for justification.

8. Evaluation of the submitted applications and evaluation criteria

The evaluation of applications is coordinated by the CDS University Doctoral Office. The Head of International Mobility Programmes shall take the decisions on awarding scholarships. Students receive official notification of the result in Neptun no later than 1 week after the decision.

Applications are assessed in the order of receipt, and students who submit applications that meet the criteria set out in this call for applications receive funding in the order of receipt of their applications, subject to the availability of institutional funding.

Applications will be judged according to the rules set out below:

Submission of a valid application means uploading the documents specified in point 6 of this Call for Applications with the appropriate content and in the appropriate format in Neptun.

Applications will be rejected without merit assessment from students who:

1. are not eligible to apply under the criteria set out in point 4.
2. did not attach the mandatory documents (see point 6) indicated as a condition for the submission of the application or did not attach it in accordance with the content or form of the call for applications. It is the student's responsibility to check that the uploaded document is not damaged and can be opened and has been uploaded in pdf format.
3. submit their application less than 4 weeks before the start of the planned mobility.
4. applied for a mobility that does not reach the minimum of 2 days (excluding travel days).

Applicants who provide false or untrue information or make false or untrue declarations during the application procedure will be disqualified.

9. Financial conditions of the application

The amount of the scholarship depends on the country of destination and the duration of the scholarship. For short-term doctoral research mobility, the following scholarship amounts may be awarded:

Host country	Daily scholarship		
	1-10 days	11-20 days	from day 21
I.country group: Andorra, Australia, Austria, Belgium, Cook Islands, Denmark, South Korea, United States, United Kingdom, Faroe Islands, Fiji, Finland, France, the Netherlands, Hong Kong, Ireland, Iceland, Israel, Japan, Canada, East Timor, Kiribati, Liechtenstein, Luxembourg, Macao, Marshall Islands, Micronesia, Monaco, Nauru, Germany, Niue, Norway, Palau, Papua New Guinea, Solomon Islands, San Marino, Switzerland, Sweden, Samoa, Singapore, Taiwan, Tonga, Tuvalu, New Zealand, Vanuatu	HUF 35,000/ day	HUF 25,000/ day	HUF 15,000/ day
Country group II: Afghanistan, Bangladesh, Belarus, Bhutan, Bosnia and Herzegovina, Bulgaria, Cyprus, Czechia, North Macedonia, Estonia, Georgia, Greece, Croatia, Iraq, Yemen, Cambodia, China, Kyrgyzstan, Kosovo, Laos, Poland, Latvia, Lithuania, Maldives, Malta, Myanmar, Moldova, Montenegro, Nepal, Italy, Russia, Armenia, Armenia, Pakistan, Portugal, Romania, Spain, Sri Lanka, Serbia, Syria, Slovakia, Slovenia, Tajikistan, Turkmenistan, Ukraine, Uzbekistan	HUF 32,500/ day	HUF 22,500/ day	HUF 12,500/ day

Country group III: Albania, Algeria, Angola, Antigua and Barbuda, Argentina, Azerbaijan, Bahamas, Bahrain, Barbados, Belize, Benin, Bolivia, Botswana, Brazil, Brunei, Burkina Faso, Burundi, Chile, Comoro Islands, Costa Rica, Chad, South Africa, South Sudan, Dominica, Republic of Dominica, Djibouti, Ecuador, Equatorial Guinea, United Arab Emirates, Egypt, El Salvador, Ivory Coast, Eritrea, Ethiopia, The Philippines, Gabon, Gambia, Ghana, Grenada, Guatemala, Guinea, Guinea-Bissau, Guyana, Haiti, Honduras, India, Indonesia, Iran, Jamaica, Jordan, Cameroon, Qatar, Kazakhstan, Kenya, Columbia, Congo, Congo Democratic Republic, Central African Republic, Cuba, Kuwait, Lesotho, Lebanon, Liberia, Libya, Madagascar, Malaysia, Malawi, Mali, Morocco, Mauritania, Mauritius, Mexico, Mongolia, Mozambique, Namibia, Namibia, Nicaragua, Niger, Nigeria, Oman, Palestine, Panama, Paraguay, Peru, Rwanda, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, São Tomé and Príncipe, Seychelles, Sierra Leone, Suriname, Saudi Arabia, Senegal, Somalia, Sudan, Swaziland, Tanzania, Thailand, Togo, Turkey, Trinidad and Tobago, Tunis, Uganda, Uruguay, Venezuela, Vietnam, Zambia, Zimbabwe, Cape Verde	HUF 30,000/ day	HUF 20,000/ day	HUF 10,000/ day
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Students participating in short-term research mobility may receive a living allowance (as daily stipend) for up to 2 travel days beyond the duration of the mobility, based on an explicit institutional decision. For travel days, living allowance may be granted for up to 1 day before the start of the activity and up to 1 day after the end date of the activity. If it is applied, the supporting documents are supplemented by travel documents confirming the date of travel.

WARNING! Applicants should be aware that the Pannónia Scholarship Programme and other available scholarships cover only part of the actual expenses incurred, the difference being covered by the student.

10. Certificate of completion, repayment

Documents proving the participation in the mobility activity and the achievement of the mobility objective, which the student must present to the University within 15 days of the mobility:

- **Letter of confirmation/attendance**
- **Mobility agreement for the research scholarship** (including activities carried out and results achieved)
- **Research report** – signed by the supervisor of the doctoral student and the programme director of the Doctoral School
- **Travel document confirming the date of travel** (e.g. boarding pass, train ticket) in case travel day living allowance is granted

Should the student fail to meet the conditions laid down in this section or fails to certify the above requirements within 30 days of the expiry of the 15-day deadline, he/she shall be required to reimburse the entire amount of the grant to the University.

11. Legal remedy

Applicants have the right to appeal against the decision of the Head of the International Mobility Programmes within 15 days from the date of notification or, failing that, from the date of learning about the decision, in accordance with Sections 57-58 of Act CCIV of 2011 on National Higher Education. Legal remedy requests must be submitted through Neptun, addressed to the Student Appeals Committee.

The Student Appeals Committee will make a decision on the request for legal remedy in a procedure conducted according to the Procedure for the Assessment of First Instance Applications and Legal Remedy Requests in Relation to Student Status (hereinafter: SSP).

The time limit for administration is thirty (30) days, which does not include the periods specified in subsection 15 (3) of the SSP, especially the period in which administration at university level is suspended (i.e. the period of university shutdown).

12. More information

This call for applications is published on the University's website.

More information on the application process may be requested at: phd.office@uni-corvinus.hu.

Budapest, September 2025

Dr. Zita Anikó Kelemen
Head of International Mobility Programmes