## INTERNSHIP OPPORTUNITY

# Camera di Commercio Italiana per l'Ungheria Italian Chamber of Commerce for Hungary

# Budapest, Hungary

#### **Position Title**

#### **INTERNSHIP OPPORTUNITY**

Camera di Commercio Italiana per l'Ungheria (CCIU) – Italian Chamber of Commerce for Hungary Budapest, Hungary

Intern - Support to the Deputy Secretary General

#### Location

Camera di Commercio Italiana per l'Ungheria Budapest, Lónyay u. 18-A, 1093, 1093

# **Internship Period**

Minimum duration: 4 months (starting date to be agreed)

## **Working Hours**

Part-time or full-time (to be agreed upon) - Monday to Friday

# Compensation

Unpaid internship

## **About the Host Organization**

The Italian Chamber of Commerce for Hungary (CCIU) is a non-profit association officially recognized by the Italian Government. As part of the network of Italian Chambers of Commerce Abroad (Assocamerestero), the CCIU acts as a strategic bridge between Italian and Hungarian companies and institutions, promoting bilateral trade, economic cooperation, and investment opportunities. The Chamber organizes events, business forums, delegations, and provides services aimed at supporting internationalization processes.

## **Internship Description**

The intern will work in direct support of the Deputy Secretary General and be actively involved in the Chamber's daily activities. Main responsibilities include:

- Coordination and logistical support for business events and institutional meetings
- Drafting and translating official communications, reports, and presentations
- Research on economic trends and business opportunities
- Assistance in service delivery to member companies and partners Organizational and administrative support

#### **Candidate Profile**

The ideal candidate is a **native Hungarian speaker**, with a **strong command of English** (minimum level B2/C1). Knowledge of Italian is considered a valuable asset.

Applicants should be **currently enrolled in a university program** in relevant fields such as **Economics**, **International Relations**, **Political Science**, **or Communication**.

We are looking for a **motivated and detail-oriented individual**, capable of working both independently and as part of a team. **Excellent organizational and writing skills** are essential, as well as a **proactive attitude** and a strong sense of responsibility.

Proficiency in **Microsoft Office** is required. Familiarity with graphic tools (e.g., Canva or similar platforms) is appreciated, but not mandatory.

### **Contact Information**

Camera di Commercio Italiana per l'Ungheria Address: 1093 Budapest <u>Lónyay utca 18/a</u>

Website: www.cciu.com

Email: risorse.umane@cciu.com

Phone: (+36) 70 886 6765

# **Application Procedure**

There is no separate application form to fill out. To apply for this internship position, candidates are kindly requested to send their updated CV to the following email address:

Email: risorse.umane@cciu.com

**Subject:** *Internship Application – Name of University* 

If the profile is considered suitable, the candidate will be contacted for an in-person interview at the Chamber's offices in Budapest. If necessary, the interview may also be held online.