

RECOGNITION FOR THE PURPOSES OF FURTHER STUDIES OF DIPLOMAS  
OBTAINED AT A FOREIGN EDUCATION INSTITUTION  
FOR PERSONS WHO SUBMITTED AN APPLICATION UNDER THE ADMISSION  
PROCEDURE TO SPECIALIST POSTGRADUATE PROGRAMMES COMMENCING  
IN SEPTEMBER 2025 (2025A)

**I. General rules**

Pursuant to Act C of 2001 on the recognition of foreign certificates and degrees (hereinafter: Etv.), a certificate or diploma obtained at a foreign education institution may be recognised as equivalent to a Hungarian secondary school-leaving certificate or a diploma certifying a bachelor's or master's degree and thus make an applicant eligible for studies in Hungary if the higher education institution has recognised them as equivalent in a recognition procedure (hereinafter: recognition procedure).

The recognition procedure falls within the competence of the higher education institution where the applicant intends to pursue his/her studies, i.e. in the case of applications to the Corvinus University of Budapest (hereinafter: CORVINUS), the procedure shall be conducted by CORVINUS.

The recognition procedure is carried out in connection with the admission procedure, BUT UNDER A SEPARATE PROCEDURE.

NOBODY WITHOUT A DIPLOMA RECOGNISED UNDER THE RECOGNITION PROCEDURE MAY BE ADMITTED TO CORVINUS University.

According to the Recognition Act, CORVINUS University may be approached with *two types of requests*: either the applicant specifies the Hungarian level of qualification to which he/she wishes to equate the level of qualification attested by his/her foreign diploma, or he/she **entrusts the University with the task of determining which Hungarian level of qualification (BSc or MSc) is equivalent to the level of qualification attested by his/her diploma**. IT IS RECOMMENDED TO SUBMIT THE REQUEST HIGHLIGHTED IN BOLD.

During the recognition procedure, CORVINUS shall examine the legal status of the foreign education institution, the legal force of the diploma, the external quality assurance of the programme, the length of the period of studies as well as the study requirements. It is a legal requirement that the foreign institution issuing the diploma must be recognised (accredited) and that the diploma must also certify a higher education qualification under the law of the foreign state in question.

**II. Submission of the request:**

If the applicant **applies for a programme commencing in September 2025**, he/she will **automatically request CORVINUS to carry out the recognition procedure for the foreign diploma he/she has submitted, so he/she does NOT need to submit a separate request for the recognition procedure**.

If the applicant is not applying for a programme commencing in September 2025, but still wishes to have the recognition procedure for his/her foreign diploma carried out, a separate application must be submitted on the form provided by the University.

### **III. Deadline for submitting the request:**

**If the applicant applies for a programme commencing in September 2025, the application deadline for admission will apply to submitting the request, i.e. the application deadline shall be: 30 August 2025, and 20 September 2025 at the latest for correcting deficiencies. The annexes listed in Point V. shall be uploaded to the application interface by this date.**

**As the applicant request two things with the application for admission:**

- 1. his/her admission to one of the programmes of the University, and**
- 2. recognition for further studies of his/her foreign diploma,**

**therefore we would like to emphasise that in this information notice, we are listing only the documents that are necessary for the recognition of the applicant's foreign diploma for the purpose of further studies, NOT the ones that are required for the admission procedure. Applicants may find out what these are from the information bulletin on applications for admission.**

If the applicant is not applying for a programme commencing in September 2025, but wishes to have the recognition procedure for his/her foreign diploma carried out, the request may be submitted any time.

### **IV. Correcting deficiencies:**

CORVINUS will invite the applicant to correct deficiencies within 3-5 working days, if possible, but the legal deadline for correcting deficiencies is 20 days from the launch of the recognition procedure (the receipt of the request).

### **V. Documents to be submitted:**

***PLEASE NOTE: Do not send any original diplomas by post!***

If the applicant did not submit the required documents on the admission interface, **he/she must send a colour scanned copy of them to the [jelentkezes.part.time@uni-corvinus.hu](mailto:jelentkezes.part.time@uni-corvinus.hu) email address** (subject to the exceptions in Point VI), as follows:

- 1. a plain copy of an official document used for the certification of personal data and nationality:**
  - a. for Hungarian nationals, persons with immigrant status and persons with permanent resident status, an official document (identity card), passport or driving licence containing personal identification data,**

- b. in the case of nationals of an EU Member State<sup>1</sup> or of a country with the same status as EU Member States as regards mutual recognition of diplomas and certificates<sup>2</sup>, a document which is considered to be a personal identification document under the national law of that Member State,
- c. For third-country nationals, a copy of the passport or, if available, a copy of the residence permit and residence visa issued for work, income or family reunification.

**(PLEASE NOTE: A plain copy is sufficient, no authentication is required.)**

- 2. the original diploma attesting a qualification or professional qualification to be recognised or, if the diploma is not available (e.g. has been lost or destroyed), a plain copy of the document (e.g. duplicate) issued in place of the original diploma that has the same legal effect. **(PLEASE NOTE: CERTIFICATES OF COMPLETION ARE NOT ACCEPTED!)** **(PLEASE NOTE: A plain copy is sufficient, no authentication is required.)**
- 3. a plain copy of a document issued by the foreign education institution (e.g. transcript, diploma supplement), which provides credible evidence of the duration of the studies and of the successful completion of the study requirements necessary for the award of the diploma  
**(PLEASE NOTE: A plain copy is sufficient, no authentication is required.)**
- 4. if the documents referred to in Points 2-3 were issued in a language other than Hungarian or English,
  - a. a certified translation of the original documents into Hungarian [the certified translation into Hungarian may be made by the Hungarian Office for Translation and Attestation, a Hungarian diplomatic mission (with a certification clause), a Hungarian notary (with a certification clause) or a Hungarian translation which is certified as authentic under the law of a Member State]  
or
  - b. its translation into English.

If the documents submitted do not provide sufficient information, the Applicant may be invited to:

–present copies of the diploma attesting that he/she has completed the studies preceding the studies leading to the diploma to be recognised (*e.g. if the applicant has requested the recognition of a diploma attesting a Master degree, he/she may be asked to present a copy of the diploma attesting a Bachelor degree (e.g. a copy of the diploma certifying the award of a "Bachelor" degree* , and/or

–submit a copy of a document issued by a foreign educational institution issuing the diploma provides information on the study schedule and academic programme of the institution, the studies completed (e.g. given study programme).

— -submit the request for recognition available on the University's website.

If there is any doubt as to the authenticity of the documents submitted by the Applicant or if the Applicant does not possess the documents required for the recognition or

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<sup>1</sup> Austria, Belgium, Bulgaria,, Cyprus, Czech Republic, Denmark, United Kingdom, Estonia, Finland, France, Greece, Netherlands, Croatia, Ireland, Poland, Latvia, Lithuania, Luxembourg, Hungary, Malta, Germany, Italy, Portugal, Romania, Spain, Sweden, Slovakia, Slovenia

<sup>2</sup>Iceland, Liechtenstein, Norway, Switzerland

nostrification of the diploma and, CORVINUS finds it impossible or difficult to obtain such documents, CORVINUS may get in touch the competent foreign institution organisation or authority.

## **VI. DIFFERENCES:**

For the following diplomas attesting the award of a higher education qualification:

- **a diploma attesting at least a first cycle (BA or BSc) degree under the system of degrees established pursuant to the Bologna Declaration and issued in a state that is party to the European Higher Education Area (EHEA) following the accession of that state to the Area** (for further information on the member states and their year of adhesion please consult [http://www.ehea.info/page-full\\_members](http://www.ehea.info/page-full_members)) **OR**
- **the diploma was issued in a state which has concluded a bilateral international convention with Hungary to this effect, provided that the convention covers the degree attested by the diploma<sup>3</sup>,**

**the procedure in Point V shall apply, it being understood that**

### **THE FOLLOWING DOCUMENTS ARE NOT REQUIRED:**

A plain copy of a document issued by the foreign institution (e.g. transcript, diploma supplement), which provides credible evidence of the duration of the studies and of the successful completion of the study requirements necessary for the award of the diploma.

If the equivalence is established by CORVINUS, it will not draft a separate resolution, but will **notify the Applicant of the recognition by an electronic message to the email address provided by the Applicant.** If the equivalence is not established by CORVINUS, it will draft a separate resolution.

## **VII. Organisational unit in charge:**

At first instance, Legal and Procurement Services shall be the organisational unit in charge of the recognition procedure .

## **VIII. Time limit for administration:**

The recognition procedure starts when the documents submitted by the Applicant are available to Legal and Procurement Services. If the applicant is unable to submit his/her foreign diploma at the same time as applying in the system, the University will automatically suspend the procedure until the applicant supplies it, but no later than 31 August 2025. It will then send a request to correcting deficiencies, which must be fulfilled by 20 September 2025.

Legal and Procurement Services will decide within 45 calendar days of the receipt of the request.

## **IX. Communicating the decision:**

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<sup>3</sup>: Austria, Bulgaria, Czech Republic, Czechoslovakia, Croatia, China, India, Social Federal Republic of Yugoslavia, China, Laos, Russia, Romania, Spain, Serbia, Syria, Slovakia, Slovenia, Soviet Union, Ukraine.

The resolution on recognition shall be communicated to the Applicant electronically (delivered to the email address provided in the request for recognition or via the Neptun), by post, by means of announcement or in person (at the latest at the time of enrolment). If CORVINUS establishes equivalence in the procedure under Point VI, it does not draft a separate resolution on the decision taken in this procedure, but informs the Applicant electronically of the fact of recognition.

#### **XI. Legal remedy:**

An appeal against the first instance decision may be lodged with the Minister responsible for education.

Recognition under a decision adopted in the recognition procedure does not make the diploma recognised for other purposes, so a diploma recognised for the purpose of further studies may not be taken into account for employment purposes.

The recognition of a qualification does not constitute or replace recognition of a professional qualification or a resolution on nostrification by a higher education institution, nor does it exempt the Applicant from meeting the legal requirements for pursuing an occupation.

CORVINUS University will process the personal data of the Applicant during the recognition procedure in accordance with Sections 4 (2), 6 (2) as well as 13, 14/A and 14/B of the Recognition Act.

Budapest, 2025

Corvinus University of Budapest  
Legal and Procurement Services

Further information: [recognition@uni-corvinus.hu](mailto:recognition@uni-corvinus.hu)