

**Resolution of the Presidency
of the Student Union of Corvinus University of Budapest**

on the criteria for classification into student organization accreditation categories for the autumn
semester of the 2025/2026 academic year

Chapter I

Preamble

1. §

- (1) This Presidential Resolution supplements Annex I of the CORVINUS HÖK Statutes, based on the provisions of sections 8(1), 9(1), 10(1), and 11(1) of Annex I.
- (2) The CORVINUS HÖK considers self-organized student groups and professional, academic, community, and cultural student organizations as indispensable and vital components of Corvinus University of Budapest. These organizations fundamentally shape the university's value-creation processes, performance, and prestige. Therefore, CORVINUS HÖK strives to support and coordinate these organizations' operations, success, and development by all available means.
- (3) The goal of the accreditation process is for the Accreditation Committee to classify student organizations into categories defined in Annex I of the Corvinus HÖK Constitution, based on their role in student life and the university community. These categories help CORVINUS HÖK provide appropriate support for each organization, thereby fostering both organizational and community development.
- (4) The purpose of this Resolution is to provide clear guidance on the accreditation criteria expected from accredited student organizations participating in the process.

Chapter II

Introduction

2. §

- (1) Only student organizations that operate as grassroots, student-led structures are eligible to participate in the accreditation process. Applications will only be accepted if this condition is met.
- (2) All organizations participating in the process must fully demonstrate that they meet every criterion relevant to the category or categories they are applying for.
- (3) This resolution sets out the conditions for the 2025/2026 autumn semester accreditation.
- (4) Key dates for the accreditation process:
 - a) Opening of the electronic application: June 1, 2025
 - b) Submission period: June 1–15, 2025
 - c) Evaluation period: June 16–18, 2025
 - d) Release of the preliminary results: June 19, 2025
 - e) Appeal period: June 20–21, 2025
 - f) Final results: June 22, 2025
- (5) By participating, student organizations consent to the use and processing of personal data provided in the membership list in accordance with CORVINUS HÖK's data protection guidelines.
- (6) Classification is based on both the fundamental category conditions and a points system. The Accreditation Committee will share the categorized list with applicants after evaluations.
- (7) The criteria considered during the procedure are assessed using a standardized scoring system.
- (8) During the accreditation process, the score required for categorizing the organizations is determined based on the following criteria:
 - a) The number of occasional TDK (Scientific Students' Associations) / Demonstrator / Competition preparation sessions and mentoring programs organized for these purposes by the organization
 - b) The number of corporate partners (with whom actual collaboration took place in the previous semester – the condition is that real cooperation occurred with the given student organization), distinguishing between professional and sponsorship partners
 - c) The number of training sessions / internal lectures in the previous semester (conducted by external / qualified speakers), distinguishing between short-term and semester-long courses or training sessions
Open community programs (within departments/university-wide)

- d) The number and reach of public lectures that were open to participants beyond the organization's own members – further distinguishing whether the event had fewer or more than 40 attendees
 - e) The number of open community programs, distinguishing between those held within a specific academic field or the entire university
 - f) The organization of academic competitions, categorized by the scope of the competition rounds (international / national / regional / university level) and their format (in-person / online)
 - g) The number of publications (blog posts, professional newsletters, podcast episodes, research publications, articles)
 - h) The number of jointly organized events with other university-accredited organizations, the University, or the Student Government
 - i) Joint events organized by the organization and its alumni
 - j) The organization's mentoring program
 - k) The organization's social responsibility activities
 - l) The organization's talent development program
 - m) Large-scale activities by the organization that are of strategic importance to the university and contribute to its operations
- (9) During the submission of the accreditation documents, in addition to adhering to formal requirements, the use of the template provided by the Student Union (HÖK) is mandatory. The annex specifying the acceptable documentation for each criterion must also be taken into account as a guideline.
- (10) Submitting the above-mentioned documents is the responsibility of the student organization, and their compliance can be clarified during the consultation sessions announced in advance by Corvinus HÖK.

Chapter III

Criteria for Category “A” – Highlighted Student Organizations

3. §

- (1) The organization possesses a set of organizational and operational regulations that define its structure and functioning, which must include the following elements:
 - Table of contents
 - General provisions
 - Vision, mission, goals
 - Activities
 - Structure
 - Officeholders
 - Membership
 - Application/admission process
 - Member rights and responsibilities
- (2) The organization’s application includes a diagram or other document illustrating its structure, from which the number and titles of its officeholders for the given semester can be clearly determined.
- (3) The organization must have at least 45 members with active student status at Corvinus University of Budapest. A member is defined as a student who, in addition to participating in programs, actively contributes to the functioning of the organization.
- (4) At least 51% of the organization’s total membership with active student status must be students enrolled at Corvinus University of Budapest.
- (5) The organization must have held accreditation at Corvinus University of Budapest for at least 3 out of the previous 4 semesters.
- (6) At least one student holding a leadership position from the given student organization attended the Semester Opening General Assembly meeting, which is held at the beginning of the semester.
- (7) At least one student holding a leadership position from the given student organization attended the Student Organizations Forum event, which takes place during the semester.
- (8) The organization is required to provide a description of its activities in the prescribed length (500 words).
- (9) The organization’s financial management and activities are supported by a civil organization (association or foundation) registered by the court, which has been registered by the court at least 1.5 years prior to the start of the accreditation procedure.
- (10) It fulfills the administrative tasks required by the Student Government (updating member lists and the Organizations’ contact information table within 72 hours), as well as the obligations specified in Annex I of the Statutes.

- (11) The organization submitted the electronic accreditation application to the Accreditation Committee by the specified deadline, providing all required information and attaching all documents that support the fulfillment of the classification criteria.

4. §

Requirements for the 'Specialized College' Category

- (1) The organization possesses a set of organizational and operational regulations that define its structure and functioning, which must include the following elements:
- Table of contents
 - General provisions
 - Vision, mission, goals
 - Activities
 - Structure
 - Officeholders
 - Membership
 - Application/admission process
 - Member rights and responsibilities
- (2) The organization's application includes a diagram or other document illustrating its structure, from which the number and titles of its officeholders for the given semester can be clearly determined.
- (3) The organization must have at least 30 members with active student status at Corvinus University of Budapest. A member is defined as a student who, in addition to participating in programs, actively contributes to the functioning of the organization.
- (4) At least 51% of the organization's total membership with active student status must be students enrolled at Corvinus University of Budapest.
- (5) The organization must have held accreditation at Corvinus University of Budapest for at least 3 out of the previous 4 semesters.
- (6) At least one student holding a leadership position from the given student organization attended the Semester Opening General Assembly meeting, which is held at the beginning of the semester.
- (7) At least one student holding a leadership position from the given student organization attended the Student Organizations Forum event, which takes place during the semester.
- (8) The organization is required to provide a description of its activities in the prescribed length (500 words).
- (9) The documents required for applying in the "Specialized College" category are the same as those required for the "A" category. However, in addition to these, the applicant organization must also meet three specific criteria: self-governance, a professional system that goes beyond university

education, and communal living. The applicant organization must verify these according to the following three points.

- (10) The organization is required to provide a 250-word statement and verify through its attached organizational and operational regulations that it possesses broad autonomy and self-governance, with particular emphasis on the existence of a student body—elected from among its members—that operates with extensive management authority within the organization.
- (11) The organization is required to provide a 250-word statement detailing the type of professional training it offers to its members that goes beyond standard university education.
- (12) The organization is required to verify that its members live together in an organized manner. This can be done by attaching one of the following documents: a certificate of student residence registration, a contract for maintaining or renting its own building, or a contract with the university.
- (13) The organization's financial management and activities are supported by a civil organization (association or foundation) registered by the court, which must have been registered at least 1.5 years prior to the start of the accreditation procedure.
- (14) It fulfills the administrative tasks required by the Student Government (such as updating member lists and the Organizations' contact information table within 72 hours), as well as the obligations specified in Annex I of the Statutes.
- (15) The organization submitted the electronic accreditation application to the Accreditation Committee by the specified deadline, providing all necessary information and attaching all documents that support the fulfillment of the classification criteria.

5. §

Requirements for Category „B1”

- (1) The organization possesses a set of organizational and operational regulations that define its structure and functioning.
- (2) The organization's application includes a diagram or other document illustrating its structure, from which the number and titles of its officeholders for the given semester can be clearly determined.
- (3) The organization must have at least 30 members with active student status at Corvinus University of Budapest. A member is defined as a student who, in addition to participating in programs, actively contributes to the functioning of the organization.
- (4) At least 51% of the organization's total membership with active student status must be students enrolled at Corvinus University of Budapest.

- (5) The organization must have held accreditation at Corvinus University of Budapest for at least 1 out of the previous 4 semesters.
- (6) At least one student holding a leadership position from the given student organization attended the Semester Opening General Assembly meeting, which is held at the beginning of the semester.
- (7) At least one student holding a leadership position from the given student organization attended the Student Organizations Forum event, which takes place during the semester.
- (8) The organization is required to provide a description of its activities in the prescribed length (500 words).
- (9) It fulfills the administrative tasks required by the Student Government (such as updating member lists and the Organizations' contact information table within 72 hours), as well as the obligations specified in Annex I of the Statutes.
- (10) The organization submitted the electronic accreditation application to the Accreditation Committee by the specified deadline, providing all necessary information and attaching all documents that support the fulfillment of the classification criteria.

6. §

Requirements for Category „B2”

- (1) The organization possesses a set of organizational and operational regulations that define its structure and functioning.
- (2) The organization's application includes a diagram or other document illustrating its structure, from which the number and titles of its officeholders for the given semester can be clearly determined.
- (3) The organization must have at least 15 members with active student status at Corvinus University of Budapest. A member is defined as a student who, in addition to participating in programs, actively contributes to the functioning of the organization.
- (4) At least 51% of the organization's total membership with active student status must be students enrolled at Corvinus University of Budapest.
- (5) The organization is required to provide a description of its activities in the prescribed length (500 words).
- (6) It fulfills the administrative tasks required by the Student Government (such as updating member lists and the Organizations' contact information table within 72 hours), as well as the obligations specified in Annex I of the Statutes.
- (7) The organization submitted the electronic accreditation application to the Accreditation Committee by the specified deadline, providing all necessary information and attaching all documents that support the fulfillment of the classification criteria.

7. §

Requirements for Category „C”

- (1) The organization possesses a set of organizational and operational regulations that define its structure and functioning.
- (2) The organization's application includes a diagram or other document illustrating its structure, from which the number and titles of its officeholders for the given semester can be clearly determined.
- (3) The organization must have at least 15 members with active student status at Corvinus University of Budapest. A member is defined as a student who, in addition to participating in programs, actively contributes to the functioning of the organization.
- (4) At least 51% of the organization's total membership with active student status must be students enrolled at Corvinus University of Budapest.
- (5) The organization is required to provide a description of its activities in the prescribed length (500 words).
- (6) It fulfills the administrative tasks required by the Student Government (such as updating member lists and the Organizations' contact information table within 72 hours), as well as the obligations specified in Annex I of the Statutes.
- (7) The organization submitted the electronic accreditation application to the Accreditation Committee by the specified deadline, providing all necessary information and attaching all documents that support the fulfillment of the classification criteria.

Dated: Budapest, 2025.05.23.

Corvinus Student Union Presidency

