

**Call for applications
for the 1st (Autumn) and 2nd (Spring) semesters of the 2025/2026 and 2026/27
academic year
for Corvinus Doctoral Excellence Scholarships**

Under the provisions of Section 45 of the Regulation on Student Fees and Benefits (RSFB) in force on 20 December 2024, the Corvinus University of Budapest (hereinafter referred to as the University or Corvinus), invites applications to support doctoral students participating in the second two years of their doctoral programme (research and dissertation phase) at the University in the form of a Corvinus Doctoral Excellence Scholarship (hereinafter referred to as the Scholarship) as a financial benefit based on their performance, as follows.

- 1. Purpose of the Call:** The scholarship is intended to supplement the Hungarian state scholarship in doctoral programmes, to support the research efforts of the most talented and best-performing doctoral students, to help them achieve stability in their financial situation and to make the transition to an international academic career. The scholarship is available for the second two years of the doctoral programme (research and dissertation phase) and covers a total of four semesters.

2. Eligibility criteria:

The scholarship is open to students studying in their fourth (4th) semester of their doctoral programme who:

- a. pursue their studies in the academic path as specified in the Doctoral Regulation;
- b. take part in a programme funded through Hungarian state scholarship and have successfully completed the first three semesters of the programme;
- c. pass the comprehensive examination before submitting the application
- d. Having benefitted from a Corvinus Doctoral Scholarship status in the first semester of the programme is not a precondition, but students taking part in a doctoral programme who are recipients of a Cooperative Doctoral Scholarship in the semesters eligible for funding under the call are not eligible for the scholarship.

3. Documents to be submitted:

Doctoral students applying for the scholarship are required to submit the following documents with their application:

- a. Research proposal for the duration of the scholarship (5th-8th semester);
- b. the opinion and recommendation of the supervisor and Programme Director;
- c. professional curriculum vitae.

- 4. Duration of the scholarship:** The scholarship can be disbursed for 12 months in the 2025/2026 academic year, for the period from 1 September 2025 to 31 August 2026, but for a maximum of the number of semesters (duration of the programme) corresponding to the number of semesters of the state scholarship. Upon successful completion of the scholarship criteria, eligibility will be extended for the 2026/2027 academic year under the following conditions. After the first year (5th-6th semesters of the programme), the entitlement to the scholarship is maintained for the 7th-8th semesters, provided that the student has completed the reports for the 5th-6th semesters and that the reports have been accepted by the Doctoral Scholarship Council for the whole year, and that the student continues to fulfil the other scholarship criteria, in particular those relating to employment.

- 5. The amount of the scholarship:** HUF 360,000/month

6. Criteria for the disbursement of the scholarship:

- a) conclusion of the scholarship contract between the student who was awarded the scholarship and the University,
- b) the scholarship holder is required to submit a written report after each semester, no later than 30 January for the autumn semester and 30 June for the spring semester. The Doctoral Scholarship Council shall decide on the acceptance of the reports.
- c) in addition to their doctoral student status, scholarship holders may only enter into a part-time (50%) employment relationship that involves relevant research activities with an employer that is not the University. The employment is subject to notifying the Dean of Corvinus Doctoral Schools and obtaining the relevant authorisation. The head of the relevant doctoral school and the Dean of CDS decide jointly on the authorisation of employment.

The student also undertakes

- d) to complete at least one paper eligible for publication in a journal ranked Q1 in the relevant field, at the latest by the end of the 8th semester;
- e) to enter the international academic job market at the latest in the semester following the award of the absolutorium;
- f) to participate as a speaker in at least one conference of international standing relevant to the field by the end of the 8th semester;
- g) to give a presentation on the doctoral research topic at a university professional forum in the 6th and 8th semesters;
- h) to pay a visit as a researcher to a university abroad recognised in the field for at least 1 month before the end of the 8th semester;
- i) to be involved in the professional-educational work of the institute relevant to the research field;
- j) that he/she may be required to teach one time slot (2x45 minutes) per week without additional remuneration.

7. A student will lose his/her eligibility for the scholarship if:

- a. the student fails to sign the scholarship contract within thirty (30) working days of the university's notice to conclude the scholarship contract or declares that he/she does not wish to sign it;
- b. the period of the scholarship contract expires (the scholarship contract ends);
- c. the Doctoral Scholarship Council does not accept the report for the semester covered by the report and the next semester. This does not apply to non-acceptance of the report for the 5th semester, which does not entail loss of eligibility for the scholarship. The relevant decision shall be taken by the Doctoral Scholarship Council on the basis of the combined performance of the 5th and 6th semesters.
- d. if the student does not submit the report, for the whole period of the semester covered by the report and the semester following the semester covered by the report;
- e. the student is transferred to a self-funded programme, for the whole duration of the semester(s) of the self-funded programme;
- f. his/her student status is terminated, for the semester of termination and the semester following the semester of termination;
- g. he/she establishes an employment relationship exceeding part-time (up to 50%) employment or does not involve research activities (this must be certified by a job description or contract if required), for the semester in which the additional work is performed and the semester(s) following the semester in which the additional work is performed.

- 8. Repayment obligation:** If the scholarship is disbursed when the student would not have been entitled to it, the student shall be liable to repayment. The detailed rules on the repayment obligation are set out in Section 45(18) of the RSFB and the scholarship contract.
- 9.** Applications may be submitted via the **Neptun Unified Study Administration and Registration System** on the application form “P755-Corvinus Doctoral Excellence Scholarship Application for the 2025/26 and 2026/27 academic years” available under “Administration/Requests/Request Fill” by uploading the documents (referred to in Clause 3).
- 10.** Application period: 10 am on 12 June 2025 - 2 pm on 30 June 2025
- 11.** Final deadline for submitting applications: 2 pm on 30 June 2025
- 12.** The time limit is of peremptory nature, late or incomplete applications will not be considered by the Doctoral Scholarship Council. There is no room for correcting deficiencies or for submitting an application for justification.
- 13. Evaluating applications:** Applications are evaluated by the Doctoral Scholarship Council, which will also take a decision on the applications. The Chair(person) of the University Doctoral Council is the Chairperson of the University Doctoral Council, its members being the Vice-Rector for Faculty and Research, the heads of the doctoral schools (in their absence the delegated Programme Director), the Dean of Corvinus Doctoral Schools and the delegate of the PhD Students’ Union. Its secretary (without voting rights) is the head of the office of Corvinus Doctoral Schools. The resolution is signed by the Chairperson on behalf of the Doctoral Scholarship Council.
- 14.** The Doctoral Scholarship Council will take its decision within 30 days of the deadline for submitting applications.
- 15.** An appeal may be lodged within 15 days of the notification and must be submitted in Neptun as a request for legal remedy. A decision on the legal remedy shall be taken by the Student Appeals Committee.
- 16.** More information on the application process may be requested at: phd.office@uni-corvinus.hu .

Budapest, 30 April 2025

Dr. Zoltán Balázs
Chairperson of UDC,
Chairperson of the University Doctoral Scholarship Council