Proof samples

Scientific activity

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| Proof of scientific activity - for national higher education scholarship  (For Conference of Students’ Scientific Association (TDK) and National Conference of Students’ Scientific Associations (OTDK) activities, attach the certificate or the proof of participation issued there!) | |
| Student’s name: | |
| Student’s Neptun code: | |
| Semester of the student’s activities: …………  Semester:  (Only the performance in the second semester of the 2024/2025 academic year and the preceding semester with active student status shall be recognised!  One certificate may cover one semester.) | |
| Name of department/institute /college for advanced studies that issued the certificate: | |
| Name and position of the head of the department/institute/college for advanced studies or of the research supervisor that issued the certificate: | |
| Please evaluate the student’s work/results in the following categories in writing (at least 3-4 sentences for each category). The textual evaluation and the evaluation expressed in points belong together, i.e. evaluations expressed only in text or only in points are not acceptable. | |
| 1 Research activity (e.g. research carried out as part of teaching assistant activities): | |
|  | Score (max 10 points): |
| 2. Conference of Students’ Scientific Association (TDK), National Conference of Students’ Scientific Associations (OTDK):  Score: ………………………… points (max 60 points, max 35 points for National Conference of Students’ Scientific Associations (OTDK) | |
| 3 Other professional or study competitions: | |
|  | Score (max. 20 points): |
| 4. Publications, conferences: | |
|  | Score (max. 50 points):  Points are given by considering the following:   * Publication in a scientific journal, book or book chapter in Hungarian – maximum 20 points * Publication in a scientific journal, book or book chapter in a foreign language – maximum 30 points * Publication in conference volume in Hungarian – maximum 10 points * Publication in conference volume in a foreign language – maximum 15 points |
| 5. Scientific conferences, round-tables, scientific events | |
|  | Score (max. 25 points):  Points are given by considering the following:   * Organisation of scientific conferences, round-tables, scientific events, participation as speaker in Hungarian– maximum 10 points * Organisation of scientific conferences, round-tables, scientific events, participation as speaker in foreign languages– maximum 15 points |
| 6. Participation in institute/department research projects  max. 10 points | |
| I hereby confirm that the above-named student did not receive any compensation from the department/institute/ college for advanced studies for the activities listed in the above categories during the period indicated on the information sheet..  Budapest, 2025 ……………………… (month) …………. (day)  Name of the head of department/institute/college for advanced studies or of the research supervisor (in legible format):  ………………………………………………….…………………….  Signature and stamp of the head of department/institute/college for advanced studies or of the research supervisor | |

Proof of public affairs and student association activities, sports activities and professional activity in student association

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| Proof of general public affairs and student association activities, general sports activities, professional activities in student association - for national higher education scholarship | |
| Student’s name: | |
| Student’s Neptun code: | |
| Semester of the student’s activities:  Semester:  (Only the performance in the second semester of the 2024/2025 academic year and the preceding semester with active student status shall be recognised!  One certificate may cover one semester.) | |
| Name of department/institute /college for advanced studies / association / section / student association that issued the certificate: | |
| Name and position of the head of the unit that issued the certificate: | |
| Please evaluate the student’s work in the following categories in writing (at least 3-4 sentences for each category). The textual evaluation and the evaluation expressed in points belong together, i.e. evaluations expressed only in text or only in points are not acceptable. | |
| 1 General evaluation of sports activities: | |
|  | Score (100 points): |
| 2 General assessment of public affairs and student association activities (membership in student association / middle management activity/ senior management activity) | |
|  | Score (max. 100 points): |
| 3 Professional activities in student associations (Other professional activities performed in a college for advanced studies or other organisation accredited by the Students’ Union.) | |
|  | Score (max. 60 points): |
| 4. Professional activities in student associations (Course attendance in a college for advanced studies or other organisation accredited by the Students' Union, for which the student did not receive credits.) | |
|  | Score (max. 40 points): |
| I hereby confirm that the above-named student did not receive any compensation from the department/institute/college for advanced studies/ association / section / student association for the activities listed in the above categories during the period indicated on the information sheet.  Budapest, 2025 ……………………… (month) …………. (day)    ………………………………………………….…………………….  Signature and stamp of head of department/institute/ college for advanced studies/ association / section / student association (in legible format): | |