Proof samples

Scientific activity

|  |
| --- |
| Proof of scientific activity - for national higher education scholarship(For Conference of Students’ Scientific Association (TDK) and National Conference of Students’ Scientific Associations (OTDK) activities, attach the certificate or the proof of participation issued there!) |
| Student’s name: |
| Student’s Neptun code: |
| Semester of the student’s activities: …………Semester:(Only the performance in the second semester of the 2024/2025 academic year and the preceding semester with active student status shall be recognised!One certificate may cover one semester.) |
| Name of department/institute /college for advanced studies that issued the certificate: |
| Name and position of the head of the department/institute/college for advanced studies or of the research supervisor that issued the certificate: |
| Please evaluate the student’s work/results in the following categories in writing (at least 3-4 sentences for each category). The textual evaluation and the evaluation expressed in points belong together, i.e. evaluations expressed only in text or only in points are not acceptable.  |
| 1 Research activity (e.g. research carried out as part of teaching assistant activities): |
|   | Score (max 10 points): |
| 2. Conference of Students’ Scientific Association (TDK), National Conference of Students’ Scientific Associations (OTDK):Score: ………………………… points (max 60 points, max 35 points for National Conference of Students’ Scientific Associations (OTDK) |
| 3 Other professional or study competitions: |
|   | Score (max. 20 points): |
| 4. Publications, conferences:  |
|   | Score (max. 50 points):Points are given by considering the following:* Publication in a scientific journal, book or book chapter in Hungarian – maximum 20 points
* Publication in a scientific journal, book or book chapter in a foreign language – maximum 30 points
* Publication in conference volume in Hungarian – maximum 10 points
* Publication in conference volume in a foreign language – maximum 15 points
 |
| 5. Scientific conferences, round-tables, scientific events |
|   | Score (max. 25 points):Points are given by considering the following:* Organisation of scientific conferences, round-tables, scientific events, participation as speaker in Hungarian– maximum 10 points
* Organisation of scientific conferences, round-tables, scientific events, participation as speaker in foreign languages– maximum 15 points
 |
| 6. Participation in institute/department research projectsmax. 10 points |
| I hereby confirm that the above-named student did not receive any compensation from the department/institute/ college for advanced studies for the activities listed in the above categories during the period indicated on the information sheet..Budapest, 2025 ……………………… (month) …………. (day)Name of the head of department/institute/college for advanced studies or of the research supervisor (in legible format):………………………………………………….…………………….Signature and stamp of the head of department/institute/college for advanced studies or of the research supervisor |

Proof of public affairs and student association activities, sports activities and professional activity in student association

|  |
| --- |
| Proof of general public affairs and student association activities, general sports activities, professional activities in student association - for national higher education scholarship |
| Student’s name: |
| Student’s Neptun code: |
| Semester of the student’s activities: Semester:(Only the performance in the second semester of the 2024/2025 academic year and the preceding semester with active student status shall be recognised!One certificate may cover one semester.) |
| Name of department/institute /college for advanced studies / association / section / student association that issued the certificate: |
| Name and position of the head of the unit that issued the certificate: |
| Please evaluate the student’s work in the following categories in writing (at least 3-4 sentences for each category). The textual evaluation and the evaluation expressed in points belong together, i.e. evaluations expressed only in text or only in points are not acceptable.  |
| 1 General evaluation of sports activities: |
|   | Score (100 points): |
| 2 General assessment of public affairs and student association activities (membership in student association / middle management activity/ senior management activity) |
|   | Score (max. 100 points): |
| 3 Professional activities in student associations (Other professional activities performed in a college for advanced studies or other organisation accredited by the Students’ Union.) |
|   | Score (max. 60 points): |
| 4. Professional activities in student associations (Course attendance in a college for advanced studies or other organisation accredited by the Students' Union, for which the student did not receive credits.) |
|   | Score (max. 40 points): |
| I hereby confirm that the above-named student did not receive any compensation from the department/institute/college for advanced studies/ association / section / student association for the activities listed in the above categories during the period indicated on the information sheet.Budapest, 2025 ……………………… (month) …………. (day) ………………………………………………….…………………….Signature and stamp of head of department/institute/ college for advanced studies/ association / section / student association (in legible format): |