

**Call for applications  
for the "Let's Teach for Hungary"  
mentoring scholarship  
  
for the spring semester of  
2024/2025**

## **Call for applications for the "Let's Teach for Hungary" mentoring scholarship for the spring semester of 2024/2025**

On the basis of Section 19 of the Regulation on Student Fees and Benefits constituting Part 4 of the Student Requirements and the cooperation agreement with the Nemzeti Tehetség Központ Közhasznú Nonprofit Korlátolt Felelősségű Társaság (National Talent Centre Non-profit Limited Liability Company (hereinafter referred to as NTK), the Corvinus University of Budapest (hereinafter: CORVINUS or University) invites applications within the framework of the Let's Teach for Hungary programme (hereinafter referred to as LTH) for mentoring activities carried out by Corvinus students studying in bachelor or master level study programmes.

- 1.) The aim of the call is for NTK to support the mentoring activities of students participating in the LTH programme in the form of a scholarship.  
Under the programme, mentoring can be carried out in the following educational institution(s):

- Zrínyi Miklós Primary School of Gyál, Rákóczi Ferenc Street site

- 2.) Students of Hungarian nationality or dual nationality including Hungarian who are pursuing their studies in a bachelor or master study programme may apply for the scholarship who:
  - a) have an active student status;
  - b) in the semester preceding the submission of the application, have successfully completed one of the Let's Teach for Hungary! I. Mentor-student training (KSPVo27NMBB) (hereinafter LTH1) or the Let's Teach for Hungary! II. Seminar accompanying mentoring (KSPVo30NMBB) (hereinafter LTH2) or the Let's Teach for Hungary! III Seminar accompanying mentoring (TARS100NMBB) (hereinafter LTH3) courses;
  - c) After completing the LTH1 course, have registered for one of the Let's Teach for Hungary! II. Seminar accompanying mentoring (KSPVo30NMBB) (KSPVo30NMBB), after completing the LTH2 course, have registered for the Let's Teach for Hungary! III. Seminar accompanying mentoring (TARS100NMBB), after completing the LTH3 course, have registered for the Let's Teach for Hungary! IV Seminar accompanying mentoring (TARS099NMBB) (hereinafter LTH4) in Neptun;
  - d) have at least 2 (two) semesters of active study remaining at the time of application in case they are taking the LTH2 course as a seminar accompanying mentoring;
  - e) have at least 1 (one) semester of active study remaining at the time of application in case they are taking the LTH3 or LTH4 course as a seminar accompanying mentoring;

- f) undertake the obligations associated with mentoring and its administration in the 2nd semester of 2024/2025, as set out in the scholarship contract,
  - g) undertake to keep in touch with the course instructor of the LTH2, LTH3 and LTH4 during the period covered by the scholarship and to report on their mentoring activities to their instructor. upload their report to the platform defined by the NTK after mentoring sessions,
  - h) undertake to compile and submit to the University a report containing all events and circumstances related to the scholarship status at the end of the period covered by the scholarship. Certification of performance is part of the report.
  - i) if a scholarship agreement is concluded, undertake to cooperate with the programme organisers, the teachers of the partner school, the course instructors accompanying the mentoring activity and peer mentors during the period of the mentorship contract,
  - j) acknowledge that the exercise of freedom of expression must not be aimed at violating the dignity of national, ethnic, racial or religious communities,
  - k) undertake to abide by the Corvinus Code of Ethics, both in their conduct and in their verbal and written communications, as a Corvinus citizen and mentor,
  - l) agree to mentor their students on a weekly basis during the period of mentoring related to the application, within the timeframe set by the programme,
  - m) undertake that if they wish to make a statement or publish a report about the programme in any media, they will consult the course instructors, the programme's professional management and the University's Communications Office in advance.
- 3.) Under this call for applications, a maximum of 20 scholarships will be awarded for the 2nd semester of 2024/2025.
- 4.) The amount of the scholarship shall be: For 1-4 mentees HUF 60.000/month (HUF 50.000 monthly scholarship + an amount of HUF 10.000 to be spent on mentees), for 5-9 mentees HUF 65 000,- month (HUF 50.000 scholarship + an amount of HUF 15.000 to be spent on mentees)
- 5.) The scholarship period shall be: 4 (four) months, for the 2nd semester of 2024/2025 according to the calendar of the academic year. (from 1 March 2025 to 30 June 2025).
- 6.) The scholarship will be paid by Corvinus in 4 instalments by bank transfer to the bank account provided by the student:
- monthly by the 10th of the given month,
  - the planned payment date for the first monthly instalment of the scholarship: within one (1) month of signing the scholarship contract.
- Payment of the awarded scholarship can only be made if the applicant's (default) bank account number, tax ID and place of residence (permanent address in Neptun) are listed in Neptun. In the absence of any of these details, no payment will be possible. If the applicant fails to enter or correct the data required for

payment in Neptun by the third payment attempt, he/she will lose the right to the scholarship awarded.

- 7.) For students who are eligible for the basic scholarship referred to in Section 4 and who have also applied for the extra scholarship, the University will provide these as follows:

Provides a premium scholarship to students who have completed at least their second semester of mentoring. A student who is mentoring for the second semester may be paid a scholarship amount of HUF 35,000 per semester and a student who is mentoring for the third semester or more may be paid HUF 70,000 per semester. The awarding of the premium scholarship is decided by the Assessment Committee based on the evaluation of the LTH2 course instructors at the end of the semester. The top 70% of active mentors is eligible for a premium grant.

**Evaluation criteria:**

1. Evaluation of the LTH subject:		
a) in the case of a 5-grade scale	0-5 points	excellent (5), good (4), satisfactory (3), sufficient (2) or fail (0) grade
a) in the case of a 3-grade scale	0/3/5 points	in the case of a three-grade scale: very good (5), satisfactory (3) or fail (0) grade
c) in the case of a 2-grade scale:	0/5 points	Pass (5) Fail (0)
2. Performing university administration duties - completing tasks on time:	1-5 points	
3. Organising the programmes specified in the contributor's contract	1-5 points	
4. Providing feedback from the mentees' school on the student's willingness to cooperate	1-5 points	

(Rounding: based on the general rounding rules)-

- 8.) Payment of the scholarship under Section 7 above the basic scholarship will be paid in one lump sum at the end of the 2nd semester of 2024/2025. The extra scholarship will not be disbursed to a student who does not seek to make full use of the amount to be spent on mentees and undertaken voluntarily, who does not fulfil the obligations set out in the scholarship contract and who does not respect the ethical guidelines for mentoring.
- 9.) Application period: **May 8, 2025, 10:00 – May 12, 2025, 12:00**
- 10.) The time limit is of peremptory nature. Applications submitted after the deadline shall be rejected without examination of the merits. There is no room for correcting deficiencies or for submitting applications for justification.
- 11.) Details to be provided in the application and documents to be submitted as part of the application:
  - a) applicant's details: name, Neptun code, permanent address and address of stay, programme details (study programme, delivery mode, place and language of programme), student status, expected date of completion of studies, e-mail address, phone number.
  - b) A declaration that the applicant meets the eligibility criteria set out in Section 2 and that he/she is applying for the extra (premium) scholarship.  
The documents to be attached to the application may only be accepted in PDF format and none of them may exceed 500 KB in size.
- 12.) Evaluating applications:  
The evaluation and aggregation of the applications is carried out by a Assessment Committee, chaired by the Vice Rector for Student Affairs, its members being the person responsible for the professional aspects of the mentor programme' and the course instructor of the mentorprogramme. The Assessment Committee shall take a decision on awarding the scholarships, keeping in mind the successful implementation of the mentoring scheme. Evaluation of applications is based on the verification of the fulfilment of the application criteria.
- 13.) Applicants will be notified of the decision by **May 20, 2025**
- 14.) The scholarship can only be paid once the scholarship contract between the student and the University has been concluded.
- 15.) Applications must be submitted on the Neptun interface under Administration/Requests. The time limit is of peremptory nature, there is no room for application for justification. Deficiencies cannot be remedied.
- 16.) For more information about the application, please contact Alexandra Jávorffy-Lázok LTH Programme Coordinator at the [alexandra.javorffy-lazok@uni-corvinus.hu](mailto:alexandra.javorffy-lazok@uni-corvinus.hu) e-mail address.
- 17.) An request for legal remedy addressed to the Student Appeals Committee may be lodged within 15 days of the decision being notified and must be submitted in Neptun.
- 18.) Repayment obligation:

The cases in which the scholarship must be repaid are set out in the scholarship contract.

The repayment obligation involves the full amount of the scholarship.

- a. The repayment obligation must be fulfilled within 15 days of the date on which entitlement ceases.
- b) For more information on the LTH programme, please visit <https://www.tanitsunk.hu/page/program> and <https://www.uni-corvinus.hu/fooldal/elet-a-corvinuson/osztondij/tanitsunk-magyarorszagert-osztondijprogram/>.

Budapest, 10.04.2025

Dr. Judit Nagy  
Vice-Rector for Student Affairs  
with my own hand