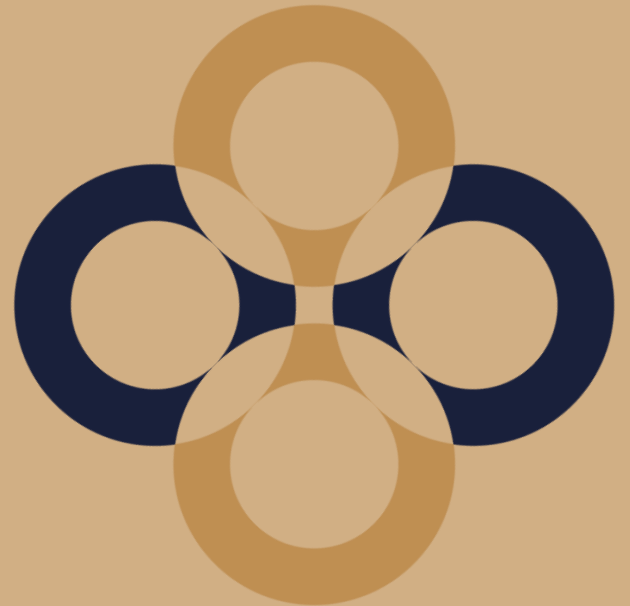


Check your references



What style have you used?

At Corvinus, the recommended and commonly used standard is the [APA](#). Recent version: [APA 7th](#)

- Have you cited only those documents you have read?
 - Example for citing a secondary source: (Rabbitt, 1982, as cited in Lyon et al., 2014)
- Did you use only necessary amount of text from external sources?
- Did you use as many external sources as were enough to support your ideas or argue with the information you have read?
- Does the quotation fit the sentence you wrote?
- Did you use punctuation (comma, colon – if necessary) to introduce the citation?
 - Examples: According to Smith (2019), „”; As Smith (2019) mentions: „”

How did you cite?

Have you used narrative and parenthetical methods correctly?

- Narrative: Smith (2019) noted...
- Parenthetical: ...(Smith, 2019).

Are your verbatim citations reasonable?

- Yes, because the original text was very apt.
- Yes, the text is shorter than 40 words is important both in content and style.
 - If longer, use rather paraphrase or [block quotations](#).
- Yes, because it is a definition.
- Yes, because it is part of a textual analysis or interview or legislation etc.

Paraphrases

- Did you avoid patchwriting? Did you rewrite the content of the text with your own words, or did you just omit words or substitute them with synonyms?
 - [APA](#)-hint: „...a few words have been changed but content is largely the same (this is known as [patchwriting](#))”
- Is it clear which part of the text comes from whom?
 - Examples of introduction: The research shows, „”; The author argues, „”
- Did you write the longer passages using several different works?
- Did you really use the paraphrases to reflect on the ideas?

Reference list

- Are all in-text citations presented in the reference list?
- Have you listed up to 20 authors of a work?
- Did you separate the authors with a comma and put “&” in front of the last author?
 - Hint: if there are more than 20 authors, there is no & in front of the last name.
 - Example (5 authors): Torino, G. C., Rivera, D. P., Capodilupo, C. M., Nadal, K. L., & Sue, D. W. (Eds.). (2019). *Microaggression theory: Influence and implications*. John Wiley & Sons.
 - Example (more than 20 authors): Wiskunde, B., Arslan, M., Fischer, P., Nowak, L., Van den Berg, O., Coetzee, L., Juárez, U., Riyaziyyat, E., Wang, C., Zhang, I., Li, P., Yang, R., Kumar, B., Xu, A., Martinez, R., McIntosh, V., Ibáñez, L. M., Mäkinen, G., Virtanen, E., . . . Kovács, A. (2019). Indie pop rocks mathematics: Twenty One Pilots, Nicolas Bourbaki, and the empty set. *Journal of Improbable Mathematics*, 27(1), 1935–1968. <https://doi.org/10.0000/3mp7y-537>
- If you referred to a work more than once in the text, did you still put it only once in the reference list?
- Are the references in alphabetical order?
 - Hint: if there is no author but the publishing body (e.g. IMF, IBRD) or the name of the website (Portfolio) is specified, use that data as an author. E.g.: Portfolio (2013) If you can't find this information either, sort the reference by title in the reference list.

Help!

- [APA official site](#)
- [References checklist](#) – Quick check of references
- [References by document types](#) – mandatory data elements in APA style
- [References FAQ](#) – basic questions, formal rules etc.



Thank you for your attention!

We welcome your [feedback](#).

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