February 3, 2023

Data Processing Notice
on the admission and recognition procedure for applicants to Corvinus University of Budapest

I. General part

1. Scope of the data processing notice

1.1 Personal scope
A.) The data processing covers applicants who apply to Corvinus University of Budapest (hereinafter: University).
B.) Applicants (hereinafter: Applicants) apply for a programme which, upon successful completion, will lead to a diploma and shall therefore follow a central or institutional admission procedure.

1.2 Material scope
A.) The data processing covers the central admission procedure (hereinafter: Central Admission). Central Admission is possible for the following programmes:
(i) Bachelor programmes and single-cycle programmes,
(ii) Master programmes,
(iii) dual programmes.
B.) The data processing covers the institutional admission procedure (hereinafter: Institutional Admission). Institutional Admission is possible for the following programmes:
(i) Bachelor programmes,
(ii) Master programmes,
(iii) doctoral programmes,
(iv) specialist postgraduate programmes,
(v) preparatory courses.
C.) Institutional Admission also applies for the following programmes:
(i) the Stipendium Hungaricum Scholarship Programme,
(ii) the Diaspora Higher Education Scholarship Programme.
(iii) the Scholarship Programme for Christian Young People.
D.) The recognition procedure for certificates and diplomas obtained abroad for further studies (hereinafter: Recognition Procedure) is carried out in connection with the Central Admission and Institutional Admission, but in a separate procedure and upon separate request.

II. Special provisions

2. Detailed data processing notice

2.1 Data Processing Notices
A.) Data Processing Notice applying to Central Admission and the Recognition Procedure (Annex 1)
B.) Data Processing Notice applying to Institutional Admission and the Recognition Procedure (Annex 2)
C.) Data Processing Notice applying to the Stipendium Hungaricum Scholarship Programme (Annex 3)
D.) Data Processing Notice applying to the Diaspora Higher Education Scholarship Programme (Annex 4)
E.) Data Processing Notice applying to the Scholarship Programme for Christian Young People (Annex 5)

February 3, 2023

Data Processing Notice

Based on Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Regulation (EC) No 95/46/EC (hereinafter: GDPR), the Corvinus University of Budapest as data controller (hereinafter: Data Controller or University) hereby informs applicants for admission to the University (hereinafter: Applicant or Data Subject) about the processing of their personal data in relation to the central admission procedure (hereinafter: Admission) and the recognition procedure for certificates and diplomas obtained abroad for further studies (hereinafter: Recognition Procedure).

1. Name and contact details of the Data Controller and the Data Protection Officer:
1.1 Data controller: Corvinus University of Budapest
Registered seat: 1093 Budapest, Fővám tér 8.
Phone:+36 1 482 5000
Website: https://www.uni-corvinus.hu/
Data Protection Officer: Dr. Balázs Locsmándi
Email address: adatvedelem@uni-corvinus.hu

2. Purpose of data processing and relevant legislation
2.1 The purpose of data processing is to carry out the central admission procedure (hereinafter: Admission), in particular to identify, keep contact with, evaluate and make decisions about the applicant (hereinafter: Applicant or Data Subject) and to communicate the results of the procedure.

2.2 The recognition procedure for certificates and diplomas obtained abroad for further studies (hereinafter: Recognition Procedure) is carried out in connection with Admission, but in a separate procedure and upon separate request.

2.3. Legislation relating to Admission and the Recognition Procedure, in particular:
- Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Regulation (EC) No 95/46/EC (General Data Protection Regulation), in particular Article 6(1)(e) and Article 9(2)(b) and (g),
- Act CCIV of 2011 on National Higher Education (hereinafter, with Hungarian abbreviation: Nftv.), in particular Points 1. a) and 3–4 of Chapter /B of Annex 3,
- Act LXXXIX of 2018 on Educational Registration (hereinafter, with Hungarian abbreviation: Onytv.), in particular Point III of Annex 3,
- Government Decree No. 87/2015 (9 April) on the implementation of certain provisions of Act CCIV of 2011 on National Higher Education (hereinafter, with Hungarian abbreviation: Implementing Decree), in particular Paragraph (6) of Section 57,
- Government Decree No. 423/2012 (29 December) on the admission procedure to higher education (hereinafter, with Hungarian abbreviation: Fer.), in particular Section 12, Paragraphs (5)–(7) of Section 15/A, Paragraph (8) of Section 17 and Sections 17/A, 20, 21, 24 and 25,

February 3, 2023

- Act C of 2001 on the recognition of foreign certificates and diplomas (Recognition Act), in particular Paragraph (2) of Section 4, Paragraph (2) of Section 6 and Sections 13 and 14/A.

3. Purpose and legal grounds of the data processing, scope of the personal data processed and duration of the processing:

Purpose of data processing	Legal grounds for data processing	Scope of the personal data processed	Duration of data processing
3.1 Central admission procedure for Bachelor and single-cycle programmes	Performing the public service mission of the University (Articles 6(1)(e) and 9(2)(b) and (g) of the GDPR, Point 1. a) of Chapter I/B Annex 3 of the Nftv., Sections 12, 21, 24 and 25 of the Fer.)	1. The Applicant's identity card data: • surname and first name, • gender, • surname and first name at birth, • mother's surname and first name at birth, • place and date of birth, • nationality, • place of residence, • place of stay, • notification address (postal address, email), • telephone number. For non-Hungarians, other documents required in addition to the above: • the title of residence in Hungary and the document entitling to residence (passport data or, in the case of persons having the right of free movement and residence under a special law, the document certifying the right of residence), • Hungarian Certificate (in Hungarian: magyar igazolvány), • Certificate for Relatives of Hungarians (in Hungarian: magyar hozzátartozói igazolvány), • details of the international insurance document. 2. Secondary school-leaving exam data	The University will erase the data of unsuccessful Applicants within 60 days of the notification of the negative decision. The University will erase the data of students who have been admitted but do not have a student status by 31 January for autumn semesters and by 30 June for spring semesters. In case of acquisition of student status, the University processes the data for a period of eighty years from the date of notification of the termination of student status. (Point 3 of Chapter I/B of Annex 3 of the Nftv.)

		3. Secondary school data 4. Data required to assess the application for admission: 4.1 Basic data: • secondary school-leaving exam certificate (Section 12 of the Fer.), • higher education diploma (Section 12 of the Fer.), • proof of tertiary vocational qualification (Section 12 of the Fer.), • proof of disadvantaged status (Section 24 of the Fer.), • proof of disability (Section 24 of the Fer.), • proof of unpaid leave for caring for a child, proof of entitlement to infant care allowance, child care support, child raising support, child home care allowance, nursing allowance for caring for children at home or child care allowance (Section 24 of the Fer.), • secondary school certificate (average academic performance) (Section 12 of the Fer.), • language certificate (English as mother tongue, previous studies in English language) (Sections 12 and 20 of the Fer.), • Vocational qualification No. 54 or 55 in the National Register of Vocational Qualifications (Section 21 of the Fer.), • professional exam results (Paragraph (5)–(7) of Section 15/A of the Fer.),	

		• diploma supplement/transcript (Section 12 of the Fer.), • proof of sporting achievements (Section 21 of the Fer.), • specialist postgraduate certificate(s) (Section 21 of the Fer.), • proof of academic or arts competition results (Section 21 of the Fer.), 4.2 Admission examination results • Special higher education admission examination results (Paragraph (8) of Section 17 of the Fer.), 5. Admission procedure data: • central, • source of information for deciding on the applicant's admission • applicant's application method 6. Admission ID 7. Programme conditions for programmes funded through a scholarship.	
3.2 Central admission procedure for Master programmes	Performing the public service mission of the University (Articles 6(1)(e) and 9(2)(b) and (g) of the GDPR, Point 1. a) of Chapter I/B Annex 3 of the Nftv., Sections 12, 24 and 25 of the Fer. and Paragraph (6) of Section 57 of the Implementing Decree)	1. The Applicant's identity card data: • surname and first name, • gender, • surname and first name at birth, • mother's surname and first name at birth, • place and date of birth, • nationality, • place of residence, • place of stay, • notification address (postal address, email), • telephone number.	The University will erase the data of unsuccessful Applicants within 60 days of the notification of the negative decision. The University will erase the data of students who have been admitted but do not have a student status by 31 January for autumn semesters and by 30 June for spring semesters. In case of acquisition of student status, the University processes the data for a period of eighty years from the date of

		For non-Hungarians, other documents required in addition to the above:	notification of the termination of student status. (Point 3 of Chapter I/B of Annex 3 of the Nftv.)
		• the title of residence in Hungary and the document entitling to residence (passport data or, in the case of persons having the right of free movement and residence under a special law, the document certifying the right of residence), • Hungarian Certificate (in Hungarian: magyar igazolvány), • Certificate for Relatives of Hungarians (in Hungarian: magyar hozzátartozói igazolvány), • details of the international insurance document. 2. Data required to assess the application for admission: 2.1 Basic data: • higher education diploma (Section 12 of the Fer.), • GMAT, GRE results (Section 12 of the Fer.), • proof of tertiary vocational qualification (Section 12 of the Fer.), • proof of disadvantaged status (Section 24 of the Fer.), • proof of disability (Section 24 of the Fer.), • proof of unpaid leave for caring for a child, proof of entitlement to infant care allowance, child care support, child raising support, child home care allowance, nursing allowance for caring for children at home or child care allowance (Section 24 of the Fer.),	

		• language certificate (English as mother tongue, previous studies in English language) (Sections 12 of the Fer.), • diploma supplement/transcript (Section 12 of the Fer.), 2.2 Admission examination results 2.3. Additional data required for Master of Business Administration: • curriculum vitae, • cover letter, • essay, • proof of work experience. 2.4 Entry competence assessment (except for those applying for master-level teacher training programmes and Master of Business Administration (MBA) study programmes) 2.5 Additional data for credit recognition (Paragraph (6) of Section 57 of the Implementing Decree: • the name of the programme for which credit recognition is requested, • name of the higher education institution concerned, • higher education study programme, • previously acquired qualifications, • programme credit recognition table, • documents certifying the acquisition of knowledge, • proof of payment of the credit recognition fee. 3. Admission procedure data: • central, • source of information for deciding on the applicant's admission	

		• applicant's application method. 4. Admission ID 5. Programme conditions for programmes funded through a scholarship.	
3.3 Central admission procedure for dual programmes	Performing the public service mission of the University (Articles 6(1)(e) and 9(2)(b) and (g) of the GDPR, Point 1. a) of Chapter I/B Annex 3 of the Nftv., Sections 12, 21, 24 and 25 of the Fer. and Paragraph (6) of Section 57 of the Implementing Decree)	1. Data processed in the central admission procedure for Bachelor and single-cycle programmes 2. Data processed in the central admission procedure for Master programmes 3. Data managed jointly by the University and the partner organisation in connection with the central admission procedure: • name, • date of birth, • study programme(s) applied for, • admission status (successful, waiting list, unsuccessful).	The University and the partner organisation will erase the data of unsuccessful Applicants within 60 days of the notification of the negative decision. The University and the partner organisation will erase the data of students who have been admitted but do not have a student status by 31 January for autumn semesters and by 30 June for spring semesters. In case of acquisition of student status, the University processes the data for a period of eighty years from the date of notification of the termination of student status. (Point 3 of Chapter I/B of Annex 3 of the Nftv.)
3.4 Recognition of foreign diplomas and certificates for further studies	Performing the public service mission of the University (Article 6(1)(e) of the GDPR, Point 1.a) of Chapter I/B of Annex 3 of the Nftv., Section 17/A of the Fer and Paragraph (2) of Section 4, Paragraph (2) of Section 6 and Sections 13 and 14/A of the Recognition Act)	1. Identification data and contact details: • name, • name at birth, • place and date of birth, • mother's name at birth, • nationality, • passport/ID card/residence permit number, • permanent address, • domicile, • phone number, • email address.	The University will erase the data of unsuccessful Applicants within 60 days of the notification of the negative decision. The University will erase the data of students who have been admitted but do not have a student status by 31 January for autumn semesters and by 30 June for spring semesters.

		2. Certificate and diploma data: • country of issue, • name of the institution where the certificate/diploma was issued, • date of issue, • certificate/diploma number. 3. Documents to be submitted with the application: 3.1 For documents in English: • a certified copy of the certificate or diploma (upper secondary attainment or secondary school or university degree) related to the application, issued by an institution or certified with an apostille or diplomatic recertification; for countries specified in the application, it shall be certified pursuant to the relevant bilateral agreements, • a certified copy of a document issued by a foreign educational institution (e.g. a transcript of records, a diploma supplement), which, together with the original document, credibly proves the duration of studies and of the successful completion of the academic requirements (subjects studied, examinations, theses, final examinations, etc.) for the award of the certificate or diploma. 3.2 For documents issued in another foreign language: • a copy of the certificate or diploma (upper secondary attainment or secondary school or university degree) and the transcript (a certified	In case of acquisition of student status, the University processes the data for a period of eighty years from the date of notification of the termination of student status. (Point 3 of Chapter I/B of Annex 3 of the Nftv.)

		English translation is required if not in English or Hungarian) submitted for acceptance, either certified by the institution or with an apostille or diplomatic recertification, • a certified copy and a translation of a document (e.g. a transcript or diploma supplement) issued by a foreign educational institution, which, together with the original document, credibly proves the duration of studies and of the successful completion of the academic requirements (subjects, examinations, theses, final examinations, etc.) for the award of the certificate or diploma.	

4. Automated decision-making (including profiling):
4.1 No automated decision making, including profiling, takes place during the data processing.

5. Transfer of personal data, recipients of personal data and categories of recipients:
5.1 The University will disclose the personal data processed in connection with the Admission Procedure only to the recipients and in the cases specified in law. The conditions for the transfer of data are laid down in Point 4 of Chapter I/B of Annex 3 of the Nftv.

5.2 The University does not transfer personal data to third countries or international organisations.

5.3 In order to make a classification decision, the University shall forward to the Educational Authority the results of the Applicants as determined by them (Paragraph (3) of Section 25 of the Fer.).
Recipient: Educational Authority
Registered seat: 1055 Budapest, Szalay utca 10-14.
Email: info@oh.gov.hu
Website: www.oktatas.hu
Activities: preparation of the classification decision.

5.4 For the central admission procedure for dual programmes, the University and the partner organisation will be considered as joint data controllers and the essence of their joint data processing agreement is as follows:

A) Purpose of data processing:

(i) Central admission procedure for dual programmes.

B) Duration of data processing:

(i) The University and the partner organisation will erase the data of unsuccessful Applicants within 60 days of the notification of the negative decision.

(ii) The University and the partner organisation will erase the data of students who have been admitted but do not have a student status by 31 January for autumn semesters and by 30 June for spring semesters.

(iii) In case of acquisition of student status, the University processes the data for a period of eighty years from the date of notification of the termination of student status.

(Point 3 of Chapter I/B of Annex 3 of the Nftv.)

C) Categories of Data Subjects:

(i) Applicants,

Students.

D) Types of the personal data processed:

(i) Name,

(ii) Date of birth,

(iii) Study programme(s) applied for,

(iv) Admission status (successful, waiting list, unsuccessful).

E) Data processors approved and used by data controllers:

(i) No data processor is used.

F) Technical and organisational measures related to the activities of the Data Controllers.

5.5 The University shall use a data processor for the organisation and conducting of the special higher education admission examination (Paragraph (8) of Section 17 of the Fer.) as follows:

Data processor: Milton Friedman University

Registered seat: 1039 Budapest, Kelta utca 2.

Email: mail@uni-milton.hu

Website: https://uni-milton.hu/

Activities: organising and conducting special higher education admission examination.

6. The Data Subject's rights in relation to data processing:

6.1 General rules on the exercise of rights by the Data Subject:

The Data Controller shall inform the Data Subject of the action taken in response to his or her request without undue delay, but no later than one month from the date of receipt of the request. If necessary, in view of the complexity of the request and the number of requests, this deadline may be extended by two months. The extension of the deadline shall be communicated to the Data Subject by the Data Controller within one month of receiving the request. The cause of the delay shall be identified. If the Data Subject has submitted the request by electronic means, the information shall be provided by electronic means where possible, unless the Data Subject requests otherwise.

The Data Controller shall provide the Data Subject with information and action free of charge. If the Data Subject's request is manifestly unfounded or excessive, in particular because of its repetitive nature, the Data Controller, taking into account the administrative costs of providing the information requested or of taking the action requested:

(a)   may charge a reasonable fee, or
(b)   may refuse to act on the request.
The Data Controller shall bear the burden of proof of the manifestly unfounded and excessive nature of the request.
If the Data Controller has reasonable doubts about the identity of the natural person making the request, it may request additional information necessary to confirm the identity of the Data Subject.

6.2 Right of access:
The data subject has the right to receive feedback from the Data Controller as to whether his or her personal data are being processed and, if such data processing is underway, the right to access the personal data. The Data Controller shall make available to the Data Subject a copy of the personal data that are subject to data processing. The Data Controller may charge a reasonable fee associated with the administrative costs for further copies requested by the Data Subject. If the Data Subject has submitted the request by electronic means, the information shall be provided in a commonly used electronic format, unless the Data Subject requests otherwise.
6.3 Right to rectification:
The Data Subject shall be entitled to have any inaccurate personal data relating to him or her rectified by the Data Controller without undue delay.

6.4 Right to object:
The Data Subject has the right to object at any time, on grounds relating to his or her particular situation, to the processing of his or her personal data on the basis of Article 6(1)(e) or (f) of the GDPR. In such a case, the Data Controller may no longer process the personal data, unless the Controller demonstrates compelling legitimate grounds for the processing which override the interests, rights and freedoms of the data subject or for the establishment, exercise or defence of legal claims.

6.5 Right to restriction of data processing:
At the request of the Data Subject, the Data Controller shall restrict data processing if one of the following conditions is met:
(a)   the data subject contests the accuracy of the personal data, in which case the restriction applies for the period of time necessary to allow the Data Controller to verify the accuracy of the personal data,
(b)   the data processing is unlawful and the data subject opposes the erasure of the data and requests instead the restriction of their use,
(c)   the Data Controller no longer needs the personal data for the purposes of data processing, but the data subject requires them for the establishment, exercise or defence of legal claims, or
(d)   the data subject has objected to the data processing pursuant to Article 21(1) of the GDPR; in this case, the restriction shall apply for the period until it is determined whether the legitimate grounds of the Data Controller prevail over the legitimate grounds of the data subject.
If the processing is restricted, such personal data, except for storage, may only be processed with the consent of the Data Subject or for the establishment, exercise or defence of legal claims or for the protection of the rights of another natural or legal person or for important public interests of the Union or of a Member State.

6.6 Right to erasure
In connection with the Admission Examination, the Data Subject may request the deletion of his/her personal data processed by the University. The University will examine the request and, if justified, will take action to erase the data. The University shall reject the request for erasure in the cases provided for in Article 17(3) of the GDPR, in particular in cases where the data are still necessary for the performance of the University's tasks carried out in the public interest or where the processing is necessary for the establishment, exercise or defence of legal claims.

7. Enforcement options:
7.1 The Data Subject may at any time contact the Data Protection Officer of the Data Controller (dr. Balázs Locsmándi, e-mail: adatvedelem@uni-corvinus.hu).

7.2 In the event of a complaint regarding the processing of personal data, the Data Subject may also contact the National Authority for Data Protection and Freedom of Information (postal address: 1363 Budapest, Pf. 9., address: 1055 Budapest, Falk Miksa utca 9-11., telephone: +36 (1) 391-1400; telefax:+36 (1) 391-1410; email:ugyfelszolgalat@naih.hu; website: www.naih.hu).

7.3 The Data Subject may take the Data Controller to court in the event of a breach of his or her rights. The case shall be given priority by the court. The Data Controller is required to prove that the processing complies with the law. In the event of court proceedings, the Budapest Metropolitan Court (Fővárosi Törvényszék) shall have jurisdiction. The action may also be brought before the courts of the place of residence or domicile of the Data Subject.
The Data Controller shall compensate for any damage caused to others by the unlawful processing of the Data Subject's data or by breaching the requirements of data security. The Data Controller shall be exempted from liability if it can prove that the damage was due to an unavoidable cause beyond the scope of data controlling. No compensation is payable if the damage was caused intentionally or by gross negligence on the part of the victim.

<div align="right">

Annex 2:
Data Processing Notice
for Institutional Admission and the Recognition Procedure

</div>

Data Processing Notice

Based on Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Regulation (EC) No 95/46/EC (hereinafter: GDPR), the Corvinus University of Budapest as data controller (hereinafter: Data Controller or University) hereby informs applicants for admission to the University (hereinafter: Applicant or Data Subject) about the processing of their personal data in relation to the institutional admission procedure (hereinafter: Admission) and the recognition procedure for certificates and diplomas obtained abroad for further studies (hereinafter: Recognition Procedure).

1. Name and contact details of the Data Controller and the Data Protection Officer:
1.1 Data controller: Corvinus University of Budapest
Registered seat: 1093 Budapest, Fővám tér 8.
Phone:+36 1 482 5000
Website: https://www.uni-corvinus.hu/
Data Protection Officer: Dr. Balázs Locsmándi
Email address: adatvedelem@uni-corvinus.hu

2. Purpose of data processing and relevant legislation
2.1 The purpose of data processing is to carry out the institutional admission procedure (hereinafter: Admission), in particular to identify, keep contact with, evaluate and make decisions about the applicant (hereinafter: Applicant or Data Subject) and to communicate the results of the procedure.

2.2 The recognition procedure for certificates and diplomas obtained abroad for further studies (hereinafter: Recognition Procedure) is carried out in connection with Admission, but in a separate procedure and upon separate request.

2.3. Legislation relating to Admission and the Recognition Procedure, in particular:
- Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Regulation (EC) No 95/46/EC (General Data Protection Regulation), in particular Article 6(1)(e) and Article 9(2)(b) and (g),
- Act CCIV of 2011 on National Higher Education (hereinafter, with Hungarian abbreviation: Nftv.), in particular Paragraphs (1) and (6) of Section 42 and Points 1. a) and 3–4 of Chapter /B of Annex 3,
- Act LXXXIX of 2018 on Educational Registration (hereinafter, with Hungarian abbreviation: Onytv.), in particular Point III of Annex 3,
- Government Decree No. 87/2015 (9 April) on the implementation of certain provisions of Act CCIV of 2011 on National Higher Education (hereinafter, with Hungarian abbreviation: Implementing Decree), in particular Section 52 and Paragraph (6) of Section 57,

- Government Decree No. 423/2012 (29 December) on the admission procedure to higher education (hereinafter, with Hungarian abbreviation: Fer.), in particular Sections 12, 17/A, 21, 24 and 40,
- Act C of 2001 on the recognition of foreign certificates and diplomas (Recognition Act), in particular Paragraph (2) of Section 4, Paragraph (2) of Section 6 and Sections 13 and 14/A.

3. Purpose and legal grounds of the data processing, scope of the personal data processed and duration of the processing:

Purpose of data processing	Legal grounds for data processing	Scope of the personal data processed	Duration of data processing
3.1 Institutional admission procedure for Bachelor programmes	Performing the public service mission of the University (Articles 6(1)(e) and 9(2)(b) and (g) of the GDPR, Point 1. a) of Chapter I/B Annex 3 of the Nftv., Sections 12, 21 and 24 of the Fer.)	1. The Applicant's identity card data: • surname and first name, • gender, • surname and first name at birth, • mother's surname and first name at birth, • place and date of birth, • nationality, • place of residence, • place of stay, • notification address (postal address, email address, Skype), • telephone number. For non-Hungarians, other documents required in addition to the above: • the title of residence in Hungary and the document entitling to residence (passport data or, in the case of persons having the right of free movement and residence under a special law, the document certifying the right of residence), • Hungarian Certificate (in Hungarian: magyar igazolvány), • Certificate for Relatives of Hungarians (in Hungarian: magyar hozzátartozói igazolvány),	The University will erase the data of unsuccessful Applicants within 60 days of the notification of the negative decision. The University will erase the data of students who have been admitted but do not have a student status by 31 January for autumn semesters and by 30 June for spring semesters. In case of acquisition of student status, the University processes the data for a period of eighty years from the date of notification of the termination of student status. (Point 3 of Chapter I/B of Annex 3 of the Nftv.)

		• details of the international insurance document. 2. Secondary school-leaving exam data 3. Secondary school data 4. Data required to assess the application for admission: 4.1 Basic data: • secondary school-leaving exam certificate (Section 12 of the Fer.), • higher education diploma (Section 12 of the Fer.), • secondary school certificate (average academic performance) (Section 12 of the Fer.), • language certificate (English as mother tongue, previous studies in English language) (Sections 12 of the Fer.), • proof of fulfilment of requirements in mathematics (a) Advanced Placement test (Mathematics AB or BC) with a minimum score of 3, (b) an SAT Subject Test in Mathematics Level 2 test with a minimum score of 680, (c) an ACT test with a minimum score of 27, (d) mathematics International Baccalaureate, Standard Level 5 or Higher Level 4 or higher, (e) advanced level secondary school leaving exam in Mathematics in Hungary, minimum 45%, (f) mathematics GCSE (or IGCE), grade 6 (or B) or higher, or (g) mathematics A-Level (or International A-Level) with a minimum grade of B.	

		• curriculum vitae, • cover letter, 4.2 Admission examination results 5. Data required to assess a transfer request: • certificate of the existing student status, • a statement by the student making the request or by the transferring institution that the student is not subject to dismissal or exclusion as a disciplinary sanction, • a copy of the transcript or an extract from the master data sheet extract certified by the transferring higher education institution or a credit certificate, • the subject syllabi certified by the transferring higher education institution, • proof of community or professional activity (if any), • in the case of a request for transfer to a Master programme, a certified copy of the credit recognition statement issued by the transferring higher education institution at the time of admission if the diploma obtained for the completion of the Bachelor programme does not meet the entry requirements specified in the programme and outcome requirements of the given programme, • a copy of the decision on admission certifying	

		the number of admission points obtained in the year of admission to the Bachelor or Master programme (in the case of admission under the central admission procedure), • a copy of the secondary school-leaving certificate or, diploma certified by the secondary/higher education institution that issued it, • a copy of the language certificate(s), • proof of payment of the administrative fee. • in case of a transfer from a foreign higher education institution abroad or from a foreign higher education institution with a licence to operate in Hungary (i) in case of transfer to a Bachelor programme, a certificates of secondary education, (ii) a certificate of a tertiary degree in the case of transfer to a Master programme, and (iii) a certified copy of a document issued by the transferring higher education institution disclosing the field of study and the educational programme (curriculum) of the given programme, as specified in the rules of procedure for the recognition of foreign diplomas for further studies. • in the case of transfer to a Master programme, the details of the credit recognition procedure as specified in Point 2.5. 6. Admission procedure data:	

		• institutional, • source of information for deciding on the applicant's admission (where did the applicant hear about the university) • applicant's application method (whether the applicant applied through an agency and if so, the name of the agency) 7. Admission ID 8. Programme conditions for programmes funded through a scholarship. 9. For applications for double degree programmes, please provide the following information as specified in the application documents: • application form, • cover letter (for the first three institutions applied for, in the language of instruction of the institution applied for, according to the form), • all valid documents certifying language proficiency, • any other document proving the activity or results to be taken into account in the evaluation of the application, • documentation of student association activities (completed form and other optional supporting documents).	
3.2 Institutional admission procedure for Master programmes	Performing the public service mission of the University	1. The Applicant's identity card data: • surname and first name,	The University will erase the data of unsuccessful Applicants within 60 days

	(Articles 6(1)(e) and 9(2)(b) and (g) of the GDPR, Point 1. a) of Chapter I/B Annex 3 of the Nftv., Sections 12 and 24 of the Fer. and Paragraph (6) of Section 57 of the Implementing Decree)	- gender, - surname and first name at birth, - mother's surname and first name at birth, - place and date of birth, - nationality, - place of residence, - place of stay, - notification address (postal address, email, Skype), - telephone number. For non-Hungarians, other documents required in addition to the above: - the title of residence in Hungary and the document entitling to residence (passport data or, in the case of persons having the right of free movement and residence under a special law, the document certifying the right of residence), - Hungarian Certificate (in Hungarian: magyar igazolvány), - Certificate for Relatives of Hungarians (in Hungarian: magyar hozzátartozói igazolvány), - details of the international insurance document. 2. Data required to assess the application for admission: 2.1 Basic data: - higher education diploma (Section 12 of the Fer.), - GMAT, GRE results (Section 12 of the Fer.), - language certificate (English as mother tongue, previous studies in	of the notification of the negative decision. The University will erase the data of students who have been admitted but do not have a student status by 31 January for autumn semesters and by 30 June for spring semesters. In case of acquisition of student status, the University processes the data for a period of eighty years from the date of notification of the termination of student status. (Point 3 of Chapter I/B of Annex 3 of the Nftv.)

		English language) (Sections 12 of the Fer.),	
		• diploma supplement/transcript (Section 12 of the Fer.),	
		2.2 Admission examination results	
		2.3. Additional data required for Master of Business Administration:	
		• curriculum vitae,	
		• cover letter,	
		• essay,	
		• proof of work experience.	
		2.4 Entry competence assessment (except for those applying for master-level teacher training programmes and Master of Business Administration (MBA) study programmes)	
		2.5 Additional data for credit recognition (Paragraph (6) of Section 57 of the Implementing Decree:	
		• the name of the programme for which credit recognition is requested,	
		• name of the higher education institution concerned,	
		• higher education study programme,	
		• previously acquired qualifications,	
		• programme credit recognition table,	
		• documents certifying the acquisition of knowledge,	
		• proof of payment of the credit recognition fee.	
		3. Data required to assess a transfer request:	
		• certificate of the existing student status,	
		• a statement by the student making the request or	

		by the transferring institution that the student is not subject to dismissal or exclusion as a disciplinary sanction, • a copy of the transcript or an extract from the master data sheet extract certified by the transferring higher education institution or a credit certificate, • the subject syllabi certified by the transferring higher education institution, • proof of community or professional activity (if any), • in the case of a request for transfer to a Master programme, a certified copy of the credit recognition statement issued by the transferring higher education institution at the time of admission if the diploma obtained for the completion of the Bachelor programme does not meet the entry requirements specified in the programme and outcome requirements of the given programme, • a copy of the decision on admission certifying the number of admission points obtained in the year of admission to the Bachelor or Master programme (in the case of admission under the central admission procedure), • a copy of the secondary school-leaving certificate or, diploma certified by the secondary/higher education institution that issued it,	

| | | a copy of the language certificate(s), proof of payment of the administrative fee. in case of a transfer from a foreign higher education institution abroad or from a foreign higher education institution with a licence to operate in Hungary
(i) in case of transfer to a Bachelor programme, a certificates of secondary education,
(ii) a certificate of a tertiary degree in the case of transfer to a Master programme, and
(iii) a certified copy of a document issued by the transferring higher education institution disclosing the field of study and the educational programme (curriculum) of the given programme, as specified in the rules of procedure for the recognition of foreign diplomas for further studies.
in the case of transfer to a Master programme,
the details of the credit recognition procedure as specified in Point 2.5.
4. Admission procedure data: institutional, source of information for deciding on the applicant's admission (where did the applicant hear about the university) applicant's application method (whether the applicant applied through an agency and if so, the name of the agency) 5. Admission ID | |

		6. Programme conditions for programmes funded through a scholarship. 7. For applications for double degree programmes, please provide the following information as specified in the application documents: • application form, • cover letter (for the first three institutions applied for, in the language of instruction of the institution applied for, according to the form), • all valid documents certifying language proficiency, • any other document proving the activity or results to be taken into account in the evaluation of the application, documentation of student association activities (completed form and other optional supporting documents).	
3.3 Institutional admission procedure for doctoral programmes	Performing the public service mission of the University (Articles 6(1)(e) and 9(2)(b) and (g) of the GDPR, Point 1. a) of Chapter I/B Annex 3 of the Nftv., Sections 12, 24 and 40 of the Fer.)	1. The Applicant's identity card data: • surname and first name, • gender, • surname and first name at birth, • mother's surname and first name at birth, • place and date of birth, • nationality, • place of residence, • place of stay, • notification address (postal address, email address, Skype), • telephone number.	The University will erase the data of unsuccessful Applicants within 60 days of the notification of the negative decision. The University will erase the data of students who have been admitted but do not have a student status by 31 January for autumn semesters and by 30 June for spring semesters. In case of acquisition of student status, the University processes the data for a period of eighty years from the date of

| | | For non-Hungarians, other documents required in addition to the above:
• the title of residence in Hungary and the document entitling to residence (passport data or, in the case of persons having the right of free movement and residence under a special law, the document certifying the right of residence),
• Hungarian Certificate (in Hungarian: magyar igazolvány),
• Certificate for Relatives of Hungarians (in Hungarian: magyar hozzátartozói igazolvány),
• details of the international insurance document.
2. Data required to assess the application for admission:
2.1 Basic data:
• higher education diploma (Section 12 of the Fer.),
• language certificate (Sections 12 of the Fer.),
• proof of disability (Section 24 of the Fer.).
2.2 Admission examination results
2.3. Additional information:
• participation in research projects,
• participation in conferences (speaker, co-speaker),
• proof of academic achievement (diplomas, certificates, publications, appointments)
• proof of practice period and leadership experience,
• research plan,
• essay, | notification of the termination of student status. (Point 3 of Chapter I/B of Annex 3 of the Nftv.) |

		• curriculum vitae (cover letter) 3. Admission procedure data: • institutional, • source of information for deciding on the applicant's admission (where did the applicant hear about the university) • applicant's application method (whether the applicant applied through an agency and if so, the name of the agency) 4. Admission ID 5. Programme conditions for programmes funded through a scholarship.	
3.4 Institutional admission procedure for specialist postgraduate programmes	Performing the public service mission of the University (Article 6(1)(e) of the GDPR, Point 1. a) of Chapter I/B Annex 3 of the Nftv., Sections 12 and 24 of the Fer.)	1. The Applicant's identity card data: • surname and first name, • gender, • surname and first name at birth, • mother's surname and first name at birth, • place and date of birth, • nationality, • place of residence, • place of stay, • notification address (postal address, email address, Skype), • telephone number. For non-Hungarians, other documents required in addition to the above: • the title of residence in Hungary and the document entitling to residence (passport data or, in the case of persons having the right of free movement and residence under a	The University will erase the data of unsuccessful Applicants within 60 days of the notification of the negative decision. The University will erase the data of students who have been admitted but do not have a student status by 31 January for autumn semesters and by 30 June for spring semesters. In case of acquisition of student status, the University processes the data for a period of eighty years from the date of notification of the termination of student status. (Point 3 of Chapter I/B of Annex 3 of the Nftv.)

		special law, the document certifying the right of residence), • Hungarian Certificate (in Hungarian: magyar igazolvány), • Certificate for Relatives of Hungarians (in Hungarian: magyar hozzátartozói igazolvány), • details of the international insurance document. 2. Data required to assess the application for admission: 2.1 Basic data: • higher education diploma (Section 12 of the Fer.), • proof of disability (Section 24 of the Fer.), • language certificate (Sections 12 of the Fer.), • diploma supplement/transcript (Section 12 of the Fer.), 2.2 Admission examination results 2.3. Additional information: • curriculum vitae, • cover letter, • proof of work experience. 3. Admission procedure data: • institutional, • source of information for deciding on the applicant's admission (where did the applicant hear about the university) • applicant's application method (whether the applicant applied through an agency and if so, the name of the agency) 4. Admission ID	

3.5 Institutional admission procedure for preparatory courses	Performing the public service mission of the University (Articles 6(1)(e) and 9(2)(b) and (g) of the GDPR, Point 1. a) of Chapter I/B Annex 3 of the Nftv., Sections 12 and 24 of the Fer.)	1. The Applicant's identity card data: • surname and first name, • gender, • surname and first name at birth, • mother's surname and first name at birth, • place and date of birth, • nationality, • place of residence, • place of stay, • notification address (postal address, email address, Skype), • telephone number. For non-Hungarians, other documents required in addition to the above: • the title of residence in Hungary and the document entitling to residence (passport data or, in the case of persons having the right of free movement and residence under a special law, the document certifying the right of residence), • Hungarian Certificate (in Hungarian: magyar igazolvány), • Certificate for Relatives of Hungarians (in Hungarian: magyar hozzátartozói igazolvány), • details of the international insurance document. 2. Data required to assess the application for admission: • mode of delivery of the chosen programme,	The University will erase the data of unsuccessful Applicants within 60 days of the notification of the negative decision. The University will erase the data of students who have been admitted but do not have a student status by 31 January for autumn semesters and by 30 June for spring semesters. In case of acquisition of student status, the University processes the data for a period of eighty years from the date of notification of the termination of student status. (Point 3 of Chapter I/B of Annex 3 of the Nftv.)

		• higher education diploma/general certificate of education required for admission, • proof of work and leadership experience as a programme and output requirement, • cover letter, • proof of disability, • language certificate or results of the admission examination in a foreign language, • proof of fulfilment of requirements in mathematics or results of the admission examination in mathematics. 3. Admission procedure data: • institutional, • source of information for deciding on the applicant's admission (where did the applicant hear about the university) • applicant's application method (whether the applicant applied through an agency and if so, the name of the agency) 4. Admission ID 5. Programme conditions for programmes funded through a scholarship	

| 3.6 Recognition of foreign diplomas and certificates for further studies | Performing the public service mission of the University (Article 6(1)(e) of the GDPR, Point 1.a) of Chapter I/B of Annex 3 of the Nftv., Section 17/A of the Fer and Paragraph (2) of Section 4, Paragraph (2) of Section 6 and Sections 13 and 14/A of the Recognition Act) | 1. Identification data and contact details:
• name,
• name at birth,
• place and date of birth,
• mother's name at birth,
• nationality,
• passport/ID card/residence permit number,
• permanent address,
• domicile,
• phone number,
• email address.
2. Certificate and diploma data:
• country of issue,
• name of the institution where the certificate/diploma was issued,
• date of issue,
• certificate/diploma number.
3. Documents to be submitted with the application:
3.1 For documents in English:
• a certified copy of the certificate or diploma (upper secondary attainment or secondary school or university degree) related to the application, issued by an institution or certified with an apostille or diplomatic recertification; for countries specified in the application, it shall be certified pursuant to the relevant bilateral agreements,
• a certified copy of a document issued by a foreign educational institution (e.g. a transcript of records, a diploma supplement), which, together with the original document, credibly proves the duration of | The University will erase the data of unsuccessful Applicants within 60 days of the notification of the negative decision.

The University will erase the data of students who have been admitted but do not have a student status by 31 January for autumn semesters and by 30 June for spring semesters.

In case of acquisition of student status, the University processes the data for a period of eighty years from the date of notification of the termination of student status. (Point 3 of Chapter I/B of Annex 3 of the Nftv.) |

		studies and of the successful completion of the academic requirements (subjects studied, examinations, theses, final examinations, etc.) for the award of the certificate or diploma. 3.2 For documents issued in another foreign language: • a copy of the certificate or diploma (upper secondary attainment or secondary school or university degree) and the transcript (a certified English translation is required if not in English or Hungarian) submitted for acceptance, either certified by the institution or with an apostille or diplomatic recertification, • a certified copy and a translation of a document (e.g. a transcript or diploma supplement) issued by a foreign educational institution, which, together with the original document, credibly proves the duration of studies and of the successful completion of the academic requirements (subjects, examinations, theses, final examinations, etc.) for the award of the certificate or diploma.	

4. Automated decision-making (including profiling):

4.1 No automated decision making, including profiling, takes place during the data processing.

5. Transfer of personal data, recipients of personal data and categories of recipients:

5.1 The University will disclose the personal data processed in connection with the Admission Procedure only to the recipients and in the cases specified in law. The conditions for the transfer of data are laid down in Point 4 of Chapter I/B of Annex 3 of the Nftv.

5.2 The University does not transfer personal data to third countries or international organisations.

5.3 For doctoral programmes, the University shall inform the Educational Authority (Paragraph (3) of Section 40 of the Fer.).
Recipient: Educational Authority
Registered seat: 1055 Budapest, Szalay utca 10-14.
Email: info@oh.gov.hu
Website: www.oktatas.hu
Activities: registration of successful applicants for doctoral programmes.

5.4 The University uses the following data processor for the institutional admission procedure for Bachelor programmes, Master programmes and preparatory courses:
Data processor: DreamApply OÜ
Registered seat: HarjuCounty, Tallinn, Tatari 64, 10134, Estonia
Email: information@dreamapply.com
Website: https://dreamapply.com/
Activities: the purpose of the processing is to enable the University to manage institutional applications for admission through the "DreamApply" admission platform operated by the processor. The data processor provides (i) operation, (ii) configuration, (iii) support, (iv) training and (v) development for the "DreamApply" admission platform.

5.5 For a transfer procedure, the University sends the resolution on the transfer and the information on the date of enrolment to the transferring higher education institution after the enrolment of the transferred student.

6. The Data Subject's rights in relation to data processing:
6.1 General rules on the exercise of rights by the Data Subject:
The Data Controller shall inform the Data Subject of the action taken in response to his or her request without undue delay, but no later than one month from the date of receipt of the request. If necessary, in view of the complexity of the request and the number of requests, this deadline may be extended by two months. The extension of the deadline shall be communicated to the Data Subject by the Data Controller within one month of receiving the request. The cause of the delay shall be identified. If the Data Subject has submitted the request by electronic means, the information shall be provided by electronic means where possible, unless the Data Subject requests otherwise.
The Data Controller shall provide the Data Subject with information and action free of charge. If the Data Subject's request is manifestly unfounded or excessive, in particular because of its repetitive nature, the Data Controller, taking into account the administrative costs of providing the information requested or of taking the action requested:
(a)   may charge a reasonable fee, or
(b)   may refuse to act on the request.
The Data Controller shall bear the burden of proof of the manifestly unfounded and excessive nature of the request.
If the Data Controller has reasonable doubts about the identity of the natural person making the request, it may request additional information necessary to confirm the identity of the Data Subject.

6.2 Right of access:

The data subject has the right to receive feedback from the Data Controller as to whether his or her personal data are being processed and, if such data processing is underway, the right to access the personal data. The Data Controller shall make available to the Data Subject a copy of the personal data that are subject to data processing. The Data Controller may charge a reasonable fee associated with the administrative costs for further copies requested by the Data Subject. If the Data Subject has submitted the request by electronic means, the information shall be provided in a commonly used electronic format, unless the Data Subject requests otherwise.

6.3 Right to rectification:

The Data Subject shall be entitled to have any inaccurate personal data relating to him or her rectified by the Data Controller without undue delay.

6.4 Right to object:

The Data Subject has the right to object at any time, on grounds relating to his or her particular situation, to the processing of his or her personal data on the basis of Article 6(1)(e) or (f) of the GDPR. In such a case, the Data Controller may no longer process the personal data, unless the Controller demonstrates compelling legitimate grounds for the processing which override the interests, rights and freedoms of the data subject or for the establishment, exercise or defence of legal claims.

6.5 Right to restriction of data processing:

At the request of the Data Subject, the Data Controller shall restrict data processing if one of the following conditions is met:

(a)   the data subject contests the accuracy of the personal data, in which case the restriction applies for the period of time necessary to allow the Data Controller to verify the accuracy of the personal data,

(b)   the data processing is unlawful and the data subject opposes the erasure of the data and requests instead the restriction of their use,

(c)   the Data Controller no longer needs the personal data for the purposes of data processing, but the data subject requires them for the establishment, exercise or defence of legal claims, or

(d)   the data subject has objected to the data processing pursuant to Article 21(1) of the GDPR; in this case, the restriction shall apply for the period until it is determined whether the legitimate grounds of the Data Controller prevail over the legitimate grounds of the data subject.

If the processing is restricted, such personal data, except for storage, may only be processed with the consent of the Data Subject or for the establishment, exercise or defence of legal claims or for the protection of the rights of another natural or legal person or for important public interests of the Union or of a Member State.

6.6 Right to erasure

In connection with the Admission Examination, the Data Subject may request the deletion of his/her personal data processed by the University. The University will examine the request and, if justified, will take action to erase the data. The University shall reject the request for erasure in the cases provided for in Article 17(3) of the GDPR, in particular in cases where the data are still necessary for the performance of the University's tasks carried out in the public interest or where the processing is necessary for the establishment, exercise or defence of legal claims.

7. Enforcement options:

7.1 The Data Subject may at any time contact the Data Protection Officer of the Data Controller (dr. Balázs Locsmándi, e-mail: adatvedelem@uni-corvinus.hu).

7.2 In the event of a complaint regarding the processing of personal data, the Data Subject may also contact the National Authority for Data Protection and Freedom of Information (postal address: 1363 Budapest, Pf. 9., address: 1055 Budapest, Falk Miksa utca 9-11., telephone: +36 (1) 391-1400; telefax:+36 (1) 391-1410; email:ugyfelszolgalat@naih.hu; website: www.naih.hu).

7.3 The Data Subject may take the Data Controller to court in the event of a breach of his or her rights. The case shall be given priority by the court. The Data Controller is required to prove that the processing complies with the law. In the event of court proceedings, the Budapest Metropolitan Court (Fővárosi Törvényszék) shall have jurisdiction. The action may also be brought before the courts of the place of residence or domicile of the Data Subject.

The Data Controller shall compensate for any damage caused to others by the unlawful processing of the Data Subject's data or by breaching the requirements of data security. The Data Controller shall be exempted from liability if it can prove that the damage was due to an unavoidable cause beyond the scope of data controlling. No compensation is payable if the damage was caused intentionally or by gross negligence on the part of the victim.

February 3, 2023

<div align="right">

Annex 3:
Data Processing Notice
for the Stipendium Hungaricum Scholarship Programme

</div>

Data Processing Notice

Based on Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Regulation (EC) No 95/46/EC (hereinafter: GDPR), the Corvinus University of Budapest as data controller (hereinafter: University or Data Controller) hereby informs the applicants (hereinafter: Applicant, Scholarship Holder, Data Subject) about the processing of their personal data in connection with the Stipendium Hungaricum Scholarship Programme (hereinafter: Scholarship Programme).

1. Name and contact details of the Data Controller and the Data Protection Officer:
Data controller: Corvinus University of Budapest
Registered seat: 1093 Budapest, Fővám tér 8.
Phone:+36 1 482 5000
Website: https://www.uni-corvinus.hu/
Data Protection Officer: Dr. Balázs Locsmándi
Email address: adatvedelem@uni-corvinus.hu

2. Purpose of data processing and relevant legislation
2.1 The purpose of the data processing is the implementation of the Scholarship Programme, which is funded by the Tempus Public Foundation (hereinafter: Public Foundation) (Paragraph (2) of Section 2 of Government Decree No. 285/2013 (26 July) on Stipendium Hungaricum), with Applicants being required to meet the admission requirements set by the University (Paragraph (6) of Section 6 of Government Decree No. 285/2013 (26 July) on Stipendium Hungaricum).

2.2 The University contributes to the implementation of the Scholarship Programme as follows:
A.) it selects from among the Applicants nominated by the Public Foundation those who have valid and formally satisfactory applications and meet the minimum entry requirements to commence the university admission examinations,
B.) Regarding the selected Applicants,
(i) the University sends notifications concerning the date and time and mode of their admission examination,
(ii) the University administers the admission examinations,
(iii) the University sends the results of the admission examinations to the Public Foundation,
C.) the University shall provide the following to the Applicants (Scholarship Holders) admitted on the basis of a decision of the Public Foundation:
(i) Bachelor programmes,
(ii) Master programmes,
(iii) single-cycle Master programmes,
(iv) specialist postgraduate programmes,
(v) language preparatory courses in Hungarian,
(vi) doctoral programmes.

D.) The University provides the following benefits to Scholarship Holders:

(i) exemption from reimbursement of the programme cost of education,

(ii) grants,

(iii) dormitory accommodation or housing allowance,

(iv) the services specified in Paragraph (1) and the requirements laid down in Paragraph (2) of Section 81 of Act CCIV of 2011 on National Higher Education (hereinafter with Hungarian abbreviation: Nftv.),

(v) entitlement to health care services (Subpoint (id) of Point (i) of Paragraph (1) of Section 22 of Act CXXII of 2019 on Entitlements to Social Security Benefits and on Funding These Service),

(vi) health care contribution.

2.3. The legislation relating to the Scholarship Programme includes in particular:

- Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Regulation (EC) No 95/46/EC (General Data Protection Regulation), in particular Article 6(1)(e) and Article 9(2)(b) and (g),

- Act CCIV of 2011 on National Higher Education (hereinafter, with Hungarian abbreviation: Nftv.), in particular Paragraphs (1)–(2) of Section 81 and Points 1. a) and 3–4 of Chapter /B of Annex 3,

- Paragraph (4) of Section 2, Paragraphs (4) and (6) of Section 6 and Paragraph (3) of Section 7 of Government Decree No. 285/2013 (26 July) on Stipendium Hungaricum (hereinafter: Implementing Decree);

3. Purpose and legal grounds of the data processing, scope of the personal data processed and duration of the processing:

Purpose of data processing	Legal grounds for data processing	Scope of the personal data processed	Duration of data processing
3.1 The University selects from among the Applicants nominated by the Public Foundation those who have valid and formally satisfactory applications and meet the minimum entry requirements to commence the university admission examinations,	Performing the public service mission of the University (Articles 6(1)(e) and 9(2)(b) and (g) of the GDPR, Point 1 of Chapter I/B Annex 3 of the Nftv., Paragraph (4) of Section 6 of the Implementing Decree)	Data according to Annex 1 of the current data processing notice of the Public Foundation (https://stipendiumhungaricum.hu/uploads/2020/03/Privacy_Statement_2022_2023.pdf): • name, likeness (photo), • profile data, • contact details, • educational data, • data on language skills, • data on work experience, • data on activities and hobbies, • cover letter, • health data, • other relevant data.	The University will erase the data of rejected Applicants within 60 days after sending the negative decision to the Public Foundation The University will erase the data of selected Applicants who do not take the admission examination within 60 days after the admission examination

			The University will erase the data of selected Applicants who take the admission examination but do not get admitted to the Scholarship Programme within 60 days of the communication of the negative decision of the Public Foundation
			The University will erase the data of Scholarship Holders who have been admitted to the Scholarship Programme but do not have a student status by 31 January for autumn semesters and by 30 June for spring semesters.
			The University shall keep the data of Scholarship Holders who are admitted to the Scholarship Programme and who become students for a period of eighty years from the date of notification of termination of their

			student status (Point 3 of Chapter I/B of Annex 3 of the Nftv.)
3.2 Notifying the selected Applicants of the date and method of the admission examinations, conducting the admission examinations and sending the results of the admission examinations to the Public Foundation	Performing the public service mission of the University (Articles 6(1)(e) of the GDPR, Point 1 of Chapter I/B Annex 3 of the Nftv., Paragraph (6) of Section 6 of the Implementing Decree)	• Data subject identification data, • Data subject contact details, • Results of the admission examination of the data subject.	The University will erase the data of selected Applicants who do not take the admission examination within 60 days after the admission examination The University will erase the data of selected Applicants who take the admission examination but do not get admitted to the Scholarship Programme within 60 days of the communication of the negative decision of the Public Foundation The University will erase the data of Scholarship Holders who have been admitted to the Scholarship Programme but do not have a student status by 31 January for autumn semesters and by 30 June for spring semesters.

			The University shall keep the data of Scholarship Holders who are admitted to the Scholarship Programme and who become students for a period of eighty years from the date of notification of termination of their student status(Point 3 of Chapter I/B of Annex 3 of the Nftv.)
3.3 Programmes for Scholarship Holders ((i) Bachelor programmes, (ii) Master programmes, (iii) single-cycle Master programmes, (iv) specialist postgraduate programmes, (v) language preparatory courses in Hungarian, (vi) doctoral programmes)	Performing the public service mission of the University (Articles 6(1)(e) of the GDPR, Point 1 of Chapter I/B Annex 3 of the Nftv., Paragraph (3) of Section 7 of the Implementing Decree)	• Data pursuant to Point 1 of Chapter I/B of Annex 3 of the Nftv	The University shall keep the data of Scholarship Holders who are admitted to the Scholarship Programme and who become students for a period of eighty years from the date of notification of termination of their student status(Point 3 of Chapter I/B of Annex 3 of the Nftv.)
3.4 Benefits to Scholarship Holders ((i) exemption from reimbursement of the programme cost of education, (ii) grants,	Performing the public service mission of the University (Articles 6(1)(e) of the GDPR, Point 1 of Chapter I/B Annex 3 of the Nftv.,	Data pursuant to Point 1 of Chapter I/B of Annex 3 of the Nftv	The University shall keep the data of Scholarship Holders who are admitted to the Scholarship Programme and who become students for a

(iii) dormitory accommodation or housing allowance, (iv) the services specified in Paragraph (1) and the requirements laid down in Paragraph (2) of Section 81 of Act CCIV of 2011 on National Higher Education (hereinafter with Hungarian abbreviation: Nftv.), (v) entitlement to health care services (Subpoint (id) of Point (i) of Paragraph (1) of Section 22 of Act CXXII of 2019 on Entitlements to Social Security Benefits and on Funding These Service), (vi) health care contribution)	Paragraph (4) of Section 2 of the Implementing Decree)		period of eighty years from the date of notification of termination of their student status(Point 3 of Chapter I/B of Annex 3 of the Nftv.)

4. Automated decision-making (including profiling):

No automated decision making, including profiling, takes place during the data processing.

5. Transfer of personal data, recipients of personal data and categories of recipients:

5.1 The University takes part in the administration of the Scholarship Programme by the Tempus Public Foundation (hereinafter: Public Foundation) and, therefore, transfers the personal data referred to in Point 3 to the Public Foundation. Data of the Public Foundation:

Official name: Tempus Public Foundation

Registered seat: 1077 Budapest, Kéthly Anna tér 1.

Postal address: 1438 Budapest, 70 PO Box 508.

Phone number: +36-1-237-1300

February 3, 2023

Website: **https://tka.hu**
Customer Service:**https://tka.hu/kapcsolat**

5.2 The University will disclose the personal data processed in connection with the Scholarship Programme only to the recipients and in the cases specified in law. The conditions for the transfer of data are laid down in Point 4 of Chapter I/B of Annex 3 of the Nftv.

5.3 The University does not use data processors in connection with data processing.

6. The Data Subject's rights in relation to data processing:
6.1 General rules on the exercise of rights by the data subject:
The Data Controller shall inform the Data Subject of the action taken in response to his or her request without undue delay, but no later than one month from the date of receipt of the request. If necessary, in view of the complexity of the request and the number of requests, this deadline may be extended by two months. The extension of the deadline shall be communicated to the Data Subject by the Data Controller within one month of receiving the request. The cause of the delay shall be identified. If the Data Subject has submitted the request by electronic means, the information shall be provided by electronic means where possible, unless the Data Subject requests otherwise.
The Data Controller shall provide the Data Subject with information and action free of charge. If the Data Subject's request is manifestly unfounded or excessive, in particular because of its repetitive nature, the Data Controller, taking into account the administrative costs of providing the information requested or of taking the action requested:
(a)   may charge a reasonable fee, or
(b)   may refuse to act on the request.
The Data Controller shall bear the burden of proof of the manifestly unfounded and excessive nature of the request.
If the Data Controller has reasonable doubts about the identity of the natural person making the request, it may request additional information necessary to confirm the identity of the Data Subject.

6.2 Right of access:
The data subject has the right to receive feedback from the Data Controller as to whether his or her personal data are being processed and, if such data processing is underway, the right to access the personal data. The Data Controller shall make available to the Data Subject a copy of the personal data that are subject to data processing. The Data Controller may charge a reasonable fee associated with the administrative costs for further copies requested by the Data Subject. If the Data Subject has submitted the request by electronic means, the information shall be provided in a commonly used electronic format, unless the Data Subject requests otherwise.

6.3 Right to rectification:
The Data Subject shall be entitled to have any inaccurate personal data relating to him or her rectified by the Data Controller without undue delay.

6.4 Right to object:
The Data Subject has the right to object at any time, on grounds relating to his or her particular situation, to the processing of his or her personal data on the basis of Article 6(1)(e) or (f) of the GDPR. In such a case, the Data Controller may no longer process the personal data, unless the Controller demonstrates compelling legitimate grounds for the processing which override the interests, rights and freedoms of the data subject or for the establishment, exercise or defence of legal claims.

6.5 Right to restriction of data processing
At the request of the Data Subject, the Data Controller shall restrict data processing if one of the following conditions is met:

(a)   the data subject contests the accuracy of the personal data, in which case the restriction applies for the period of time necessary to allow the Data Controller to verify the accuracy of the personal data,

(b)   the data processing is unlawful and the data subject opposes the erasure of the data and requests instead the restriction of their use,

(c)   the Data Controller no longer needs the personal data for the purposes of data processing, but the data subject requires them for the establishment, exercise or defence of legal claims, or

(d)   the data subject has objected to the data processing pursuant to Article 21(1) of the GDPR; in this case, the restriction shall apply for the period until it is determined whether the legitimate grounds of the Data Controller prevail over the legitimate grounds of the data subject.

If the processing is restricted, such personal data, except for storage, may only be processed with the consent of the Data Subject or for the establishment, exercise or defence of legal claims or for the protection of the rights of another natural or legal person or for important public interests of the Union or of a Member State.

6.6 Right to erasure

In connection with the Scholarship Programme, the Data Subject may request the deletion of his/her personal data processed by the University. The University will examine the request and, if justified, will take action to erase the data. The University shall reject the request for erasure in the cases provided for in Article 17(3) of the GDPR, in particular in cases where the data are still necessary for the performance of the University's tasks carried out in the public interest or where the processing is necessary for the establishment, exercise or defence of legal claims.

7. Enforcement options:

7.1 The Data Subject may at any time contact the Data Protection Officer of the Data Controller (dr. Balázs Locsmándi, e-mail: adatvedelem@uni-corvinus.hu).

7.2 In the event of a complaint regarding the processing of personal data, the Data Subject may also contact the National Authority for Data Protection and Freedom of Information (postal address: 1363 Budapest, Pf. 9., address: 1055 Budapest, Falk Miksa utca 9-11., telephone: +36 (1) 391-1400; telefax:+36 (1) 391-1410; email:ugyfelszolgalat@naih.hu; website: www.naih.hu).

7.3 The Data Subject may take the Data Controller to court in the event of a breach of his or her rights. The case shall be given priority by the court. The Data Controller is required to prove that the processing complies with the law. In the event of court proceedings, the Budapest Metropolitan Court (Fővárosi Törvényszék) shall have jurisdiction. The action may also be brought before the courts of the place of residence or domicile of the Data Subject.

The Data Controller shall compensate for any damage caused to others by the unlawful processing of the Data Subject's data or by breaching the requirements of data security. The Data Controller shall be exempted from liability if it can prove that the damage was due to an unavoidable cause beyond the scope of data controlling. No compensation is payable if the damage was caused intentionally or by gross negligence on the part of the victim.

<div align="right">

Annex 4:
Data Processing Notice
for the Diaspora Higher Education Scholarship Programme

</div>

Data Processing Notice

Based on Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Regulation (EC) No 95/46/EC (hereinafter: GDPR), the Corvinus University of Budapest as data controller (hereinafter: University or Data Controller) hereby informs the applicants (hereinafter: Applicant, Scholarship Holder, Data Subject) about the processing of their personal data in connection with the Diaspora Higher Education Scholarship Programme (hereinafter: Scholarship Programme).

1. Name and contact details of the Data Controller and the Data Protection Officer:
Data controller: Corvinus University of Budapest
Registered seat: 1093 Budapest, Fővám tér 8.
Phone:+36 1 482 5000
Website: https://www.uni-corvinus.hu/
Data Protection Officer: Dr. Balázs Locsmándi
Email address: adatvedelem@uni-corvinus.hu

2. Purpose of data processing and relevant legislation
2.1 The purpose of the data processing is the implementation of the Scholarship Programme, which is funded by the Tempus Public Foundation (hereinafter: Public Foundation) (Paragraph (2) of Section 2 of Government Decree No. 203/2020 (14 May) on the Diaspora Higher Education Scholarship Programme), with Applicants being required to meet the admission requirements set by the University (Paragraph (5) of Section 7 of Government Decree No. 203/2020 (14 May) on the Diaspora Higher Education Scholarship Programme).

2.2 The University contributes to the implementation of the Scholarship Programme as follows:
The University selects from among the Applicants forwarded to it those who have valid and formally satisfactory applications and meet the minimum entry requirements to commence the university admission examinations,
B.) Regarding the selected Applicants,
(i) the University sends notifications concerning the date and time and mode of their admission examination,
(ii) the University administers the admission examinations,
(iii) the University sends the results of the admission examinations to the Public Foundation,
C.) the University shall provide the following to the Applicants (Scholarship Holders) admitted on the basis of a decision of the Public Foundation:
(i) Bachelor programmes,
(ii) Master programmes,
(iii) single-cycle Master programmes,
(iv) doctoral programmes,
(v) specialist postgraduate programmes,

(vi) language preparatory courses in Hungarian,

D.) The University provides the following benefits to Scholarship Holders:

(i) exemption from reimbursement of the programme cost of education,

(ii) grants (cost-of-living support),

(iii) dormitory accommodation or housing allowance,

(iv) the services specified in Paragraph (1) and the requirements laid down in Paragraph (2) of Section 81 of the Nftv.,

(v) health care services as defined in Point (i) of Paragraph (1) of Section 16 of Act LXXX of 1997 on the eligibility for social security benefits and private pensions and the funding for these services,

(vi) reimbursement of the certified costs incurred for additional or foreign-language health care services or health insurance for additional foreign-language care.

2.3. The legislation relating to the Scholarship Programme includes in particular:

- Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Regulation (EC) No 95/46/EC (General Data Protection Regulation), in particular Article 6(1)(e) and Article 9(2)(b) and (g),

- Act CCIV of 2011 on National Higher Education (hereinafter, with Hungarian abbreviation: Nftv.), in particular Paragraphs (1)–(2) of Section 81 and Points 1. a) and 3–4 of Chapter /B of Annex 3,

- Government Decree No. 203/2020 (14 May) on the Diaspora Higher Education Scholarship Programme and the amendment of particular government decrees required for the operation of the Diaspora Higher Education Scholarship Programme (hereinafter: Implementing Decree), in particular Paragraphs (2), (5)–(6) of Section 2, Paragraphs (3)–(6) of Section 7 and Paragraph (3) of Section 8.

3. Purpose and legal grounds of the data processing, scope of the personal data processed and duration of the processing:

Purpose of data processing	Legal grounds for data processing	Scope of the personal data processed	Duration of data processing
3.1 The University selects from among the Applicants forwarded to it those who have valid and formally satisfactory applications and meet the minimum entry requirements to commence the university admission examinations,	Performing the public service mission of the University (Articles 6(1)(e) and 9(2)(b) and (g) of the GDPR, Point 1 of Chapter I/B Annex 3 of the Nftv., Paragraphs (3)–(4) of Section 7 of the Implementing Decree)	Data according to Annex 1 of the current data processing notice of the Public Foundation (https://diasporascholarship.hu/wp-content/uploads/adatkezelesi_tajekoztato.pdf): • name, likeness (photo), • profile data, • contact details, • educational data, • data on language skills, • data on work experience, • data on activities and hobbies, • data on stays abroad, • cover letter, • health data,	The University will erase the data of rejected Applicants within 60 days after sending the negative decision to the Public Foundation The University will erase the data of selected Applicants who do not take the admission examination within 60 days after the admission examination The University will erase the data of selected Applicants who take the admission examination but do not get admitted to the Scholarship

		• other relevant data, • research plan, letter of recommendation, statement of supervisor for doctoral programmes	Programme within 60 days of the communication of the negative decision of the Public Foundation The University will erase the data of Scholarship Holders who have been admitted to the Scholarship Programme but do not have a student status by 31 January for autumn semesters and by 30 June for spring semesters. The University shall keep the data of Scholarship Holders who are admitted to the Scholarship Programme and who become students for a period of eighty years from the date of notification of termination of their student status (Point 3 of Chapter I/B of Annex 3 of the Nftv.)
3.2 Notifying the selected Applicants of the date and method of the admission examinations, conducting the admission examinations and sending the results of the admission examinations to the Public Foundation	Performing the public service mission of the University (Articles 6(1)(e) of the GDPR, Point 1 of Chapter I/B Annex 3 of the Nftv., Paragraph (5) of Section 7 of the Implementing Decree)	• Data subject identification data, • Data subject contact details, • Results of the admission examination of the data subject.	The University will erase the data of selected Applicants who do not take the admission examination within 60 days after the admission examination The University will erase the data of selected Applicants who take the admission examination but do not get admitted to the Scholarship Programme within 60 days of the communication of the negative decision of the Public Foundation The University will erase the data of Scholarship Holders who have been admitted to the Scholarship Programme but do not have a student

			status by 31 January for autumn semesters and by 30 June for spring semesters. The University shall keep the data of Scholarship Holders who are admitted to the Scholarship Programme and who become students for a period of eighty years from the date of notification of termination of their student status(Point 3 of Chapter I/B of Annex 3 of the Nftv.)
3.3 Programmes for Scholarship Holders ((i) Bachelor programmes, (ii) Master programmes, (iii) single-cycle Master programmes, (iv) doctoral programmes, (v) specialist postgraduate programmes, (vi) language preparatory courses in Hungarian)	Performing the public service mission of the University (Articles 6(1)(e) of the GDPR, Point 1 of Chapter I/B Annex 3 of the Nftv., Paragraph (3) of Section 8 of the Implementing Decree)	• Data pursuant to Point 1 of Chapter I/B of Annex 3 of the Nftv	The University shall keep the data of Scholarship Holders who are admitted to the Scholarship Programme and who become students for a period of eighty years from the date of notification of termination of their student status(Point 3 of Chapter I/B of Annex 3 of the Nftv.)
3.4 Benefits to Scholarship Holders ((i) exemption from reimbursement of the programme cost of education, (ii) grants (cost-of-living support), (iii) dormitory accommodation or housing allowance, (iv) the services specified in Paragraph (1) and the requirements laid down in Paragraph (2) of Section 81 of the Nftv.,	Performing the public service mission of the University (Articles 6(1)(e) of the GDPR, Point 1 of Chapter I/B Annex 3 of the Nftv., Paragraphs (5)–(6) of Section 2, Paragraph (6) of Section 7 and	Data pursuant to Point 1 of Chapter I/B of Annex 3 of the Nftv	The University shall keep the data of Scholarship Holders who are admitted to the Scholarship Programme and who become students for a period of eighty years from the date of notification of termination of their student status(Point 3 of Chapter I/B of Annex 3 of the Nftv.)

(v) health care services as defined in Point (i) of Paragraph (1) of Section 16 of Act LXXX of 1997 on the eligibility for social security benefits and private pensions and the funding for these services, (vi) reimbursement of the certified costs incurred for additional or foreign-language health care services or health insurance for additional foreign-language care.)	Paragraph (3) of Section 8 of the Implementing Decree)		

4. Automated decision-making (including profiling):

No automated decision making, including profiling, takes place during the data processing.

5. Transfer of personal data, recipients of personal data and categories of recipients:

5.1 The University takes part in the administration of the Scholarship Programme by the Tempus Public Foundation (hereinafter: Public Foundation) and, therefore, transfers the personal data referred to in Point 3 to the Public Foundation. Data of the Public Foundation:

Official name: Tempus Public Foundation

Registered seat: 1077 Budapest, Kéthly Anna tér 1.

Postal address: 1438 Budapest, 70 PO Box 508.

Phone number: +36-1-237-1300

Website: **https://tka.hu**

Customer Service:**https://tka.hu/kapcsolat**

5.2 The University will disclose the personal data processed in connection with the Scholarship Programme only to the recipients and in the cases specified in law. The conditions for the transfer of data are laid down in Point 4 of Chapter I/B of Annex 3 of the Nftv.

5.3 The University does not use data processors in connection with data processing.

6. The Data Subject's rights in relation to data processing:

6.1 General rules on the exercise of rights by the data subject:

The Data Controller shall inform the Data Subject of the action taken in response to his or her request without undue delay, but no later than one month from the date of receipt of the request. If necessary, in view of the complexity of the request and the number of requests, this deadline may be extended by two months. The extension of the deadline shall be communicated to the Data Subject by the Data Controller within one month of receiving the request. The cause of the delay shall be identified. If the Data Subject has submitted the request by electronic means, the information shall be provided by electronic means where possible, unless the Data Subject requests otherwise.

The Data Controller shall provide the Data Subject with information and action free of charge. If the Data Subject's request is manifestly unfounded or excessive, in particular because of its repetitive nature, the Data Controller, taking into account the administrative costs of providing the information requested or of taking the action requested:

(a)   may charge a reasonable fee, or

(b)   may refuse to act on the request.

The Data Controller shall bear the burden of proof of the manifestly unfounded and excessive nature of the request.

If the Data Controller has reasonable doubts about the identity of the natural person making the request, it may request additional information necessary to confirm the identity of the Data Subject.

6.2 Right of access:

The data subject has the right to receive feedback from the Data Controller as to whether his or her personal data are being processed and, if such data processing is underway, the right to access the personal data. The Data Controller shall make available to the Data Subject a copy of the personal data that are subject to data processing. The Data Controller may charge a reasonable fee associated with the administrative costs for further copies requested by the Data Subject. If the Data Subject has submitted the request by electronic means, the information shall be provided in a commonly used electronic format, unless the Data Subject requests otherwise.

6.3 Right to rectification:

The Data Subject shall be entitled to have any inaccurate personal data relating to him or her rectified by the Data Controller without undue delay.

6.4 Right to object:

The Data Subject has the right to object at any time, on grounds relating to his or her particular situation, to the processing of his or her personal data on the basis of Article 6(1)(e) or (f) of the GDPR. In such a case, the Data Controller may no longer process the personal data, unless the Controller demonstrates compelling legitimate grounds for the processing which override the interests, rights and freedoms of the data subject or for the establishment, exercise or defence of legal claims.

6.5 Right to restriction of data processing

At the request of the Data Subject, the Data Controller shall restrict data processing if one of the following conditions is met:

(a)   the data subject contests the accuracy of the personal data, in which case the restriction applies for the period of time necessary to allow the Data Controller to verify the accuracy of the personal data,

(b)   the data processing is unlawful and the data subject opposes the erasure of the data and requests instead the restriction of their use,

(c)   the Data Controller no longer needs the personal data for the purposes of data processing, but the data subject requires them for the establishment, exercise or defence of legal claims, or

(d)   the data subject has objected to the data processing pursuant to Article 21(1) of the GDPR; in this case, the restriction shall apply for the period until it is determined whether the legitimate grounds of the Data Controller prevail over the legitimate grounds of the data subject.

If the processing is restricted, such personal data, except for storage, may only be processed with the consent of the Data Subject or for the establishment, exercise or defence of legal claims or for the protection of the rights of another natural or legal person or for important public interests of the Union or of a Member State.

6.6 Right to erasure

In connection with the Scholarship Programme, the Data Subject may request the deletion of his/her personal data processed by the University. The University will examine the request and, if justified, will take action to erase the data. The University shall reject the request for erasure in the cases provided for in Article 17(3) of the GDPR, in particular in cases where the data are still necessary for the performance of the University's tasks carried out in the public interest or where the processing is necessary for the establishment, exercise or defence of legal claims.

7. Enforcement options:

7.1 The Data Subject may at any time contact the Data Protection Officer of the Data Controller (dr. Balázs Locsmándi, e-mail: adatvedelem@uni-corvinus.hu).

7.2 In the event of a complaint regarding the processing of personal data, the Data Subject may also contact the National Authority for Data Protection and Freedom of Information (postal address: 1363 Budapest, Pf. 9., address: 1055 Budapest, Falk Miksa utca 9-11., telephone: +36 (1) 391-1400; telefax:+36 (1) 391-1410; email:ugyfelszolgalat@naih.hu; website: www.naih.hu).

7.3 The Data Subject may take the Data Controller to court in the event of a breach of his or her rights. The case shall be given priority by the court. The Data Controller is required to prove that the processing complies with the law. In the event of court proceedings, the Budapest Metropolitan Court (Fővárosi Törvényszék) shall have jurisdiction. The action may also be brought before the courts of the place of residence or domicile of the Data Subject.
The Data Controller shall compensate for any damage caused to others by the unlawful processing of the Data Subject's data or by breaching the requirements of data security. The Data Controller shall be exempted from liability if it can prove that the damage was due to an unavoidable cause beyond the scope of data controlling. No compensation is payable if the damage was caused intentionally or by gross negligence on the part of the victim.

Annex 5:
Data Processing Notice
for the Scholarship Programme for Christian Young People

Data Processing Notice

Based on Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Regulation (EC) No 95/46/EC (hereinafter: GDPR), the Corvinus University of Budapest as data controller (hereinafter: University or Data Controller) hereby informs the applicants (hereinafter: Applicant, Scholarship Holder, Data Subject) about the processing of their personal data in connection with the Scholarship Programme for Christian Young People (hereinafter: Scholarship Programme).

1. Name and contact details of the Data Controller and the Data Protection Officer:
Data controller: Corvinus University of Budapest
Registered seat: 1093 Budapest, Fővám tér 8.
Phone:+36 1 482 5000
Website: https://www.uni-corvinus.hu/
Data Protection Officer: Dr. Balázs Locsmándi
Email address: adatvedelem@uni-corvinus.hu

2. Purpose of data processing and relevant legislation
2.1 The purpose of the data processing is the implementation of the Scholarship Programme, which is funded by Hungary Helps Agency Non-profit Private Limited Liability Company (hereinafter: Company) (Paragraph (2) of Section 2 of Government Decree No. 120/2017 (1 June) on the „Scholarship Programme for Christian Young People" and on the amendment of Government Decree No. 51/2007 (26 March) on the benefits paid to and certain fees to be paid by the students studying in higher education institutions, with

Applicants being required to meet the admission requirements set by the University (Paragraph (6) of Section 6 of Government Decree No. 120/2017 (1 June) on the „Scholarship Programme for Christian Young People" and on the amendment of Government Decree No. 51/2007 (26 March) on the benefits paid to and certain fees to be paid by the students studying in higher education institutions).

2.2 The University contributes to the implementation of the Scholarship Programme as follows:
The University selects from among the Applicants forwarded to it those who have valid and formally satisfactory applications and meet the minimum entry requirements to commence the university admission examinations,
B.) Regarding the selected Applicants,
(i) the University sends notifications concerning the date and time and mode of their admission examination,
(ii) the University administers the admission examinations,
(iii) the University sends the results of the admission examinations to the Company,
C.) the University shall provide the following to the Applicants (Scholarship Holders) admitted on the basis of a decision of the Company:
(i) Bachelor programmes,
(ii) Master programmes,
(iii) single-cycle Master programmes,
(iv) doctoral programmes.
D.) The University provides the following benefits to Scholarship Holders:
(i) exemption from reimbursement of the programme cost,
(ii) a monthly financial benefit, the amount of which is 100% of the annual normative funding for students determined by Point (a) of Paragraph (1) of Section 114/D of the Nftv., and, for doctoral programmes, one twelfth of the annual support determined by Subpoints (ba) and (bb) of Point (b) of Paragraph (1) of Section 114/D of the Nftv.,
(iii) dormitory accommodation or housing allowance,
(iv) free use of the services of the institutional library,
(v) health care services and, if the service is used, reimbursement of certified costs arising from the use of a foreign language or supplementary private insurance to cover the costs arising from the use of a foreign language when using health care services,
(vi) a travel allowance per semester, the exact amount of which is set out in the operating rules of the Scholarship Programme for the given year.

2.3. The legislation relating to the Scholarship Programme includes in particular:
- Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Regulation (EC) No 95/46/EC (General Data Protection Regulation), in particular Article 6(1)(e) and Article 9(2)(b) and (g),
- Act CCIV of 2011 on National Higher Education (hereinafter, with Hungarian abbreviation: Nftv.), in particular Paragraph (1) of Section 114/D and Points 1. and 3–4 of Chapter /B of Annex 3,
- Government Decree No. 120/2017 (1 June) on the „Scholarship Programme for Christian Young People" and on the amendment of Government Decree No. 51/2007 (26 March) on the benefits paid to and certain fees to be paid by the students studying in higher education institutions (hereinafter: Implementing Decree), in particular Paragraphs (2) and (5) of Section 2, Paragraphs (4)–(6) of Section 6 and Paragraph (2) of Section 7.

3. Purpose and legal grounds of the data processing, scope of the personal data processed and duration of the processing:

Purpose of data processing	Legal grounds for data processing	Scope of the personal data processed	Duration of data processing
3.1 The University selects from among the Applicants forwarded to it those who have valid and formally satisfactory applications and meet the minimum entry requirements to commence the university admission examinations,	Performing the public service mission of the University (Articles 6(1)(e) and 9(2)(b) and (g) of the GDPR, Point 1 of Chapter I/B Annex 3 of the Nftv., Paragraphs (4)–(6) of Section 6 of the Implementing Decree)	Data according to the current call for applications of the Company (https://hungaryhelps.gov.hu/wp-content/uploads/2021/12/Call-for-Application-20222023_v2.pdf): • name, likeness (photo), • further identification data, • contact details, • educational data, • data on language skills, • cover letter, • recommendation letter, • health data, • other application data, • research plan, letter of recommendation, statement of supervisor for doctoral programmes	The University will erase the data of rejected Applicants within 60 days after sending the negative decision to the Company The University will erase the data of selected Applicants who do not take the admission examination within 60 days after the admission examination The University will erase the data of selected Applicants who take the admission examination but do not get admitted to the Scholarship Programme within 60 days of the communication of the negative decision of the Company The University will erase the data of Scholarship Holders who have been admitted to the Scholarship Programme but do not have a student status by 31 January for autumn semesters and by 30 June for spring semesters. The University shall keep the data of Scholarship Holders who are admitted to the Scholarship Programme and who become students for a period of eighty years from the date of notification of termination of their student status (Point 3 of Chapter I/B of Annex 3 of the Nftv.)

3.2 Notifying the selected Applicants of the date and method of the admission examinations, conducting the admission examinations and sending the results of the admission examinations to the Company	Performing the public service mission of the University (Articles 6(1)(e) of the GDPR, Point 1 of Chapter I/B Annex 3 of the Nftv., Paragraph (6) of Section 6 of the Implementing Decree)	• Data subject identification data, • Data subject contact details, • Results of the admission examination of the data subject.	The University will erase the data of selected Applicants who do not take the admission examination within 60 days after the admission examination The University will erase the data of selected Applicants who take the admission examination but do not get admitted to the Scholarship Programme within 60 days of the communication of the negative decision of the Company The University will erase the data of Scholarship Holders who have been admitted to the Scholarship Programme but do not have a student status by 31 January for autumn semesters and by 30 June for spring semesters. The University shall keep the data of Scholarship Holders who are admitted to the Scholarship Programme and who become students for a period of eighty years from the date of notification of termination of their student status(Point 3 of Chapter I/B of Annex 3 of the Nftv.)
3.3 Programmes for Scholarship Holders ((i) Bachelor programmes, (ii) Master programmes, (iii) single-cycle Master programmes, (iv) doctoral programmes,	Performing the public service mission of the University (Articles 6(1)(e) of the GDPR, Point 1 of Chapter I/B Annex 3 of the Nftv.,	• Data pursuant to Point 1 of Chapter I/B of Annex 3 of the Nftv	The University shall keep the data of Scholarship Holders who are admitted to the Scholarship Programme and who become students for a period of eighty years from the date of notification of termination of their student status (Point 3 of Chapter I/B of Annex 3 of the Nftv.)

	Paragraph (2) of Section 7 of the Implementing Decree)		
3.4 Benefits to Scholarship Holders (i) exemption from reimbursement of the programme cost, (ii) a monthly financial benefit, the amount of which is 100% of the annual normative funding for students determined by Point (a) of Paragraph (1) of Section 114/D of the Nftv., and, for doctoral programmes, one twelfth of the annual support determined by Subpoints (ba) and (bb) of Point (b) of Paragraph (1) of Section 114/D of the Nftv., (iii) dormitory accommodation or housing allowance, (iv) free use of the services of the institutional library, (v) health care services and, if the service is used, reimbursement of certified costs arising from the use of a foreign language or supplementary private insurance to cover the costs arising from the use of a foreign language when using health care services, (vi) a travel allowance per semester, the exact amount of which is set out in the operating rules of the Scholarship Programme for the given year)	Performing the public service mission of the University (Articles 6(1)(e) of the GDPR, Point 1 of Chapter I/B Annex 3 of the Nftv., Paragraph (5) of Section 2 of the Implementing Decree)	Data pursuant to Point 1 of Chapter I/B of Annex 3 of the Nftv	The University shall keep the data of Scholarship Holders who are admitted to the Scholarship Programme and who become students for a period of eighty years from the date of notification of termination of their student status(Point 3 of Chapter I/B of Annex 3 of the Nftv.)

4. Automated decision-making (including profiling):
No automated decision making, including profiling, takes place during the data processing.

5. Transfer of personal data, recipients of personal data and categories of recipients:

5.1 The University takes part in the administration of the Scholarship Programme by the Hungary Helps Agency Non-profit Private Limited Liability Company (hereinafter: Company), therefore the 3.) and, therefore, transfers the personal data referred to in Point 3 to the Company.

Data of the Company:

Official name: Hungary Helps Agency Non-profit Private Limited Liability Company

Registered seat and postal address: 1016 Budapest, Naphegy tér 1.

Email address: hungaryhelps@hungaryhelps.gov.hu

Website: www.hungaryhelps.gov.hu

5.2 The University will disclose the personal data processed in connection with the Scholarship Programme only to the recipients and in the cases specified in law. The conditions for the transfer of data are laid down in Point 4 of Chapter I/B of Annex 3 of the Nftv.

5.3 The University does not use data processors in connection with data processing.

6. The Data Subject's rights in relation to data processing:

6.1 General rules on the exercise of rights by the data subject:

The Data Controller shall inform the Data Subject of the action taken in response to his or her request without undue delay, but no later than one month from the date of receipt of the request. If necessary, in view of the complexity of the request and the number of requests, this deadline may be extended by two months. The extension of the deadline shall be communicated to the Data Subject by the Data Controller within one month of receiving the request. The cause of the delay shall be identified. If the Data Subject has submitted the request by electronic means, the information shall be provided by electronic means where possible, unless the Data Subject requests otherwise.

The Data Controller shall provide the Data Subject with information and action free of charge. If the Data Subject's request is manifestly unfounded or excessive, in particular because of its repetitive nature, the Data Controller, taking into account the administrative costs of providing the information requested or of taking the action requested:

(a)   may charge a reasonable fee, or

(b)   may refuse to act on the request.

The Data Controller shall bear the burden of proof of the manifestly unfounded and excessive nature of the request.

If the Data Controller has reasonable doubts about the identity of the natural person making the request, it may request additional information necessary to confirm the identity of the Data Subject.

6.2 Right of access:

The data subject has the right to receive feedback from the Data Controller as to whether his or her personal data are being processed and, if such data processing is underway, the right to access the personal data. The Data Controller shall make available to the Data Subject a copy of the personal data that are subject to data processing. The Data Controller may charge a reasonable fee associated with the administrative costs for further copies requested by the Data Subject. If the Data Subject has submitted the request by electronic means, the information shall be provided in a commonly used electronic format, unless the Data Subject requests otherwise.

6.3 Right to rectification:

The Data Subject shall be entitled to have any inaccurate personal data relating to him or her rectified by the Data Controller without undue delay.

6.4 Right to object:

The Data Subject has the right to object at any time, on grounds relating to his or her particular situation, to the processing of his or her personal data on the basis of Article 6(1)(e) or (f) of the GDPR. In such a case, the Data Controller may no longer process the personal data, unless the Controller demonstrates compelling legitimate grounds for the processing which override the interests, rights and freedoms of the data subject or for the establishment, exercise or defence of legal claims.

6.5 Right to restriction of data processing

At the request of the Data Subject, the Data Controller shall restrict data processing if one of the following conditions is met:

(a)   the data subject contests the accuracy of the personal data, in which case the restriction applies for the period of time necessary to allow the Data Controller to verify the accuracy of the personal data,

(b)   the data processing is unlawful and the data subject opposes the erasure of the data and requests instead the restriction of their use,

(c)   the Data Controller no longer needs the personal data for the purposes of data processing, but the data subject requires them for the establishment, exercise or defence of legal claims, or

(d)   the data subject has objected to the data processing pursuant to Article 21(1) of the GDPR; in this case, the restriction shall apply for the period until it is determined whether the legitimate grounds of the Data Controller prevail over the legitimate grounds of the data subject.

If the processing is restricted, such personal data, except for storage, may only be processed with the consent of the Data Subject or for the establishment, exercise or defence of legal claims or for the protection of the rights of another natural or legal person or for important public interests of the Union or of a Member State.

6.6 Right to erasure

In connection with the Scholarship Programme, the Data Subject may request the deletion of his/her personal data processed by the University. The University will examine the request and, if justified, will take action to erase the data. The University shall reject the request for erasure in the cases provided for in Article 17(3) of the GDPR, in particular in cases where the data are still necessary for the performance of the University's tasks carried out in the public interest or where the processing is necessary for the establishment, exercise or defence of legal claims.

7. Enforcement options:

7.1 The Data Subject may at any time contact the Data Protection Officer of the Data Controller (dr. Balázs Locsmándi, e-mail: adatvedelem@uni-corvinus.hu).

7.2 In the event of a complaint regarding the processing of personal data, the Data Subject may also contact the National Authority for Data Protection and Freedom of Information (postal address: 1363 Budapest, Pf. 9., address: 1055 Budapest, Falk Miksa utca 9-11., telephone: +36 (1) 391-1400; telefax:+36 (1) 391-1410; email:ugyfelszolgalat@naih.hu; website: www.naih.hu).

7.3 The Data Subject may take the Data Controller to court in the event of a breach of his or her rights. The case shall be given priority by the court. The Data Controller is required to prove that the processing complies with the law. In the event of court proceedings, the Budapest Metropolitan Court (Fővárosi Törvényszék) shall have jurisdiction. The action may also be brought before the courts of the place of residence or domicile of the Data Subject.

The Data Controller shall compensate for any damage caused to others by the unlawful processing of the Data Subject's data or by breaching the requirements of data security. The Data Controller shall be exempted from liability if it can prove that the damage was due to an unavoidable cause beyond the scope of data controlling. No compensation is payable if the damage was caused intentionally or by gross negligence on the part of the victim.