Support in case of subject registration problems
(05.02.2024 – 08.02.2024.)

Student Services and Education Management will organize a support in case of subject registration problems, which is meant to provide immediate help with any difficulties that may arise.

**In-person:**
In-person administration will take place between
**05.02.2024 – 08.02.2024 from 9:00 until 16:00** in front of E.159 office at the community space.
Starting from the Student Services Area, turning to the left and walking up the corridor is where the community space is found.

**By phone:**
+3630 2060160
+3630 2060108

**Before you contact us, please check the following:**
- your student status is active,
- you do not have any financial debts,
- you meet any preliminary requirement for the subject you wish to register.

In case of a **scheduling conflict** or **course extension**, the relevant **institute** or **department** can help you.

In case if you
- need a **certificate** or
- would like to receive a **student card sticker for the autumn semester**, please see our Colleagues in **Student Services Area**.

The in-person administration in **Student Services Area** is available **between 02.05 and 02.08.2024 from 9 AM to 12 PM (noon).**