

# Dormitory Application for 2023/2024 spring semester

- 1) The dormitory application for the spring semester of the 2023/24 academic year must be submitted via the **Administration / Dormitory Application menu item of the Neptun** Unified Study System (hereinafter: Neptun) (neptun.uni-corvinus.hu), for all non-Hungarian students.
- 2) You can apply for dormitory accommodation by filling out and submitting the "**Dorm application 2023/24/2**" application in **Neptun**.
- 3) During the application, you must indicate which of the Dormitories you are applying for. You also have the opportunity to set the order of preference between Dormitories.
- 4) Dormitory accommodation and fees depend on the requirements of the student scholarship program (e.g. SH), the major, and the number of vacant and available places in the dormitory.
- 5) **IMPORTANT!** Before submitting your dormitory application, please find out about the dormitory fees (RSFB. Annex No. 6), the dormitory fees can be found in No. 1 of this application, it is extracted as an attachment.

## **Supplement:**

Students of the PPE and Data Science majors receive an advantage and support in the case of placement on the Corvinus Gellért Campus, given that the location of the training program will be the Corvinus Gellért Campus.

Students participating in the Stipendium Hungaricum scholarship can still be accommodated in the Kinizsi and Tarkarét Dormitories (except for PPE and Data Science majors) up to the number limit specified above, and students of the Preparatory (IOK) program can be accommodated in the Tarkarét Dormitory.

The Corvinus Gellért Campus will start as a pilot in the spring semester of 2024/2023; therefore the following self-cost fees have been determined, in contrast to the fee schedule set out in Annex 6 of the RFSB:

- In the case of accommodation with 2 beds: HUF 60,100/person/month
- In case of accommodation with 3 beds: HUF 53,100/person/month

Except: Part-time programs (Study Abroad, Erasmus, etc.)

Students who study on the PPE and Data Science courses (including Hungarian and Stipendium Hungaricum students), since their training takes place on the Corvinus Gellért Campus, receive support based on the above.

The dormitory fees of the Stipendium Hungaricum students are covered by the housing support of the scholarship program.

The dormitory fee to be paid by Hungarian students of these priority courses is as follows:

- In case of accommodation with 2 beds: HUF 40,000/person/month
- In case of accommodation with 3 beds: HUF 32,000/person/month

The fees for the other and other dormitories of the Corvinus Gellért Campus are Regulation for Student Fees and Benefits (RSFB). They remain in force as stated in [Annex No. 6](#).

- 6) When allocating places, students of programs with a quota have priority up to the number of places that can be filled (including first-year and PHD students), and in the case of the Corvinus Gellért Campus, students of the PPE and Data Science majors.
- 7) During the application, the applicant can request dormitory accommodation for one semester (fixed 5 months).

- 8) The dormitory fees for the given semester are announced in the first month of the subject semester, in advance for the entire semester, with the obligation to pay fees for each month being determined monthly with monthly deadlines. In case of moving out in the middle of the semester, the obligation to pay the full semester fee exists.
- 9) You can move out free of charge before the end of the period specified at the time of application, based on the "Mid-Semester Move-Out Request" submitted in Neptun and a medical or other certificate that must be attached to it, only in cases for which Extraordinary Social Support can be granted, as well as in the event of marriage. An exception is also made for students who start part-time studies abroad in the second semester (provided that this has been indicated in time and officially certified by fulfilling the registration obligations for moving out).
- 10) Students who have ten (10) months of placement in a dormitory and who did not declare their cancellation between December 1-7, cannot apply for a dormitory place in the dormitory admission procedure for the spring semester.

<b>Senior students part time and full time</b> also (exception: Stipendium Hungaricum scholarship holders)	in Corvinus Gellért Campus, and in Ferenc Földes Dormitory can accommodated
<b>Students of PPE and Data Science</b> majors	in Corvinus Gellért Campus can accommodated
Students with a <b>Stipendium Hungaricum scholarship</b> (exception: students of PPE and Data Science courses)	in the Kinizsi Dormitory (up to 110 people), as well as in the Tarkarét Dormitory (up to 130 people) can accommodated.
<b>Preparatory (IOK)</b> students	in the Tarkarét Dormitory can accommodated.

### Deadlines of the dormitory application

Announcement of the dormitory application	December 01, 2023
Submission period of dormitory application for non-Hungarian students:	Start: January 08, 2024 10 am End: January 18, 2024.8 am
Deadline for withdrawing from a dormitory application free of charge (applying to invalidate a dormitory admission application)	January 18, 2024.8 am
Announcement of the results:	January 19, 2024
Deadline for submitting a move-in application request I.	January 30, 2024
Deadline for commenting (for dormitory	January 19, 2024

admission results only)	Deadline: January 22, 2024 10 am
Announcement after commenting	January 23, 2024
Deadline for submitting a move-in application II.	February 02, 2024

- 11) The results of the dormitory application are available in Neptun under the Administration / Dormitory application menu item, and it is necessary to carefully read the move-in letters sent by the dormitories by email. The official communication of the colleges takes place by email after the application has been closed.
- 12) If you have successfully submitted your "Dormitory application 2023/24/2" request, you no longer have the option of making changes or uploading a new one.
- 13) You can withdraw from the dormitory application free of charge before the result announcement, by submitting the "**Cancellation for Dormitory application 2/24/2023**" request. Important: a new dormitory application cannot be submitted in place of the invalidated/withdrawn application within the framework of this procedure.
- 14) Cancellation is not free of charge: If you do not withdraw from the application before the announcement of the results (by **January 18, 2024** through a cancellation request) and gain admission to any dormitory, you will be obliged to pay a cancellation fee (the smallest dormitory reimbursement fee at all times in the given building).
- 15) After a successful application and the announcement of the results, if you do not want to move into the dormitory, you must notify the head of the dormitory by email immediately, but no later than **January 22, 2024 8 am**, so that we can provide an opportunity for another applicant from the waiting list.
- 16) You will automatically be put on a waiting list until you indicate that you have found another solution or we have not offered you a place in one of our dormitories.
- 17) Students will receive a decision on successful dormitory admission after submitting their application to move into the dormitory, which they will be able to download under the Neptun Administration / Applications menu item, on the "Submitted applications" tab, by clicking on the "+" in the line of the application (in .pdf format).
- 18) Students will receive a decision about an unsuccessful dormitory admission result, which they will be able to download by clicking on the "+" in the row of the submitted application under the Neptun Administration / Dormitory Application menu item (in .pdf format).
- 19) It is important that the admitted students follow exactly and complete the tasks after the announcement of the results by the deadline (transfer of the deposit to the collective account, submission of the application for moving in request and payment of the fee).
- 20) The deposit is paid through the Neptun collection account, so it is necessary to initiate a transfer to the collection account immediately! Simple Pay payment is not possible!
- 21) During the Dormitory admission application, follow the admission application process and the official information channels, especially the messages sent on Neptun, as well as the emails sent by the Dormitory Management with increased care and attention!

Best regards:

Tamás Dóczy  
Head of Campus Services  
Corvinus University of Budapest

Katerina Fodor  
Dormitory Manager  
Kinizsi and Gellért Campus Dormitory

Valéria Mikó  
Dormitory Manager  
Ferenc Földes Dormitory

Balázs Veszélovszki  
Dormitory Manager  
Tarkarét Dormitory

Budapest, December 01. 2023