How can I pay my tuition fee?

Information about the process

The staff of the Student Services will automatically charge you the fee for the semester in the NEPTUN system. You can fulfill it with the so-called joint account payment by the deadline, by Simple Pay or you can do so by taking out a student loan.

The University has two joint accounts: in HUF/Forint and in EUR /Euro. Items transcribed in HUF can be settled from the Forint joint account and items transcribed in EUR can be settled from the EUR joint account. There is no transition between the 2 joint accounts.

HUF/Forint joint account

- Account holder's name: Neptun gyujtoszamla
- Bank account number: 11784009-22229913-00000000
- Bank: OTP Bank
- IBAN number: HU64117840092222991300000000
- SWIFT (BIC) code: OTPVHUHB

EUR/Euro joint account

- Account holder's name: Neptun EUR gyujtoszamla
- Account number: 11763842-00687881-00000000
- IBAN: HU93117638420068788100000000
- SWIFT (BIC) code: OTPVHUHB

In the first row of the „Comments" you must put: NK-your NEPTUN CODE (space) YOUR FULL NAME

You must initiate the required amount from your bank account by transfer. The first character of the comment section cannot be a space. The first line of the field, starting with the first character, must be prefixed with 'NK-', followed by your Neptun code – pay attention to the characters 0 and O - and then a space, and finally your name. Unidentifiable items will unfortunately be returned to the sender.

A minimum of one business day from the date of transfer is required for the crediting. The Bank collects the amounts received by OTP Bank by 15:30, and then hands them over to the University on the morning of the next working day. Referrals received by OTP Bank after 15:30 will only be collected on the following business day.

It is advisable to pay extra attention to this processing time, especially during the exam period, where there may be only a few days of difference between each exam dates, so it is advisable to transfer the amount needed to settle the expected obligations in advance or to choose a SimplePay payment option.

Actual payment

Once you have transferred the amount into your joint account, you will then find your payment obligations, including the fee, in the Neptun system under the "Finances/Payment". You can also set up a filter (semester, status) above which you will find the balance of your joint account.

You can filter the list of the financial items by their status, you can list them by clicking on the "List" button. You can settle the payment if you tick the check box, then click on the "Pay in" button. On the next pop up page you need to choose "Joint account payment" and then "Pay in" button again. The financial item will be paid in immediately.

Fulfillment of an invoice item

An invoice for the transcribed item is generated in the system in the name of the student no later than the following day. If the Student does not want this invoice to be generated under his/her name, the following procedure shall apply:

The "Invoice Request" form filled in by the employer must be sent to the Finance Office scanned to the invoice@uni-corvinus.hu .

SimplePay payment

You can pay the same amount as charged amount, no instalments are possible.

- Multiple items can be paid in one transaction.
- You must have an e-mail address registered in Neptun.
- Any card that can be used to pay online can be used without installing the Simple app.
- The paid item will immediately become a fulfilled item

In case of successful payment, the student will receive an email. - In case of an unsuccessful payment, the student can contact the SimplePay customer service.