

Preparatory Programme for International Participants



Spring Semester

5 February 2024 to 14 July 2024

Application deadline: 5 November 2023

The complex Preparatory Programme of Corvinus University of Budapest (PPCUB) prepares participants, potential future students of Corvinus University for admission to the different programmes offered by the university. PPCUB provides intensive **English language training** and **optional Hungarian language, as well as specialized professional preparation according to the Bachelor or Master study choice**, as well as other **supplementary services, like tutoring, mentoring, and counselling**. We ensure a culturally and socially beneficial study period in Hungary.

Please consider that Corvinus University is a higher education institution with high international prestige and accordingly high admission scores for its most popular study programmes e.g., in Economics, Business, Communication and Media Studies and International Relations. Therefore, only very good secondary school results can make the application for BA study programmes realistic.

The Programme is tailored to the specific needs of participants and prepares them for the admission requirements. The completion of the Preparatory Programme highly contributes to the knowledge and skills of participants that satisfy the admission requirements, but it does not replace the official application procedure as the admission is competitive. Participants can prove their English language knowledge when applying for Bachelor and Master programmes by the Complex Internal Exam – only when applying for study programmes at Corvinus – which takes place at the end of the spring semester, or by another accredited exam certificate (e.g., IELTS, Duolingo, BME). The minimum language requirement for Bachelor programmes is strong B2 level or IELTS General 6.0, while for MA or MSC majors the required level is 6.5. Applicants for BA studies in Business and Economics write a math entry test, and all Master applicants as well as those applying for BA or BSc majors in Social Sciences should participate in interviews.

As you see in the table below, besides the intensive English Language preparation we offer specialized professional preparation in Mathematics, Economic English, Preparation for International Economy and Business MSc programs, or Basics of Social Sciences to prepare them for the admission requirements.

TRAINING PROGRAM

	English language	Hungarian language	Specialized professional preparation
Spring semester Classes	10 x 90 min/ WEEK / from Monday to Friday	2 x 90 min/WEEK optional	4x 90 min/WEEK Mathematics, 2 x 90 min Economic English OR 2 x 90 min Basics of Social Sciences; special preparation for International Economy and Business MA ((20 classes/semester)
Final Exam	written and oral tests Complex Internal B2 exam marks in each subject are registered	practice marks are registered	Math test (if needed for the chosen study programme). practice marks are registered
Complex cultural training and development programme	group training sessions two times/semester to help the adjustment of students to the new environment and requirements. an intensive programme with classes and field trips in the city in English and Hungarian		

The language training is organized by the Centre for Foreign Language Education and Research of the University, which is highly experienced in teaching foreign languages for General and Specific Purposes, as well as teaching Hungarian. The language courses are taught by highly qualified teachers, and held in the well-equipped (computer, Internet, projector, air-conditioning) modern premises of the University.

SERVICES – PROVIDED FOR THE WHOLE DURATION OF THE PROGRAMME AND INCLUDED IN THE TUITION FEE

Programme management	Responsible for the complex quality management of PPCUB; headed by the Program Manager and Director of the Centre for Foreign Language Education and Research.
Professional supervision	Provided by members of the programme Management Team in terms of Hungarian and English language training and specialized professional preparation.
Tutoring and administrative support for the BA and MA applications	Provided by the teachers and academic staff involved in the programme.
Mentoring	Provided by staff members at the university and in the student dormitory to assist the participants in daily problem solving.
Learning materials	Course books and supplementary photocopied materials, online resource materials shared on TEAMS or MOODLE.
Access to the University Library; Internet and international information networks	Access to Hungarian and foreign books, periodicals, newspapers, databases, and up-to-date information at the University Library. Access to university events e.g., regular lectures held by foreign guest lecturers, professional and free-time events and activities organized by and for the students.
Student ID	It is a certificate that entitles to receive discounts, e.g., travel, cultural and sports events, theatres, cinemas, museums, etc.
Counselling	Information and orientation events e.g., open days, lectures, and personal counselling to help participants make decision regarding their application for study programmes after PPCUB. Psychological counselling is available upon individual request.

ADDITIONAL COSTS – SERVICES PROVIDED FOR THE WHOLE DURATION OF THE PROGRAMME BUT NOT INCLUDED IN THE TUITION FEE

Accommodation (Paid to the university)	Participants are offered accommodation in a decent quality student dormitory of the University in safe, friendly environment with good public transport to the university (about 40 min. Travel time); rooms are shared by 3 people, provided services (bed linen, fridge, TV, Internet connection, laundry, cooking facilities). Please note that this service might be restricted or cancelled due to COVID19 regulations.
Health insurance (Purchased individually)	Comprehensive medical insurance in Hungary, needed for the visa application and residence permit. The student is recommended to choose an international insurance policy in the home country to have the necessary insurance covering the whole study period, which is needed for the visa application. It is possible to buy a Hungarian one after the arrival, but it is the student's responsibility to take care of it.
Travel pass (purchased individually)	It can be used for mass transportation in Budapest (tram, bus, metro, and suburban train in the city). The student pass can be bought after getting the student certificate, so the first couple of days should be covered by a short-term full-price pass, or single tickets.
English Language examination	The Complex Internal Exam is free. All other types (BME, Duolingo, IELTS) are payable by the student individually, but assistance is provided.
Cost of legalization and translation of documents	The notarized translation of the high school/bachelor diploma/certificate altogether with transcript of the grades from each year/semester to be submitted must be arranged by the student at his/her own expense before arriving for the programme.
University study programme application fee	If there is an application fee for any study programme, it is paid by the students.

PRICE LIST FOR 5.5 MONTHS IN 2023/24.

Application fee	Paid at application – further assessment of application is not done until the fee is paid.	75 EUR
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Tuition fee + administration fee	This fee includes 3100 EUR tuition fee, 295 EUR administration fee (payable in one amount after a successful interview)	3395 EUR
Dormitory accommodation (optional)	Address: 1106 Budapest, Tarkarét u. 6	600 EUR for 6 months

REFUND POLICY:

In case of any obstacle causing the participant not being able to start the programme the paid fees (tuition and dormitory) are refunded **except the non-refundable 75 EUR application fee, 295 EUR administration fee and 50 EUR in case of dormitory place reservation.**

You are kindly asked to consider your **request for dormitory placement** very carefully, as there is a high need for places among Corvinus students, and refund is not provided if you use the dormitory to make your visa application easier and you move out later.

DOCUMENTS REQUIRED FOR THE APPLICATION:

- Application occurs via the DreamApply platform
- Transcript of high school grades from the last two semesters (English original or authorized English translation)
- Photo
- Passport (must be valid at least until the end of the programme you apply for)
- English Language certificate if you have one (only those are accepted, that the University itself accepts for other BA, MA application)
- Paid application fee and proof of payment

High school graduation certificate is not necessary for the preparatory admission, but it must be submitted for the Bachelor application.

VERY IMPORTANT, PLEASE READ CAREFULLY:

For the application for any Bachelor or Master study programmes in Hungary **the officially stamped and signed high school graduation certificate or BA degree in English language** is required altogether with the transcript of the grades from each year/semester.

If the original certificate was issued in the national language of your home country not in English, the notarized translation must be submitted.

WE ACCEPT the application of Chinese students if they get the high school graduation documents later, but they need to submit them as soon as they get it, as without it the admission cannot be finalized.

STEPS OF THE APPLICATION PROCEDURE:

1. Please scan the required documents and upload to DreamApply
2. Pay the application fee.
3. If your documents are suitable for application, you are going to be invited to book an appointment for your online interview. In case you do not achieve 60 points minimum from your transcript, language exam and interview, your admission will be declined.
4. After the interview we will inform you about the admission result and we are sending you the Pre-Acceptance letter including all the payment details.
The admission is decided based on the high school results and your language level you prove in the interview performance. IELTS is not necessary but good to have it. Complete beginners are not accepted.
5. After getting the Pre-acceptance letter in DreamApply (not signed or stamped), send a proof of payment as soon as possible to this e-mail address: laura.palencsar@uni-corvinus.hu (Please note that you must cover the additional charges of the transfer)
6. As soon as we receive the payment credited to the bank account of Corvinus University, we are sending you the final Admission letter in DreamApply (signed and stamped digitally) that you can submit for your visa application. In case you reserve a place in the dormitory as well, you get a proof of accommodation as well. If you choose to stay in a rented place or with relatives, you must take care of the housing proof on your own. The original copies of the admission letter and the proof of accommodation are not required by the Consulates/Embassies, they are not mailed to your address.
7. The visa application is your responsibility. If you are an individual applicant, and you need visa interview preparation, our agents can help you for a fee.
8. Please start the visa procedure as early as you can as it can take up to 6 weeks or even more to get the decision.
9. Inform us about your visa decision as soon as you get it.

10. We are sending you all the necessary information about the start of the programme in time to be able to prepare for the trip.

The application for our programme works on a first-comes first-served basis. In case we meet the maximum capacity before the application deadline – all application assessment stops, and the applicants are kept on waiting list. We also close DreamApply incoming applications at that time, so we would not collect application fee for waiting list

ASSESSMENT CRITERIA OF APPLICATIONS

POINTS to be achieved:

maximum point: 100 (Part 1 + Part 2 + Part 3)

minimum for entry: 60

Part 1:

Transcript

High school results in Math and English

(Points are based on the average results of the last two semesters.)

below 60% - 0 points/subject

60-70% - 15 points/subject

70-80% - 20 points/subject

80-100% - 25 points/subject

maximum from Part 1: 50 points

Part 2:

Language exam

5.0 IELTS or equivalent – 10 points

5.5 IELTS or equivalent – 15 points

above 5.5 IELTS – 20 points

maximum from Part 2: 20 points

Part 3:

Interview (approx. 15 minutes)

Interview topic– 15 points

15 points can be achieved based on the conversation with the interviewer

Please find some examples of topics discussed below:

Topics:

- Educational background and plan
- Knowledge on Corvinus University
- Knowledge on Hungary
- Personal questions regarding motivation, etc.

The points are based on the following criteria:

Vocabulary: 5 points

Pronunciation: 5 points

Grammar: 5 points

Knowledge on topic: 15 points

maximum from Part 3: 30 points

CONTACTS:

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