

Tax ID Application

How to request a TAX card?

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STEP 1

Fill in the [form \(T34\)](#) online at home. Please note, that only the Hungarian form can be officially filled. (You can use the [guideline](#) on how to fill out the form.) After you filled out the form, print it.

STEP 2

Please bring the completed 'T34 form to the National Tax and Customs Administration (Nemzeti Adó- és Vámhivatal - NAV). Here, you will receive your Tax Identification Number on the spot. Please note that the first application for a Tax Card is free of charge.

Location:

The address is **1097 Budapest, Vaskapu u. 33-35**. You can visit them without an appointment during their office hours.

Business hours:

Monday 8:30 – 18:00

Tuesday 8:30 – 12:00

Wednesday 8:30 – 18:00

Thursday 8:30 – 12:00

Friday 8:30 – 11:30

Documents required:

- Passport
- Proof of accommodation (Address card or a Contract) *
- Residence permit

** In case of not having an address card a special form has to be filled out and the application will depend on a special department of the National Tax and Customs Administration.*

Process:

- You will get your tax number immediately
- You will receive your tax card only within 2-3 weeks by post.
- Issuance of the card is free of charge for the first card. (3000 HUF is the price in case of replacement.)

STEP 3

You will need to register your Tax Identification Number (which you will receive on the same day of submitting the request) in the Neptun system. You will receive a Tax Card by post later.

