

CALL FOR APPLICATIONS  
FOR NATIONAL HIGHER EDUCATION  
SCHOLARSHIP  
**for academic year 2023/2024**

The Corvinus University of Budap  
based on Article 13. and Annex 1 of the Regulations on Student Fees and Bene-  
fits calls for applications  
CALL FOR APPLICATIONS  
FOR NATIONAL HIGHER EDUCATION SCHOLARSHIP  
**for academic year 2023/2024**

Based on the decision of the minister responsible for education and pursuant to Article 64 (5) of Act CCIV. of 2011 on National Higher Education and Government Decree 51/2007. (III.26.) on Student Allowances and on Certain Student Fees in Higher Education (hereinafter referred to as: Decree), the Corvinus University of Budapest announces a call for applications for 11 people for academic year 2023/2024.

- 1)** A National Higher Education Scholarship is awarded for the period of a whole academic year (10 months). Based on Article 114/D. (1) c) of the Act on National Higher Education, the normative amount of the National Higher Education Scholarship is HUF 400,000/year.
- 2)** Based on the call for applications issued by the minister responsible for education, the following students may apply for National Higher Education Scholarships:
  - a)** who participate in full-time bachelor's programmes or second-cycle or single-cycle master's programmes, or
  - b)** who registered for at least two semesters during their studies,
  - c)** who have active student status in the semester of submitting the application,
  - d)** who earned at least 55 credit points during their studies,
  - e)** who achieved outstanding academic results during their given programme, a Grade Point Average of at least 4.5 in every semester, at least 23 credit points in every semester, and
  - f)** carried out outstanding professional and community work.
- 3)** Students attending master's programmes, who started their studies at our University in the second semester of academic year 2022/2023 and meet the conditions defined in point 2, a)-f), may also apply for the scholarship. In their case,

their results achieved in their first semester may be taken into consideration as follows:

- a) their National Higher Education Scholarship average is their Grade Point Average achieved in the second semester of academic year 2022/2023,
  - b) points received for professional and community activities shall be considered with double values, except for TDK (Students' Scientific Associations) or OTDK (National Conference of Students' Scientific Associations) points.
- 4) Students who sit for a final exam in the given training cycle within a multi-cycle programme in the period of submitting the application are not allowed to submit an application for the National Higher Education Scholarship, except for students in bachelor's programmes if they are likely to continue their studies in a master's programme in the next semester and meet the conditions specified in point 2, a)-f). If the student finishes his/her studies - according to the training programme - in an odd semester (i.e. at the end of the autumn semester of academic year 2023/2024), he/she remains entitled to the National Higher Education Scholarship if he/she continues his/her studies in the next semester (i.e. in the spring semester of academic year 2023/2024).
  - 5) You can submit your application in Neptun via the 'National Higher Education Scholarship 2023/2024 application available in menu item Administration/Applications/Application Forms, by entering the data, uploading the necessary documents and certificates, and submitting the application by the deadline.
  - 6) Deadline for submitting the applications:
    - 26 June 2023, 10:00 – 30 June 2023, 12:00 After the deadline, it is not possible to submit an application or certificate.
  - 7) Incomplete applications shall not be accepted, additional documents shall not be submitted.
  - 8) In the evaluation of the application, the scores earned in individual categories shall be considered with the following weights:

evaluation of academic results	60%
evaluation of scientific activity	30%
general evaluation of public affairs and student association activity	10%
general evaluation of sports activity	
professional activity in student association	
Total	100%

- 9) Academic results shall be evaluated on the basis of the Grade Point Average.
- 10) The activities to be evaluated in individual categories, the scores to be obtained and the samples of the necessary certificates are included in the annex to the call for applications.
- 11) The final score of the applying student shall be formulated according to the scoring system in the annex, and maximum 100 points can be achieved in total.
- 12) Applications will be checked and ranked by the Student Social Committee.
- 13) National Higher Education Scholarships may be granted to students who meet both of the following two conditions at the same time:
  - a) their total score from the maximum possible 100 points reaches or exceeds 30 points, and
  - b) in the established ranking, based on their score achieved in the current call for proposals issued by the minister for education, they are included in the first eleven (11) students with the highest scores.
- 14) Under the powers delegated by the Senate, the Vice-Rector for Education makes proposals to the competent minister about granting National Higher Education Scholarships.
- 15) The competent minister shall decide about the granting of scholarships.
- 16) Rules of disbursing the National Higher Education Scholarship
  - a) The National Higher Education Scholarship - based on the ranking suggested by the University - is granted by the minister responsible for education to the selected individuals.
  - b) The monthly amount of the National Higher Education Scholarship in academic year 2023/2024 is HUF 40,000 / person / month on the basis of Article 24 (1) of the Decree.
  - c) A student who won a National Higher Education Scholarship shall not be excluded from study scholarships.
  - d) The National Higher Education Scholarship may be granted for the period of one academic year (10 months). Pursuant to Article 24 (6) of the Decree, if the student's student status or eligibility for scholarship is terminated or suspended for any reason on the basis of valid legal regulations (e.g. deferring studies for a year, completion of studies, or based on point 4, the applying student does not continue his/her studies at the University in a master's programme), the disbursement of the scholarship shall not continue after the termination or the start of suspension. A scholarship won for academic year 2023/2024 shall be disbursed in academic year 2023/2024 only. The disbursement of the National Higher Education Scholarship shall not be rescheduled beyond the academic year following the application.

- 17) An application for legal remedy shall be submitted within 15 days of the communication of the decision, addressed to the Student Appeals Committee in Neptun.
- 18) Based on the proposal of the University, the list of students provided with National Higher Education Scholarship shall be given to the Rector of the University in writing.

Dr. Vas Réka Franciska  
Vice-Rector for Education

## Annex

The Student Social Committee shall evaluate the applications according to the following scoring system:

Maximum 100 points may be achieved.

### 1. Evaluation of academic results (maximum 60 points):

a) The calculation of academic results is based on the simple arithmetic average of the Grade Point Average in the last two closed active semesters of the student (hereinafter as: National Higher Education Scholarship average).

$$\text{Scholarship average} = \frac{\sum 1,2 \times \text{kredit}^K \times \text{érdemjegy}^K + \sum \text{kredit}^V \times \text{érdemjegy}^V}{\sum 1,2 \times \text{kredit}^K + \sum \text{kredit}^V}$$

- i. where K is: all compulsory/compulsory optional subjects stated in the sample curriculum/operational curriculum and subjects compulsory in specialisation/academic specialisation
- ii. V: optional subjects taken according to the sample curriculum

b) the calculation of the scholarship average and the average academic results weighted with credits is based on the results of all the subjects taken by the student in the affected semester(s).

- i) Marks accomplished under a further (parallel) student status established in another higher education institution, in any internal parallel training cannot be included in the calculation of the scholarship average.
- ii) Subjects closed with a fail grade or with a 'missed exam' or 'no show' entry are included in the numerator of the formula with zero marks, an exception to this is, if the student, in the case of a given subject in the course of improving a successful examination does not attend the examination and receives a 'not present/absent' entry; in this case the last successful grade and credit value of the given subject is indicated in the numerator.
- iii) Subjects prescribed for students in master's programmes - in the higher education admission procedure, in the course of the preliminary credit recognition procedure, following the recognition of credits archived in relation to prior studies - as mandatory conditions of admission, in addition to credits required for the degree, in parallel with the training aimed at obtaining a master's level degree are not recognized in the scholarship average.

- iv) Regardless of whether the student accomplished the subjects based on a guest student status established in a higher education institution in Hungary or abroad, any subject accomplished on the basis of a guest student status must be considered as if the student accomplished them at the University and their results must be included in the calculation of the scholarship average with the credit values and marks approved by the Credit Transfer Committee.

In the case of a National Higher Education Scholarship average of 4.5, the student gets 30 points, while in the case of a National Higher Education Scholarship average of 5.00, the student gets 60 points. In the case of an average between these two limits, the score to be earned is defined with the following formula:

Score of academic results:

$30 + (\text{National Higher Education Scholarship average} - 4,50) \times 60$ , rounded to integer, where:

- 30 is the minimum possible academic score,
- 4.50 is the minimum National Higher Education Scholarship average, for which academic points can be awarded,
- 60 is the multiplier to be used for the definition of the actual score.

When rounding the score of academic results, the general rules of rounding shall be followed. E.g. from 30.00 to 30.49, it is 30 points, from 30.50 to 31.49, it is 31 points.

E.g. the students' scholarship average in the autumn semester: 4.66, the scholarship average of the spring semester: 4.72, based on the simple arithmetic average of the scholarship averages of the last two active semesters, the National Higher Education Scholarship average is: 4.69 Based on that, the student gets 41 points for his/her academic results -  $30 + (4.69 - 4.50) \times 60 = 41.40$

In the case of National Higher Education Scholarship averages between the two limit values, possible scores are included in the following table:

National Higher Education Scholarship average	Academic score	National Higher Education Scholarship average	Academic score	National Higher Education Scholarship average	Academic score
4.50	30	4.67	40	4.84	50
4.51	31	4.68	41	4.85	51
4.52	31	4.69	41	4.86	52
4.53	32	4.70	42	4.87	52
4.54	32	4.71	43	4.88	53
4.55	33	4.72	43	4.89	53
4.56	34	4.73	44	4.90	54
4.57	34	4.74	44	4.91	55
4.58	35	4.75	45	4.92	55
4.59	35	4.76	46	4.93	56
4.60	36	4.77	46	4.94	56
4.61	37	4.78	47	4.95	57
4.62	37	4.79	47	4.96	58
4.63	38	4.80	48	4.97	58
4.64	38	4.81	49	4.98	59
4.65	39	4.82	49	4.99	59
4.66	40	4.83	50	5.00	60

2. Evaluation of scientific activity (maximum 100 points, which is taken into account with weight of 30%, so a maximum 30 points can be obtained from the Scientific activity.)
  - Based on the results of the second semester of 2022/2023 and the previous semester with active status

Scientific activity	Score:	Required certificate, notes
Maximum points	100 points	
1. Research activity	max. 10 points	Recommendation by the head of research or the relevant department, with stamp, signature and date.



Scientific activity	Score:	Required certificate, notes
2. TDK, OTDK	<b>max. 60 points</b>	A copy of the honorary certificate proving the place achieved /participation, or a certificate about the participation issued by the organiser, with dates. It is possible to give points to several OTDK and TDK papers, but the points given shall not be higher than 35 and 25 respectively.
OTDK	max. 35 points	
2.1 OTDK, participation/right to participate	3 points	
2.2 OTDK 1st place	23 points	
2.3 OTDK 2nd place	18 points	
2.4. OTDK 3rd place	13 points	
2.5 OTDK special prize	13 points	
TDK	max. 25 points	
2.6 TDK 1st place	15 points	
2.7 TDK 2nd place	12 points	
2.8 TDK 3rd place	10 points	
2.9 TDK special prize	7 points	
2.10 TDK accepted paper	5 points	
3. Other professional or study competitions	max. 20 points	
4. Publications, conferences	max. 50 points	
4.1 Publication in scientific journal, book or chapter of book in Hungarian language	20 points	Publication in scientific journal: the abstract of the publication, the certification about its publishing and the opinion of the relevant department shall be attached, including a text evaluation and the offered number of points. The only exception is when the student is employed by the journal or daily paper. The points shall be granted for actually published articles only, it is not possible to grant any points if the production of the article was an activity affecting the given semester.
4.2 Publication in scientific journal, book or chapter of book in a foreign language	30 points	
4.3. Publication in conference book in Hungarian language	10 points	
4. 4 Publication in conference book in a foreign language	15 points	

Scientific activity	Score:	Required certificate, notes
5. Scientific conferences, round-table discussions, scientific events	max. 25 points	From conferences and round-table discussions organised by student associations/colleges for advanced studies, only conferences and round-table discussions offered to all university students shall be accepted.
5.1 Organisation of scientific conferences, round-table discussions, scientific events, participation in Hungarian language	10 points	certificate
5.2 Organisation of scientific conferences, round-table discussions, scientific events, participation in English language	15 points	certificate
6. Participation in an institute/departmental research project	max 10 points	The recommendation of the head of the relevant institute/department with seal, signature and date.

If the student submits a TDK paper co-authored by him/her or other scientific work, he/she is eligible for the following points:

- if the paper has two authors, the applicant can get 70% of the maximum points,
- if the paper has more than two co-authors, the student can get the maximum eligible points divided by the number of authors.

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Only scientific activities carried out in the second semester of academic year 2022/2023 and in the previous semester with active status shall be recognised. Points for the items indicated in the table can be granted only once. On each document certifying scientific activities and attached to the application, the student shall enter and sign which activity in the table is certified with that document. The scanned version of the original documents containing the scores proposed by the

person issuing the certificate, or the pdf version of the certificate sent from the university e-mail address of the teacher shall be uploaded by the applicant when he/she submits his/her application through the Neptun.

3. General evaluation of activities related to public affairs and student associations, general evaluation of sports activities, evaluation of professional activities in student associations (maximum 300 points, which is taken into account with weight of 10%, so a maximum of 10 points can be obtained from the Sports Activity, the general evaluation of the Public Life and Student Organization, and the professional activity of the Student Organization.).
  - Based on the results of the the second semester of 2022/2023 and the previous semester with active status

	Activity	Possible score	Required certificate, notes
General evaluation of sports activity	1. Outstanding sports activity	max. 100 points	A copy of the certificate proving the place achieved /participation, or a certificate about participation issued and signed by the organiser. In the case of active and successful sports activities*, a certificate from the club / section etc. is required. In the case of a student who regularly plays in the sport team of the university, a certificate from the Physical Education and University Sports Center is required.
	1.1 Active and successful sports activity	max. 60 points	
	1.2 For Olympic team membership or places 1-10 in world or European championships	max. 40 points	
General evaluation of public affairs and student association activities	2 Student's public affairs activity	max. 100 points	Points may be granted for activities in Student Union, work in college committee, or work in student organisation accredited by the Student Union. In the case of a
	2.1 Membership in student association	max. 40 points	
	Student Union	max. 20 points	

	Activity	Possible score	Required certificate, notes
	Student association of category 'A'	max. 20 points	<p>certificate issued by a given student organisation, the accreditation category of the given student organisation shall be recognised for the day of issuing the certificate. Certificates issued by the competent college for advanced studies or student organisation may be accepted, with date, stamp and the signature (including electronic signature) of the head of the given college for advanced studies or the student organisation, with evaluation in text, and based on that, a score recommended by the head of the organisation. If that person has no stamp, the certificate is verified by the Student Union.</p>
	Student association of category 'S1'	max. 12 points	
	Student association of category 'K1'	max. 12 points	
	Student association of category 'S2'	max. 8 points	
	Student association of category 'K2'	max. 8 points	
	2.2 Medium-level leadership in student association	max. 48 points	
	Student Union	max. 40 points	
	Student association of category 'A'	max. 40 points	
	Student association of category 'S1'	max. 28 points	
	Student association of category 'K1'	max. 28 points	
	Student association of category 'S2'	max. 16 points	
	Student association of category 'K2'	max. 16 points	
	2.2 High-level leadership in student association	max. 60 points	
	Student Union	max. 60 points	
	Student association of category 'A'	max. 60 points	
	Student association of category 'S1'	max. 48 points	
	Student association of category 'K1'	max. 48 points	

	Activity	Possible score	Required certificate, notes
	Student association of category 'S2'	max. 36 points	
	Student association of category 'K2'	max. 36 points	
Professional activity in student association	3. Other professional activity in a college for advanced studies or other organisation accredited by the Student Union, or attending a course, for which the student did not get any credits.	max. 60 points	In the case of a certificate issued by a given student organisation, the accreditation category of the given student organisation shall be recognised for the day of issuing the certificate. A certificate issued by the competent college for advanced studies or student organisation, with date, stamp and the signature of the head of the college for advanced studies or the student organisation. If that person has no stamp, the certificate is verified by the Student Union. A course with a grade closed in the semester before the period of the call (or completed) shall not be accepted. An official certificate about the contents/nature of the course shall be attached. A certificate saved from Neptun shall not be accepted. The certificate issued by the organisation holding the course shall contain the term of the course, as well as a stamp, signature and date.
	Student Union	max. 30 points	
	Student association of category 'A'	max. 30 points	
	Student association of category 'S1'	max. 20 points	
	Student association of category 'K1'	max. 20 points	
	Student association of category 'S2'	max. 10 points	
	Student association of category 'K2'	max. 10 points	

	Activity	Possible score	Required certificate, notes
			Maximum 3 points per course are possible.
	4. Professional (not language or knowledge of a country) course taken in a foreign language, for which the student did not get any credits.	max. 40 points	A course with a grade closed in the semester before the period of the call shall not be accepted. An official certificate about the contents/nature of the course shall be attached. A certificate saved from Neptun shall not be accepted. The certificate issued by the organisation holding the course shall contain the term of the course, as well as a stamp, signature and date. 4 points per course are possible.

\* Active and successful sports activities cover participations in county, regional and/or national competitions in the past 1 year

Only activities carried out in the second semester of academic year 2022/2023 and in the previous semester with active status shall be recognised. Points for the items indicated in the table can be granted only once. On each document certifying activities and attached to the application, the student shall enter and sign which activity in the table is certified with that document. The scanned version of the original documents containing the scores proposed by the person issuing the certificate, or the pdf version of the certificate sent from the university e-mail address of the Physical Education and University Sports Center /Student Union /student organisation / college for advanced studies shall be uploaded by the applicant when he/she submits his/her application through the Neptun.

#### Sample certificates

The sample certificate may be downloaded from the opening interface of Neptun.

##### 1. Scientific activity

Certification of scientific activity - for National Higher Education Scholarship (For TDK and OTDK activities, attach the certificates issued there!)	
Student's name:	
Student's Neptun code:	
Semester of student's activities: Semester: (Only the performance in the second semester of academic year 2022/2023 and the previous active semester shall be recognised! One certificate may cover one semester.)	
Name of department/institute /college for advanced studies that issued the certificate:	
Name of the head of the unit that issued the certificate:	
Please evaluate the student's work/results in the following categories, in text (at least 3-4 sentences for each category). The text evaluation and the evaluation with points belong together, i.e. evaluations expressed in text or points only shall not be accepted.	
1 Research activity (e.g. research under demonstrator activities):	
	Score (max 10 points):
3 Other professional or study competitions:	
	Score (max. 20 points):
4. Publications, conferences:	
	Score (max. 50 points): Points are given by considering the following: <ul style="list-style-type: none"> <li>• Publication in scientific journal, book or chapter of book in Hungarian language – maximum 20 points</li> <li>• Publication in scientific journal, book or chapter of book in a foreign language – maximum 30 points</li> </ul>

	<ul style="list-style-type: none"> <li>• Publication in conference book in Hungarian language – maximum 10 points</li> <li>• Publication in conference book in a foreign language – maximum 15 points</li> </ul>
5. Scientific conferences, round-table discussions, scientific events	
	<p>Score (max. 25 points): Points are given by considering the following:</p> <ul style="list-style-type: none"> <li>• Organisation of scientific conferences, round-table discussions, scientific events, participation in Hungarian language – maximum 10 points</li> <li>• Organisation of scientific conferences, round-table discussions, scientific events, participation in English language – maximum 15 points</li> </ul>
6. Participation in institute/departmental research projects max. 10 points	
<p>This is to certify that the student named above did not receive any remuneration for the activities included in the above categories, in the time period specified on the data form, from the department/institute/college for advanced studies.</p> <p>Budapest, 2023 ..... (month) ..... (day)</p> <p>Name of the head of department/institute/college for advanced studies (in legible format): .....</p> <p>Signature of head of department/institute/college for advanced studies</p>	

2. Certification of public affairs and student association activities, sports activities, professional activity in student association

Certification of general public affairs and student association activities, general sports activities, professional activities in student association - for National Higher Education Scholarship



Student's name:	
Student's Neptun code:	
Semester of student's activities: Semester: (Only the performance in the second semester of academic year 2022/2023 and the previous active semester shall be recognised! One certificate may cover one semester.)	
Name of department/institute /college for advanced studies / club / department / student association that issued the certificate:	
Name of the head of the unit that issued the certificate:	
Please evaluate the student's work in the following categories, in text (at least 3-4 sentences for each category). The text evaluation and the evaluation with points belong together, i.e. evaluations expressed in text or points only shall not be accepted.	
1 General evaluation of sports activity:	
	Score (100 points):
2 General evaluation of public affairs and student association activities (membership in student association / medium-level leadership / high-level leadership )	
	Score (max. 100 points):
3 Professional activity in student association (Other professional activity in a college for advanced studies or other organisation accredited by the Student Union, or attending a course, for which the student did not get any credits.)	
	Score (max. 60 points):
4. Professional activity in student association (Professional (not language or knowledge of a country) course taken in a foreign language, for which the student did not get any credit.)	
	Score (max. 40 points):
This is to certify that the student named above did not receive any remuneration for the activities included in the above categories, in the time period specified on the data form, from the department/institute/college for advanced studies.	

Budapest, 2023 ..... (month) ..... (day)

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Signature and stamp of head of department/institute/professional college/association/department/student organization for advanced studies (in legible format):