

# Preparatory Programme for International Participants



**Autumn Semester**

**4 September 2023 to 14 July 2024**

## **Application deadline: 10 July 2023**

The complex Preparatory Programme of Corvinus University of Budapest (PPCUB) prepares participants, potential future students of Corvinus University for admission to the different programmes offered by the university. PPCUB provides intensive **English language training** and **optional Hungarian language, as well as specialized professional preparation according to the BA or MA study choice**, as well as other **supplementary services, like tutoring, mentoring and counselling**. We ensure a culturally and socially beneficial study period in Hungary.

Please consider that Corvinus University is a higher education institution with high international prestige and accordingly high admission scores for its most popular study programmes e.g., in Economics, Business, Communication and Media Studies, and International Relations. Therefore, only very good secondary school results can make the application for BA study programmes realistic. For admission to BA programmes minimum strong Intermediate level English is required, which is European B2 level or IELTS 6.0). It should be proved by the result of the B2 complex Internal Exam at the end of the spring semester, or by another accredited exam certificate (e.g., IELTS, Duolingo, BME).

The programme is tailored to the specific needs of the participants and prepares them for the admission requirements. The completion of the Preparatory programme highly contributes to the knowledge and skills of the participant that satisfy the admission requirements, but does not replace the official application procedure, and the admission is competitive. Participants can justify their English language knowledge when applying to BA or MA programmes in form of the Internal Exam – only when applying for programmes at Corvinus – which takes place at the end of the spring semester, or by another accredited exam certificate (e.g., IELTS, Duolingo, BME). The minimum language requirement for Corvinus is strong B2 level or IELTS General 6.0, while for MA or MSC majors the required level may be even higher.

Applicants for BA studies in Business and Economics write a math entry test, and all MA applicants as well as those applying for BA majors in Social Sciences should participate in interviews.

As you see in the table below, besides the intensive English Language preparation we offer specialized professional preparation in Mathematics, Economic English, Preparation for International Economy and Business MA or Basics of Social Sciences to prepare them for the admission requirements.

## TRAINING PROGRAM

	<b>English language</b>	<b>Hungarian language</b>	<b>Specialized professional preparation</b>
<b>Fall semester Classes</b>	10 x 90 min/ WEEK / from Monday to Friday	3 x 90 min / WEEK compulsory	2 x 90 min Economic English/ 2 x 90 min Basics of Social Sciences
<b>Midterm exams</b>	written tests and oral exam Corvinus B2 or C1 complex mock exam. marks in each subject are registered	written test and oral exam practice marks are registered	practice marks are registered
<b>Spring semester Classes</b>	10 x 90 min/ WEEK / from Monday to Friday	2 x 90 min/WEEK optional	4x 90 min/WEEK Mathematics, 2 x 90 min Economic English OR 2 x 90 min Basics of Social Sciences; special preparation for International Economy and Business MA ((20 classes/semester)
<b>Final Exam</b>	written and oral tests <b>Complex B2/IELTS Language exams according to personal choice;</b> marks in each subject are registered	practice marks are registered	Math test (if needed for the chosen study programme). practice marks are registered
<b>Complex cultural training and development programme</b>	group training sessions two times/semester to help the adjustment of students to the new environment and requirements.  an intensive programme with classes and field trips in the city in English and Hungarian		

The language training is organized by the Centre for Foreign Language Education and Research of the University, which is highly experienced in teaching foreign languages for General and Specific Purposes, as well as teaching Hungarian. The language courses are taught by highly qualified professors, and held in the well-equipped (computer, Internet, interactive board, projector, air-conditioning) modern premises of the University.

## **SERVICES – PROVIDED FOR THE WHOLE DURATION OF THE PROGRAMME AND INCLUDED IN THE TUITION FEE**

<b>programme management</b>	Responsible for the complex quality management of PPCUB; headed by the director of the Centre for Foreign Language Education and Research.
<b>Professional supervision</b>	Provided by members of the programme Management Team in terms of Hungarian and English language training and specialized professional preparation.
<b>Tutoring and administrative support for the BA and MA applications</b>	Provided by the teachers and academic staff involved in the programme.
<b>Mentoring</b>	Provided by staff members at the university and in the student dormitory to assist the participants in daily problem solving.
<b>Learning materials</b>	Course books and supplementary photocopied materials.
<b>Access to the University Library; Internet and international information networks</b>	Access to Hungarian and foreign books, periodicals, newspapers, databases, and up-to-date information at the University Library. Access to university events e.g., regular lectures held by foreign guest lecturers, professional and free-time events and activities organized by and for the students.
<b>Student ID</b>	It is a certificate that entitles to receive discounts, e.g., travel, cultural and sports events, theatres, cinemas, museums, etc.
<b>Counselling</b>	Information and orientation events e.g., open days, lectures, and personal counselling to help participants make decision regarding their application for study programmes after PPCUB. Psychological counselling is available upon individual request.

**ADDITIONAL COSTS – SERVICES PROVIDED FOR THE WHOLE DURATION OF THE PROGRAMME BUT NOT INCLUDED IN THE TUITION FEE**

<b>Accommodation (Paid to the university)</b>	Participants are offered accommodation in a good quality student dormitory of the University in safe, friendly environment with good public transport to the university; rooms are shared by 3 people, provided services (bed linen, fridge, TV, Internet connection, laundry, cooking facilities). Please note, that this service might be restricted or cancelled due to COVID19 regulations.
<b>Health insurance (Purchased individually)</b>	Comprehensive medical insurance in Hungary, needed for the visa application and residence permit. The student can choose an international insurance policy in the home country to have the necessary insurance covering the whole study period, or there is access to a Hungarian one after the arrival.
<b>Travel pass (purchased individually)</b>	It can be used for mass transportation in Budapest (tram, bus, metro, and suburban train in the city)
<b>English Language examination</b>	The fee of English language examination (or examinations in case of repeated exams) is payable by the student individually. Any exam except the Internal Exam is the responsibility of the student, but assistance is provided.
<b>Cost of legalization and translation of documents</b>	The notarized translation of the high school/bachelor diploma/certificate altogether with transcript of the grades from each year/semester to be submitted must be arranged by the student at his/her own expense.
<b>University study programme application fee</b>	If there is an application fee for any BA or MA study programme, it is paid by the students.

**PRICE LIST FOR 10,5 MONTHS IN 2023/24.**

<b>Application fee</b>	Paid at application – further assessment of application is not done until the fee is paid.	75 EUR
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<b>Tuition fee</b>	This fee includes 4600 EUR tuition fee, 295 EUR administration fee (payable in one amount after a successful interview)	4895 EUR
<b>Dormitory accommodation (optional)</b>	Address: 1106 Budapest, Tarkarét u. 6	1050 EUR / 10,5 months

## REFUND POLICY:

In case of any obstacle causing the participant not being able to start the programme the paid fees (tuition and dormitory) are refunded **except the non-refundable 75 EUR application fee, 295 EUR administration fee and 50 EUR in case of dormitory place reservation.**

You are kindly asked to consider your request for dormitory placement very carefully, as there is a high need for places among Corvinus students, and refund is not provided if you use the dormitory to make your visa application easier and you move out later.

## DOCUMENTS REQUIRED FOR THE APPLICATION:

- Application occurs via the DreamApply platform
- Transcript of high school grades from the last two semesters (English original or authorized English translation)
- Photo
- Passport (must be valid at least until the end of the programme you apply for)
- English Language certificate if you have one (only those are accepted, that the University itself accepts for other BA, MA application)
- Paid application fee and proof of payment

**High school graduation certificate is not a must for the preparatory admission, but it must be submitted for the BA application.**

## VERY IMPORTANT, PLEASE READ CAREFULLY:

for the application for any BA or MA study programme in Hungary the notarized verified English copy of the high school graduation certificate or BA degree is required altogether with the transcript of the grades from each year/semester.

**We do not require a verified copy for the application to the Preparatory Programme, but you are asked to get it and bring it with you when you arrive in Hungary to start the programme as it is essential for the university application, and it is much more complicated if you must take care of it later while you are in Hungary.**

**WE ACCEPT the application of Chinese students if they get the high school graduation documents later, but they need to submit them in July the latest for the admission process.**

## STEPS OF THE APPLICATION PROCEDURE:

1. Please scan the required documents and upload to DreamApply
2. Pay the application fee.
3. If your documents are suitable for application, and you have been invited to an online interview, you need to book an appointment within no longer than a week. If you don't achieve 60 points minimum from your transcript, language exam and interview, your application will be declined.
4. After a successful interview we will inform you about the admission result and we are sending you the Pre-Acceptance letter including all the payment details.  
The admission is decided based on the high school results and your language level you prove at the interview performance. IELTS is not necessary but good to have it. Complete beginners are not accepted.
5. After getting the Pre-acceptance letter in DreamApply (not signed or stamped), send a proof of payment within 10 days to this e-mail address: [laura.palencsar@uni-corvinus.hu](mailto:laura.palencsar@uni-corvinus.hu) (Please note that you must cover the additional charges of the transfer)
6. As soon as we receive the payment credited to the bank account of Corvinus University, we are sending you the final Admission letter in DreamApply (signed and stamped) that you can submit for your visa application. The admission letter also includes the housing proof for the visa application, no other proof is needed, but only if you have paid for the dormitory.  
If you choose to stay in a rented place or with relatives, you must take care of the housing proof on your own. Hard copy of the admission letter is not required by the Consulates, they accept the scanned and printed one.
7. The visa application is your responsibility. If you are an individual applicant, and you need visa interview preparation, our agents can help you for a fee.
8. Please start the visa procedure as early as you can as it can take up to 6 weeks to get the decision.



9. Inform us about your visa decision as soon as you get it.
  
10. We are sending you all the necessary information about the start of the programme in time to be able to prepare for the trip.

The application for our programme works on a first-comes first-served basis. In case we meet the maximum capacity before the July 10 application deadline – all application assessment stops, and the applicants are kept on waiting list. We also close DreamApply incoming applications at that time, so we wouldn't collect application fee for waiting list.

The assessment of applications is based on the following criteria:

maximum point: 100 (=Part1+Part2+Part3)

minimum for entry: 60

Part1:

Transcript

High school results in Math and English

(Points are based on the average results of the last two semesters.)

below 60% - 0 points/subject

60-70% - 15 points/subject

70-80% - 20 points/subject

80-100% - 25 points/subject

maximum from Part1: 50 points

Part2:

Language exam

5.0 IELTS or equivalent – 10 points

5.5 IELTS or equivalent – 15 points

above 5.5 IELTS – 20 points

maximum from Part2: 20 points

Part3:

Interview (approx. 15 minutes)

Interview topic– 15 points

15 points can be achieved based on the conversation with the interviewer about some topic-related questions chosen at random

Topics:

- Educational background and plan
- Knowledge on Corvinus University
- Knowledge on Hungary
- Personal questions regarding motivation, etc.

Vocabulary used during interview – 10 points

Grammar and pronunciation – 5 points

maximum from Part3: 30 points

#### CONTACTS:

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