

Notice to students on registration for the final examination in the spring semester of academic year 2022/2023

1. Final examination period:

Examination period for students taking the final examination	2023.05.30-2023.06.09	2 weeks
Administration week preparing for the final examination	2023.06.12-2023.06.16	1 week
Final examination period in Spring Semester June	2023.06.19-2023.06.30	2 weeks

2. Final examinations are organised as in-person examinations.
3. In the case of examinations organised in-person, students may also take the examination online, if they have permission to do so, based on a request to the Dean. Students should submit an 'Application for Dean's Equity'.
Deadline of submitting the application: **02.06.2023**.
4. Reporting for the final examination
- 4.1. In the period of submitting the thesis, the student may report for the final examination in the Neptun, under the Administration/Final Examinations menu point. (The submission of the thesis in the Neptun does not automatically mean the reporting for the final examination.)
- 4.2. Deadline of sign up for final examination period in Spring Semester in June:
10:00 08.05.2023 - 23:59 21.05.2023.
- 4.3. Students who requested the acceptance of their paper submitted in the Students' Scientific Association (TDK) as their thesis and were granted this permission also have to report for the final examination.
5. If a student does not report for the final examination until the specified deadline, he/she will not be allowed to take the final examination in the final examination period of the Spring semester of academic year 2022/2023.
6. Who may report for the final examination?
- 6.1. Students with student status, wishing to take the final examination.
- 6.2. Students who started their studies in or after academic year 2012/2013 as their first year, and obtained their final certificate in the Spring semester of academic year 2020/2021 or later.
- 6.3. Students who started their studies in or after academic year 2012/2013 as their first year, and obtained their final certificate in the Spring semester of academic year 2017/2018 or later, at the test in the fall semester of academic year 2020/2021, and submitted an application for taking the final examination, based on which they were granted the permission to take the final examination.
- 6.4. Students who started their studies at the latest in academic year 2011/2012, and submitted their thesis and an application for taking the final examination, based on which they were granted the permission to take the final examination.

7. Joint conditions of taking the final examination:
 - 7.1. acquisition of the final certificate,
 - 7.2. submission of the thesis within the deadline,
 - 7.3. evaluation of the thesis within the deadline with a grade other than insufficient,
 - 7.4. registration for the final examination within the deadline,
 - 7.5. in the given programme, the student has no expired debts to the University,
 - 7.6. accounting for any equipment (borrowed books /sports equipment etc.) of the University.
8. A student who did not satisfy any of points a)-f) in paragraph (7) shall not be allowed to take the final examination.

Budapest, 10 February 2023

Education Management