

## **PROGRAM INFORMATION FOR ADULT TRAINING ACTIVITIES**

<b>I. General description of the program</b>		
I.1.	Name of the program, its own identification number	<b>BUSINESS ECONOMICS</b>
I.2.	Number of hours in the program	36 hours (12 hours hybrid consultation, 24 hours asynchronous online lecture)
I.3.	Name of the document obtained by the completion	Certificate
I.4.	Mode of the evaluation	Written test at the last consultation Evaluation: - Passed 61 - 100 % - Failed 0 - 60 %
I.5.	Type of exam defined by law	Requirements for absolving the course: the participant does not exceed the permitted absence
I.6.1	Extent of absence allowed	20 %
		In total, the rate of absence cannot exceed 20% for each subject unit.
I.6.2	Consequences for the person taking part in the program if the permissible absence is exceeded	The participant may be excluded from the program.
I.7.	Consequences of breach of contract by the participant and the adult educator	<p>Failure to comply with the adult education contract will be interpreted by the parties as a breach of contract.</p> <p>In the event of a breach of contract, there is a single (written) notice from both parties. If the called party still does not perform after the notice, the other party may terminate the contract immediately.</p> <p>In the event of a legitimate complaint from a participant, they may recover a proportionate part of the training fee (if they are liable to pay); in the case of a legitimate complaint from an adult educator, it may oblige the participant in the training to reimburse a proportionate part of the training fee (if the participant is obliged to pay).</p> <p>In case of excess of the allowable absence the adult trainer shall act in accordance with the regulation specified in I.6.2.</p>

II. Description of the program					
II.1.	Place(s) of program	Corvinus University of Budapest – online and in the room			
II.2.	First day of the program	2023	February	21	
II.3.	Estimated date of ending the program	2023	March	28	
Scheduling the progress of the training broken down into curriculum units <sup>1</sup>					
II.4.	Curriculum unit of the program		Number of hours	Duration (start - end)	Scheduling
	Name of the program	Mode of study			
	The Business Environment; Managing Business  Management; Organizing the Business	Students will watch the two 90-minute online asynchronous lectures before the consultation. During the 90-minute class, they will discuss critical topics and review the course material using exercises similar to the admission test with the help of the instructor.	2x90 minutes asynchronous lecture + 1x90 minutes personal consultation	21 February 2023 17:20-18:50	4 hours of distance learning,  2 hours of consultation
	Entrepreneurship, New Ventures, and Business Ownership; The Global Context of Business	Students will watch the two 90-minute online asynchronous lectures before the consultation. During the 90-minute class, they will discuss critical topics and review the course material using exercises similar to the admission test with the help of the instructor.	2x90 minutes asynchronous lecture + 1x90 minutes personal consultation	28 February 2023 17:20-18:50	4 hours of distance learning,  2 hours of consultation
	Marketing Processes; Consumer Behaviour and the Marketing-mix	Students will watch the two 90-minute online asynchronous lectures before the consultation. During the 90-minute class, they will discuss critical topics and review the course material using exercises similar to the admission test with the help of the instructor.	2x90 minutes asynchronous lecture + 1x90 minutes personal consultation	7 March 2023 17:20-18:50	4 hours of distance learning,  2 hours of consultation
IT for Business, The Role of Accountants and Accounting Information, Managing Business Finances	Students will watch the two 90-minute online asynchronous lectures before the consultation. During the 90-minute class, they will discuss critical topics and	2x90 minutes asynchronous lecture + 1x90 minutes personal consultation	14 March, 2023 17:20-18:50	4 hours of distance learning,  2 hours of consultation	

<sup>1</sup> Not relevant for closed electronic distance learning.

		review the course material using exercises similar to the admission test with the help of the instructor.			
	Employee Behaviour and Motivation, Leadership and Decision Making; Human Resource Management and Labour Relations	Students will watch the two 90-minute online asynchronous lectures before the consultation. During the 90-minute class, they will discuss critical topics and review the course material using exercises similar to the admission test with the help of the instructor.	2x90 minutes asynchronous lecture + 1x90 minutes personal consultation	21 March 2023 17:20-18:50	4 hours of distance learning, 2 hours of consultation
	Operations Management and Quality; Business Ethics and Social Responsibility	Students will watch the two 90-minute online asynchronous lectures before the consultation. During the 90-minute class, they will discuss critical topics and review the course material using exercises similar to the admission test with the help of the instructor.	2x90 minutes asynchronous lecture + 1x90 minutes personal consultation	23 March 2023 17:20-18:50	4 hours of distance learning, 2 hours of consultation
II.5.	The training fee, taking into account the crediting of prior knowledge and the timing of the payment of the training fee in proportion to the completion of the training.				
II.6.1	full amount	49.000 HUF or 139 EUR			
II.6.2	exam fee <sup>2</sup>	- Ft			
II.6.3	resit fee	- Ft			
II.6.4	scheduling of the payment	X bank transfer <input type="checkbox"/> cash payment <input type="checkbox"/> other			
II.7.	The training is provided (in part or in full) at the expense of budgetary or EU funds.	<input type="checkbox"/> no <input type="checkbox"/> yes <sup>3</sup> fact of the contribution, name:			the amount of the contribution: Ft
II.8.	Mode of application	online on the website of the institution			

<sup>2</sup> If the training is accompanied by an examination as defined by law and the adult educator is entitled to organize the examination.

<sup>3</sup> Such internal training or program organized on the basis of legislation, which is funded in part or entirely from the budget support provided to the state budget or from the European Union.