





Hungarian Diaspora Scholarship Call for Applications

for bachelor's, master's, one-tier master's, doctoral, postgraduate specialist training courses and non-degree programmes

2023/2024



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1. Hungarian Diaspora Scholarship

1.1. Mission of the Programme

The core mission of the Hungarian Diaspora Scholarship is to strengthen the ties between Hungarian diaspora communities and Hungary by giving access for young people living in Hungarian diasporas to study programmes in Hungary. Its main goal is to support those who wish to rediscover and reconnect to their Hungarian heritage and want to become professionals on a field that can contribute to the prosperity of their diaspora community as well.

The geographical scope of the programme is: every country in the world, except of the countries of the European Union, the Republic of Serbia and the Zakarpatska Oblast part of Ukraine.

The operation of the Scholarship Programme is controlled by the Minister of Foreign Affairs and Trade and is managed by Tempus Public Foundation.

1.2. Available Scholarship Types

1.2.1. Study Levels

The Hungarian Diaspora Scholarship is available for bachelor's, master's, one-tier master's, doctoral, non-degree programmes (preparatory and specialisation courses) and postgraduate specialist training courses.

Important note: applications are only accepted for bachelor's, master's, one-tier master's, postgraduate specialist training courses and other, non-degree programmes **OR** for doctoral programmes; therefore please consider carefully your selected programme(s).

Available Scholarship Types		Full time		Partial (exchange)	
		Duration	Qualification at the end of programme	Duration	Qualification at the end of programme
	Bachelor programmes	3-4 years	BA or BSc degree	1 or 2 semesters	certificate of completion
Degree	Master programmes	1-2 years	MA or MSc degree	1 or 2 semesters	certificate of completion
programmes	One-tier master programmes	5-6 years	MA or MSc degree	1 or 2 semesters	certificate of completion
	Doctoral programmes	2+2 years	doctoral degree	1 or 2 semesters	certificate of completion



Non-degree	Preparatory course in Hungarian language	1 year	certificate	not available	
programmes ¹	Postgraduat e specialist training courses	1-2 years	certificate	1 or 2 semesters	certificate of completion

Note about one-tier master's and postgraduate specialist training courses:

In the Hungarian education system, one-tier master's programmes cover both the bachelor and the master level of studies; therefore, it is a combined master programme that results in a master degree. These one-tier programmes are offered in specific study fields such as teacher training, general medicine, pharmacy, dentistry, architecture, law, veterinary surgery, forestry engineering, etc.

Postgraduate specialist training courses provide the opportunity to obtain a specialized qualification after bachelor's or master's degree. Foundation semester or a foundation year is not available for postgraduate specialist training courses.

Note about doctoral programmes:

In Hungary, the duration of doctoral programmes is 8 semesters. Doctoral programmes are divided into two different phases: the first phase (4 semesters) is for professional training and research, while the second phase (4 semesters) is for research and dissertation. At the end of the first 4 semesters, doctoral students are obliged to take a complex exam, where the educational and research progress of the student is evaluated. Doctoral students can only continue with the second phase of their studies upon the successful completion of the complex exam. The amount of the monthly stipend is different in the two phases of doctoral programmes. Please see section 1.3 about financial details and section 3.2.2. about the details of application for doctoral programmes.

1.2.2. Study Mode

In the Hungarian Diaspora Scholarship, both full-time and partial (exchange) study modes are available.

Full-time degree programmes are programmes that lead to a bachelor's, master's or doctoral degree. Full-time non-degree programmes do not lead to a degree but provide a preparatory course before a degree programme, or a specialisation course after a degree programme.

Partial (exchange) studies are one- or two-semester (5 or 10 months) long exchange studies. If the partial (exchange) studies are part of the student's degree studies in their sending higher education institutions, those who apply for partial (exchange) studies must be registered in and must have a student status at a higher education institution that operates outside of Hungary. In this case, applicants can only apply to those study levels they are attending in their sending, home institutions (i.e.: doctoral level). After arrival, the host institution can request scholarship holders to prove that they have a student status in a higher education institution abroad (outside Hungary).

¹ Please see section 2.6. for details about preparatory and postgraduate specialist training courses!





In case partial studies are not part of the student's degree studies in their sending higher education institutions, a student status at a higher education institution that operates outside of Hungary is not needed.

Partial (exchange) studies are available for up to one academic year, must be completed by 30 June and cannot be extended.

Partial (exchange) studies are not available for preparatory courses. Partial (exchange) studies are available for up to one academic year, must be completed by 30 June and cannot be extended.

Please be <u>extra cautious</u> when selecting your preferred study programmes in the online application system as most of the study programmes are offered both as full-time and partial study programmes; therefore, those programmes appear twice! Please make sure that you select the programme marked with the study mode of your desire, because it is not possible to change the study mode after the application deadline!

1.3. Provisions Covered by the Scholarship²

> Tuition-free education

- exemption from the payment of tuition fee

Medical insurance

- health care services according to the relevant Hungarian legislation (Act 122/2019, Eligibility for Social Security Benefits and the Funding for These Services) and supplementary medical insurance for up to HUF 65,000 (cca. 151 USD) a year/person

Monthly stipend (upon request)

- non-degree, bachelor's, master's and one-tier master's level: monthly amount of HUF 43,700 (cca. 102 USD) contribution to the living expenses in Hungary, for 12 months a year
- doctoral level programme: according to the current Hungarian legislation, the monthly amount of scholarship is HUF 140,000 (cca. 325 USD) for the first phase of education (4 semesters) and HUF 180,000 (cca. 418 USD) for the second phase (4 semesters) for 12 months a year, until completion of studies. The scholarship holder in the doctoral programme grant only one-time amount of subsidy HUF 400,000 (cca. 929 USD) after obtaining the diploma, in case the scholarship holder received a monthly allowance during the last semester of his/her studies. Please see details in section 1.2.1.

Travel contribution (upon request)

the scholarship also includes a travel component, based on which, taking into account the distance between Budapest and the city of the scholarship holder's place of residence, it provides a one-occasion travel allowance of HUF 330,000 (cca. 767 USD) between 8,000 and 19,999 km upon request (the distance is calculated based on the Erasmus+ Distance Calculator).

Accommodation contribution (upon request)

- free dormitory place or a contribution of HUF 40,000/month (cca. 93 USD) to accommodation costs for the whole duration of the scholarship period. (Please note

Source: https://www.mnb.hu/arfolyamok



 $^{^2}$ provisions are indicated based on the official US dollar (USD) exchange rate on October 14, 2022 (1 unit of USD - value expressed in HUF: 430.37)



that if the student does not live in the dormitory, the HUF 40,000/month is a contribution to the rental costs, and in bigger cities – especially in the capital city – this contribution would not cover the full amount of rental costs.)

Please note that monthly stipend and accommodation contribution is awarded upon extra request, applicants need to indicate their request in the online application system.

Please bear in mind that these provisions are **only a contribution** to the living expenses of the Scholarship Holders. It means that it **does not fully cover all the costs of living** and the students need to add their own financial resources in order to cover all living expenses in Hungary. All applicants are highly advised to check the expected living expenses both in Hungary and in the city that they wish to live in before applying; please do check our Cost of Living Calculator by clicking here: http://www.studyinhungary.hu/living-in-hungary/menu/your-costs-of-living.html.

The application does not have any additional costs, therefore do not apply through any agencies!

2. Eligibility

2.1. Eligibility Criteria for Applicants

The Scholarship Program can be applied without an upper age limit.

Applicants should comply with the following criteria:

- a) Applicant maintains their Hungarian identity, which they convincingly demonstrates in a motivation letter and declares in a statement that is a part of the application,
- b) Applicant is a citizen of one of the eligible countries (see Section 1.1) and has an address outside of Hungary,
- c) Applicant holds a recommendation from a Hungarian diaspora organisation or a Hungarian Diplomatic Representation (including Honorary Consuls) of the respective country,
- d) Applicant has made a statement that they have lived minimum 10 years outside Hungary before the submission of their application.
- e) Applicant has completed the last 4 years of their secondary education in a foreign country (not Hungary). If in the applicant's country secondary education lasts less than 4 years, the last period of primary education will be considered, too.
- f) Applicant was born before 31 August 2005 (except those applying for Dance study programmes),
- g) Applicant undertakes to sign a scholarship agreement and learn Hungarian as a foreign language and culture during their whole study period.
- h) Applicant undertakes to pass a Hungarian as a foreign language exam at least at B2 level as well at the end of his/her studies but no later than within 1 year after obtaining the diploma, in case of scholarship holders studying at a 3-4 semesters long postgraduate specialist training course, within 1 year after receiving their certificate). The obligation to pass a Hungarian as a foreign language exam does not apply for students taking part in short study programmes (1 or 2 semesters) or in partial studies.
- i) Applicant undertakes to do 2 years voluntary work after graduation in a foreign country in favour of the local Hungarian diaspora community.

Please note that in the case of non-Hungarian language study programmes, prior knowledge of the Hungarian language is not required.





2.2. Non-eligibility

Applications will not be considered in the following cases:

a) Applicant has only a Hungarian citizenship or is a person granted a refugee status ("menekült") or person enjoying temporary protection ("menedékes"), or person admitted for subsidiary protection ("oltalmazott") or person granted humanitarian protection ("befogadott"),

Please note that this requirement is not only for applicants but for Scholarship Holders as well; it means that, e.g., if you obtain refugee status during your studies in Hungary, you automatically lose your scholarship status.

- b) Applicant was born after 31 August 2005 (= applicants under 18 years old as of 31 August 2023 except applicants applying for Dance study programmes),
- c) Applicants applying for a doctoral programme has submitted an application for another study level, as well, in the same application round of the Hungarian Diaspora Scholarship. In this case, the application for the lower study level will not be considered.
- d) Those applicants who are registered self-financed / fee-paying students of a Hungarian higher education institution at the time of the application deadline AND who are applying for a study level below their self-finances studies. It means that:
 - self-financed master students of a Hungarian higher education institution cannot apply for bachelor studies.

In this respect, participants of the programme specified in Section 2 (2) a) of the Government Decree 241/2016 (16 August) are subject to the same assessment as self-financed student studying in Hungary.

e) Applicant has been a Scholarship Holder in the framework of the Hungarian Diaspora Scholarship or in any other scholarship programmes established by the Hungarian Governmenton the same or higher study level. (Hungarian language preparatory courses are non-degree programs; therefore, they are available for all former scholarship holders who obtained their degree on any level — except for doctoral — on the condition that the aspect of non-eligibility in case of applying for lower study level is taken into consideration during the application after a preparatory programme.)

If the applicant has been a Scholarship Holder in the framework of the Hungarian Diaspora Scholarship or in any other scholarship programmes established by the Hungarian Governmenton the same or higher study level in partial studies, he/she can be awarded the scholarship for the study period reduced by the duration of partial studies.

- f) Applicant is applying for the Hungarian Diaspora Scholarship for any cycles of education while they still have a scholarship status in the framework of the Hungarian Diaspora Scholarship or in other scholarship programmes established by the Hungarian Government at the time of application (unless they withdraw their former scholarship before the application deadline) and will not receive their degree until 31 August 2023,
- g) Applicant has postponed the start date of their scholarship studies in the Hungarian Diaspora Scholarship or in any other scholarship programmes established by the Hungarian Government and did not withdraw their scholarship before the current application deadline,
- h) Applicant does not fulfil the entry requirements determined by the Host Institution.



Important note for self-financed students already studying in Hungary:

Those applicants who are **registered self-financed / fee-paying students** of a Hungarian higher education institution at the time of the application deadline <u>AND</u> who are now applying for the same study level are only eligible to apply for the Hungarian Diaspora Scholarship if

- a) they are recommended by their Hungarian host universities where they are studying at the time of application, AND
- b) if their cumulative, corrected sum average ("összesített korrigált kreditindex") is higher than the students' average performance in the particular study programme ("szakátlag").

Please note that the requirement regarding the cumulative, corrected sum average does not apply for applicants for doctoral programmes.

2.3. Available Host Institutions and Study Programmes

At non-degree, bachelor's, master's and one-tier master's level, 28 Hungarian higher education institutions are engaged in the Hungarian Diaspora Scholarship for the 2023/2024 academic year with more than 1000 study programmes (non-degree, bachelor's, master's and one-tier master's programmes) mostly in English and Hungarian languages.

At doctoral level, 19 Hungarian higher education institutions are engaged in the Hungarian Diaspora Scholarship for the 2023/2024 academic year, more than 150 doctoral programmes, mostly in English and Hungarian languages.

The available study programmes and Host Institutions are accessible in the online application system (https://apply.diasporascholarship.hu/).

2.4. Order of Selected Study Programmes

Each applicant can apply for **up to <u>TWO</u> different study programmes, in order of preference.** These two study programmes can be both at the same Host Institution or at different Host Institutions, it is the applicants' decision.

The order of preference is essential. During the application process, the first selection and examination process will be conducted for the study programmes selected as the first choices of the applicants. Institutions will start the entrance examination procedure with those who selected the given institution and study programme as their first choice.

The first priorities will be considered first and then the remaining free places will be filled with those applicants who are not admitted to their first choice of programmes but passed the entrance exam for their second choice programme. In this way, the chances of receiving the scholarship are relatively higher for the study programmes selected as first choices.

Please note that **after the application deadline**, the selected programmes (including the study language and study mode!) **and the order of preference cannot be changed by the applicant!** We strongly advise to carefully check the minimum entry requirements of the study programmes and take time to decide on the order of the two programme preferences. The chances of receiving the scholarship can be increased by applying for not only one but two study programmes in total.





2.5. Language of Study Programmes

Applicants are eligible to apply only if they meet the minimum language criteria set by the chosen Host Institution. Please visit the online application system (https://apply.diasporascholarship.hu/) to see the exact language criteria for each study programme.

	other foreign languages		Study programmes taught in Hungarian language				
Study modes			intermediate	ith at least an e (B2) level of uage knowledge	applicants with basic or no Hungarian language knowledge		
inoues	minimum level of knowledge	language preparatory year	minimum level of knowledge	language preparatory year	minimum level of knowledge	language preparat ory year	
Full time studies	level of English proficiency determined by the Host Institution	none	level of Hungarian proficiency determined by the Host Institution	none if the language certificate is uploaded or as part of the institutional admission the Host Institution accepts the demonstrated	level of English proficiency determined by the Host Institution, usually basic level	yes, obligat ory one- year Hungari an languag e prepara tory course	
Partial (exchange) studies				language skills as sufficient	not available	not availabl e	
Postgradua te specialist trainings (both in full time or partial study mode)	level of English proficiency determined by the Host Institution	none	level of Hungarian proficiency determined by the Host Institution	none	level of English proficiency determined by the Host Institution, usually basic level	not availabl e	

Note about language choice in the online application system:

The study programmes are listed as foreign language programmes in the online application system by default. However, if you wish to study in Hungarian language, you need to answer the "Do you speak Hungarian and plan to perform your studies in Hungarian?" question on the application form with "Yes, I speak Hungarian and I would like to study in Hungarian." If you select this, you can only be considered for studies in Hungarian language, therefore please be cautious when filling out the online application form.



2.5.1. Studies in English or Other Foreign Language

Students shall have a level of proficiency in the language of education as required by the Host Institution. The applicants need to directly apply for the study programmes in the online application system.

2.5.2. Studies in Hungarian Language

Those applicants that do not have at least an intermediate (B2) level knowledge of Hungarian shall complete an obligatory one-year preparatory language course of Hungarian before starting their degree courses in Hungarian language. For this, the applicants are usually required to have at least basic level of English proficiency. In the online application system, the applicants need to apply directly for the preparatory course (and NOT for the degree programme they wish to start after the language preparatory year). To see all Hungarian language preparatory courses and entry requirements, please check the online application system (https://apply.diasporascholarship.hu/)

Those applicants that have at least intermediate (B2) level knowledge of Hungarian can apply to Hungarian study programmes directly. The applicant is required to prove their language skills: a copy of the proof of at least a B2 level knowledge has to be uploaded as part of the application in the online system **OR** as part of the institutional admission the Host Institution accepts the demonstrated language skills as sufficient.

If during the admission procedure turns out that a candidate's, applying for a study programme taught in Hungarian language, Hungarian language skill is not adequate for the selected programme, the applicant can be re-allocated to a Hungarian language preparatory course.

2.5.3. Hungarian as foreign language and culture

Scholarship Holders who attend study programmes in English or any other foreign languages are required to attend a Hungarian as foreign language and culture course offered by the host university, during their whole study period. In case this obligation is not fulfilled, their scholarship holder status will be terminated. Scholarship holders studying in a foreign language programme who pass the intermediate-level Hungarian as a foreign language complex language exam during their studies are exempted from the obligation to participate in the Hungarian as a foreign language and culture course.

Scholarship Holders are required to pass a Hungarian as a foreign language exam at least at B2 level at the end of their studies but no later than within 1 year after obtaining the diploma or certificate in case of postgraduate specialist training courses. Special cases of exemption from the obligation to pass the language exam test are contained in the regulatory documents of the scholarship programme. In case this obligation is not fulfilled, applicant undertakes to pay back his/her scholarship. This obligation does not apply for students taking part in short study programmes (1 or 2 semesters) or in partial studies.

2.6. Preparatory course, foundation semester/year and postgraduate specialist training courses (not applicable at doctoral level)

Besides full-time degree programmes, full-time non-degree programmes are also available within the programme.





Foundation semester or year is available for applicants applying for study programmes in the field of Music, Engineering, Informatics or Dance. If you are applying for these study programmes, please read this section carefully.

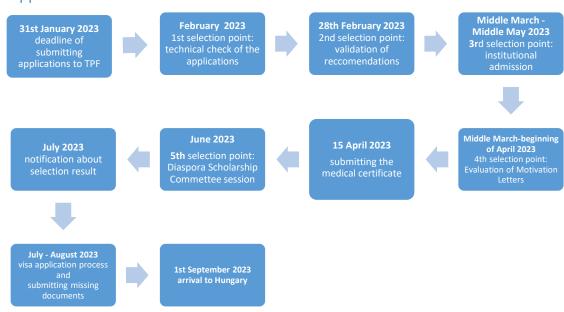
Foundation semester or year is available before starting a bachelor or master level degree programme at a Host Institution (both with the scholarship). However, ONLY in case of English language full degree study programmes in the field of Music, Engineering, Informatics or Dance, during the institutional entrance examination process or at the beginning of student's studies, based on the professional evaluation of the applicant/student, the Host institutions have the right to make the decision to admit the applicant for a foundation semester/year (up to 1 year) before they can actually start their full degree programmes. This is only available for a foundation semester/year before bachelor and master level programmes in the field of Music, Engineering, Informatics or Dance. Applicants, therefore, cannot directly apply for foundation semester/year in English language; it is always the Host Institutions' decision if a foundation year or semester is necessary or not.

Postgraduate specialist training courses are higher education courses available after completing a bachelor or master level degree programme, therefore it is for those who already have a degree. Foundation semester/year is not available for postgraduate specialist training courses. Postgraduate specialist training courses offer the opportunity to acquire an additional qualification after a bachelor's or master's degree. Postgraduate specialist courses are minimum of two and maximum of four semesters long and can be applied directly. The courses and their admission requirements are available in the online application system (https://apply.diasporascholarship.hu/).

Regarding the **preparatory courses**, applicants can ONLY apply for **Hungarian language preparatory programmes**. After completion, it is not possible to continue the studies in English or other foreign languages. Please see Section 2.5.2. for further details about this.

3. The Application Process

3.1. Application Timeline





3.2. Application Documents to be submitted to Tempus Public Foundation

PLEASE CLICK HERE TO ACCESS THE CHECKLIST FOR THE APPLICATION DOCUMENTS!

The submission of the application is entirely online.

- a) See Section 3.2.1. for application documents that need to be uploaded by all applicants.
- b) See Section 3.2.2. for additional documents that need to be uploaded by doctoral applicants
- c) See Section 3.2.3. for additional documents that need to be uploaded only by Art & Music applicants.
- d) See Section 3.2.4 for additional requirement for self-financed applicants.
- e) See Section 3.3. for the list of application documents that may be uploaded after the application deadline too.

3.2.1. Basic Application Documents

All of the following documents are compulsory and need to be submitted in the online application system by **all applicants** until the application deadline, 31 January 2023, except for the medical certificate which must be submitted only by the applicants whose recommendation letter got evaluated and accepted by the Hungarian Diplomatic Representation. The deadline for uploading the medical certificate is 15 April 2023.

Please note that only files with a maximum size of 4 MB/file can be uploaded in the system.

Application Documents	Detailed Requirements	
Online Application Form - a recent photo of the applicant (taken not earlier than 2 years before the submission of the application) - those who apply for partial (exchange) studies must clearly state the length (can be 5 or 10 months) and start date (September of February) of the studies they apply for.		all applicants
Motivation Letter	 minimum 1 page, typed in Times New Roman 12 point letters written in the language of the selected study programme, in English or in Hungarian the motivation letter will be evaluated on the following criteria: Applicant confirm their connection to Hungary Link between the motivation letter and the recommendation 	



	 Applicant convincingly demonstrates that after his/her studies in Hungary he/she contributes to the strengthening of the Hungarian identity of his/her diaspora community. Applicant convincingly demonstrates that after their studies in Hungary they contribute to the strengthening of the relationship between Hungary and the diaspora community of a foreign country Applicant convincingly describes their professional choice. 	
Recommendation letter from a Diaspora Organisation or the Hungarian Diplomatic Representation of the respective territory	 minimum 1 page, typed in Times New Roman 12 point letters the recommendation letter has to be issued by a Hungarian diaspora organisation or the Hungarian Diplomatic Representation (including Honorary Consuls) of the respective territory, it must declare that the applicant has a real connection to the diaspora of their country/town and their studies will contribute to the prosperity of the community. A recommendation letter must meet the following criteria: contains Applicant's personal data (full name, country of his/her residence, date and location of birth) – if the country of residence does not correspond to the country from which the recommendation comes, an explanation is required in the recommendation letter on how the applicant relates to the country issuing the recommendation, it supports what is written in the Applicant's motivation letter, the official signature and stamp – if they have - of the authorized representative of the organisation, it contains the name and capacity in printed form of the authorized representative of the organisation, Applicant is linked to the country in which the organization issuing the recommendation is established, it contains the date of issue. 	all applicants
Secondary school certificates and their translations in the language of the selected study programme, in English or in Hungarian	 secondary school certificates that prove that Applicant has completed the last 4 years of his/her secondary education in a foreign country (not Hungary) in case in the applicant's country secondary school lasts less than 4 years, the last period of primary education will be considered, too, so a proof of the last 4 years of completed education (secondary and primary school years count together) should be uploaded 	all applicants
Proof of language proficiency and their translations in the language of the selected study programme, in English or in Hungarian	 scanned copy of the original proof of language proficiency, with a minimum level determined by the Host Institution AND its translation see section 2.5. for further details in case the student has completed his/her previous level of studies in the language of the selected study programme, a proof can be uploaded about the fact that the language of education was the same as the language of the study programme that the applicant is now applying for 	all applicants



- translations only have to be attached if the copy of the original document is neither in the language of the selected study programme		
	nor in English or in Hungarian	
School certificates and their translations in the language of the selected study programme, in English or in Hungarian	 bachelor level full time programmes: scanned copy of the original secondary school graduation certificate or equivalent AND its translation master level full time programmes: scanned copy of the original bachelor degree certificate or equivalent AND its translation one-tier master level full time programmes: scanned copy of the original secondary school graduation certificate or equivalent AND their translations non-degree, Hungarian language preparatory programmes: scanned copy of the secondary school graduation certificate AND its translation non-degree, postgraduate specialization training programmes: scanned copy of the degree certificate required by the Host Institution AND its translation partial (exchange) study programmes on all study levels: scanned copy of the original certificate about student status issued by the current higher education institution where the applicants is registered in AND its translation doctoral programmes: scanned copy of the original master degree certificate or equivalent AND its translation translations only have to be attached if the copy of the original document is not in the language of the selected study programme or in English, or Hungarian 	all applicants
Transcript of Records and its translations in the language of the selected study programme, in English or in Hungarian - copy of the original transcript of records regarding all as semesters or school years completed during previous studies highest level of education that the student have participated its translation - translations only have to be attached if the copy of the document is not in the language of the selected study programme, in English or in Hungarian		all applicants
Copy of Identification Document	 provided that the applicant already has a passport, a scanned copy of the passport's data page should be uploaded in case applicants do not yet have a passport, they should upload the scanned copy of their national ID card that page has to be uploaded which contains both the personal data and the photography of the applicant in case the applicant has dual citizenship both passports'/ID cards' scanned copy is required 	all applicants
Statement for Application in the online system	 please, download the template which is available <u>here</u>, and after signing the document upload the scanned copy to the application system, the application can only be submitted if the applicant uploads to document to the relevant Task in the online application system 	all applicants



	- must be submitted only by the applicants whose recommendation	
	letter got evaluated and accepted by the Hungarian Diplomatic	
Medical	Representation	applicants
Certificate	- please use the following dowloadable form (compulsory):	whose
	https://diasporascholarship.hu/wp-content/uploads/medical.pdf	recommend
	- certificates have to be issued and signed by a physician to declare the	ation letter
	medical condition of the applicant (according to the diseases listed on	got
	the form)	
	deadline for submitting the medical certificate is 15 April 2023 (but a	
	it can be uploaded before 31 January)	accepted by
		the
	Scholarship holders will take part in medical examinations organized	Hungarian
	by universities upon their arrival.	Diplomatic
		Representat
		ion

All documents that cannot be obtained or produced in the language of the selected study programme, in English or in Hungarian have to be translated and the translations have to be submitted together with a copy of the original document.

3.2.2. Additional Documents for Doctoral Applicants

Beside the documents listed in Section 3.2.1, applicants applying for doctoral programmes need to upload the following documents as well until 31 January 2023, except the Statement of the Supervisor (if required by the proposed Doctoral School) which must be submitted until **15 March 2023.** If applicants can not upload the statement of supervisor until **31 January 2023**, they are required to upload a declaration to the relevant task directly. In the statement applicants need to declare that they will upload the statement of supervisor until **15 March 2023**.

Application	Detailed Requirements	Required to
Documents		be
		uploaded by
Research Plan	- minimum 2 pages, typed in Times New Roman 12 point font size	applicants
	letters, written in the language of the selected study programme	applying for
	- the work plan must indicate the resources used, the plagiarism is	doctoral
	checked by the universities	programmes
Letter of Recommendation	 a signed Letter of Recommendation written in the language of the selected study programme, in English or in Hungarian from the applicant's former or current academic tutor or supervisor, who has a scientific degree and has an insight into the professional work done by the applicant, 	applicants applying for doctoral programmes
Statement of the Supervisor	 a statement by the supervisor at the proposed Host Institution declaring that the supervisor undertakes to supervise the student's work within the doctoral programme. (In case required by the doctoral programme you are applying for. Please make sure whether the doctoral programme you are applying for requires a statement of acceptance.) 	for applicants applying for doctoral programmes , if required



- the Statement of the Supervisor (if required by the Doctoral School)		ne
must be uploaded until 15 March 2023		
- declaration about uploading the document later: is required to be	Doctoral	
uploaded until 31 January 2023 (if the Doctoral School requires a	School	
Statement of Supervisor).		

All applicants of doctoral programmes should visit http://www.doktori.hu before they submit their application. The website provides information about the Hungarian doctoral schools, available research fields and research topics as well as the possible supervisors of doctoral students in English and Hungarian language. Proposed research topics for aspiring doctoral students are available at http://www.doktori.hu/index.php?menuid=115&lang=EN.

Doctoral applicants are required to contact their chosen Host Institutions and doctoral schools in advance in order to discuss the available research topics in the institution as well as the possible supervisors for those topics. All students applying for a doctoral programme must have a supervisor at their selected Host University. The list of the Hungarian Diaspora Scholarship coordinators at the Host Institutions is available at our web site. These pieces of information need to be considered when preparing the application materials (e.g. research plan) and whilst choosing a doctoral programme and research area.

3.2.3. Additional Documents for Art and Music Applicants

Beside the documents listed in Section 3.2.1, applicants applying for studies in the **field of Arts and/or Music** need to upload the following documents as well via the online application system until 31 January 2023.

Application Documents	Detailed requirements	Required to be uploaded by
Portfolio	photographs of three works of art / sketches (indicating the date of creation)	applicants of study programmes in the field of Arts
Audio Portfolio	audio track of three works (indicating the date of the creation)	applicants of study programmes in the field of Music

Please note that only files with a maximum size of 4 MB can be uploaded in the system. If the size of the art portfolio or the audio portfolio is larger than 4 MB, please upload a document that contains the link(s) where the portfolio file(s) can be downloaded from.

3.2.4. Additional documents for self-financed applicants who wish to continue their studies with the scholarship

Those applicants who are registered self-financed / fee-paying students of a Hungarian higher education institution at the time of the application deadline AND who are now re-applying for the





same study level are only eligible to apply for the Hungarian Diaspora Scholarship in cases listed in Section 2.2. about non-eligibility.

Apart from the requirements about the average performance of the applicant, they need to be recommended by their Hungarian host university where they are studying at the time of application. Therefore, we recommend all of these applicants to contact their universities and discuss whether the university wishes to recommend them for the scholarship.

Applicants need to ask for a recommendation letter issued by the Hungarian Host Institution. This letter will be uploaded in the online application system by the applicant to the "Document" section.

3.3. Missing Documents

Certain documents are accepted to be uploaded even after the application deadline, **provided that** the applicant could not possibly obtain the document by the deadline of application.

In this case, the applicants need to upload **a signed declaration** stating that they will obtain and upload the missing document(s) until 1 August 2023 the latest. No missing document will be accepted if the declaration is not uploaded until 31 January 2023 and/or if the missing documents are not uploaded until 1 August 2023, thus such applications will be rejected automatically.

The following missing documents can be submitted after the application deadline, but no later than 1 August 2023:

Which documents can be uploaded as missing documents until 1 August 2023?		Who can upload these documents as missing documents?	What has to be uploaded until 31 January 2023
School certificates and their translations	high school certificate	only applicants registered for the last semester of their secondary school studies	declaration signed by the applicant
	bachelor degree certificate	only applicants registered for the last semester of their bachelor programme	declaration signed by the applicant AND high school certificate and translation
	master degree certificate	only applicants registered for the last semester of their master programme	declaration signed by the applicant AND bachelor degree with translation
Certificate of language proficiency		only applicants awaiting their language test or the result of it at the time of application	declaration signed by the applicant
Copy of the valid passport		only applicants awaiting their passport to be issued	declaration signed by the applicant AND a copy of national ID



3.4. Submitting the Application

3.4.1. Application to Tempus Public Foundation

All applications shall be submitted through the online application system of Tempus Public Foundation. Applications can be submitted either in English or in Hungarian. Applicants can choose the suitable language on the starting webpage of the online application system before registration. After registration, the applicants are able to access the application system and upload the required documents. **Applications should be submitted by clicking the Submit button;** only saved applications will not be considered. Please note that no applications will be accepted without the online submission and after the deadline. No hard copies are required. A guide for the online system will be available to download from the www.diasporascholarship.hu website.

The deadline for submitting the complete application package: 31 January 2023 – 23:59 (Central European Time)

The online application system can be reached here: apply.diasporascholarship.hu

All applicants are highly advised to carefully read our Application "Dos and Don'ts" document (please <u>click here</u> to access) as well as the <u>Privacy Statement</u> (see https://diasporascholarship.hu/wp-content/uploads/privacy statement.pdf) that they need to consent to in order to submit the application.

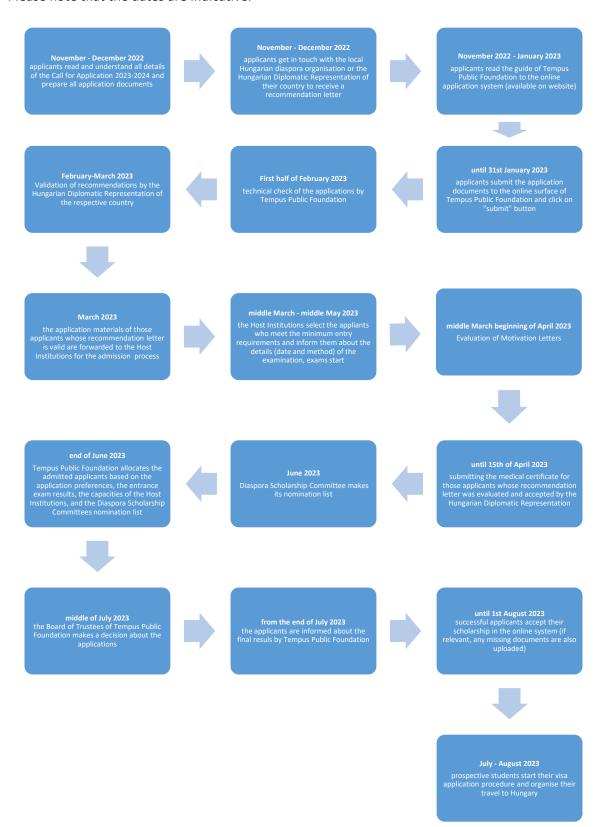
It is strongly recommended to register with an e-mail address that works properly and that the applicant reads frequently. In case there is a change in the address – including during the study period in Hungary – the host institution and Tempus Public Foundation should be immediately informed and be provided with the new e-mail address by the applicant/scholarship holder. It is always the responsibility of the applicant and the student to manage his/her own email account and to read the letters regularly. Tempus Public Foundation is not responsible for the malfunctioning of the registered e-mail account. Please avoid using for example a Hotmail or a Yahoo account because in that case letters from Tempus Public Foundation usually go to the Spam folder. We strongly advise you not to give your current institutional email address which may change after the start of your scholarship.

The information provided on the application – including the study programmes and their order of preference – cannot be changed after the application deadline. By submitting the application, the applicant declares that all information provided in the online application system of Tempus Public Foundation – including the content of all uploaded documents – are true and correct to the best of their knowledge and belief.



3.4.2. Flow Chart of Application Process

Please note that the dates are indicative.





3.5. Selection Procedure

3.5.1. First Round of Selection: technical check (until the middle of February 2023)

Applications that are only saved in the online system, but not submitted, will be automatically rejected. The applications successfully submitted in Tempus Public Foundation's online application system are technically checked first. The technical check is done by Tempus Public Foundation. During this step, we check the basic eligibility criteria; for example the age, citizenship, the previous scholarships, uploading the statement for application, and check if the applicant has applied for a scholarship type and/or study programme that is available within the framework of the programme. Also, during the technical check we will formally check if the required documents are uploaded in the application system or not. However, it is the Host Institution that checks whether the uploaded files and their quality can be accepted and whether these documents meet their entry requirements or not.

Applicants will be automatically rejected during the technical check if they:

- do not successfully submit their application in the online system until 31 January 2023;
- do not have a foreign citizenship (which must be verified by uploading a scanned copy of the passport or identity card);
- only have a Hungarian citizenship or are persons granted refugee status ("menekült") or persons enjoying temporary protection ("menedékes"), or persons admitted for subsidiary protection ("oltalmazott") or persons granted humanitarian protection ("befogadott");
- do not have a foreign address of residence;
- ➤ were born after 31st August 2005 (except those applying for Dance study programmes);
- do not upload the signed Statement for Application in the template form into the online system;
- are currently enrolled as self-financed students in Hungary and are applying for a lower study level;
- apply for the Hungarian Diaspora Scholarship for any cycles of education while they still have a scholarship status in the framework of the Hungarian Diaspora Scholarship or in any other scholarship programmes established by the Hungarian Government at the time of application and will not receive their degree until 31 August 2023;
- do not have a valid recommendation letter issued by a Diaspora Organisation or a Hungarian Diplomatic Representation (including Honorary Consul);
- > do not have a motivational letter, where they demonstrate their connection to Hungary;
- have spent less than 10 years abroad (that is, not in Hungary) prior to submitting the application, and the final date of this 10-year period is earlier than one year before the date of submitting the application, or, in the case of those involved in fee-paying study programmes in Hungarian higher education, the final date of this 10-year period is earlier than one year before commencing the self-financed studies; in this respect, the participants of the programme specified in Section 2 (2) of Government Decree 241/2016 (16 August) are equated to students transferring from fee-paying study programmes,
- have not completed the last 4 years of their secondary education in a foreign country (not Hungary). If in the applicant's country secondary education lasts less than for 4 years, then the last period of primary education shall also be considered;
- have submitted multiple applications with more than two study programmes;





- have submitted applications from more than one registered account in the online application system,
- have provided false information,
- if an application was submitted for a doctoral level study programme and an other, lower level study programme, the application submitted for a lower level is considered invalid.

3.5.2. Second Round of Selection: validation of recommendations (February 2023)

These eligible and successfully submitted applications are forwarded to the Hungarian Diplomatic Representations for validation. At this stage the recommendations are checked by the Hungarian Diplomatic Representation of the respective territory if they have been issued by an existing diaspora organisation or a Hungarian Diplomatic Representations (including Honorary Consul) of the respective territory and if they meet the requirements listed in 3.2.1. section. If the recommendation is not an original one issued by a diaspora organisation or a Hungarian Diplomatic Representation or the recommendation letter does not meet the other requirements as well, the application will be rejected.

3.5.3. Third Round of Selection: the institutional evaluation (middle March – middle May 2023)

The application materials of the applicants whose recommendation letter is proved to be valid are forwarded to the Host Institutions for professional evaluation. The institutions will also run a formal check first to see if all the documents submitted by the applicants meet the requirements of the Call for Applications and the minimum entry requirements of the selected study programme(s).

Applicants with a valid, formally correct application that meet the minimum entry requirements can proceed to the institutional entrance examinations. Each applicant can participate in up to two institutional entrance examinations – in accordance with their submitted applications.

The exact date and method of the entrance examination vary by institutions. Each applicant will be individually informed about further details (e.g., date of examination) directly by their selected Host Institution(s).

As applicants can apply for up to two study programmes, **institutional examinations are conducted in two rounds**.

- 1. Applications for the first selected study programmes are considered first by the universities. The examination process for the first selected programmes can be expected in April 2023, however, the date is indicative.
- 2. Applications for the second selected study programmes are considered afterwards. The examination process for the second selected programmes can be expected in May 2023, however, the date is indicative.

Note for applicants for Medical programmes: the field of Medical studies is one of the most popular study fields in the Scholarship Programme for the Hungarian Diaspora. As a result, most of the Host Institutions are expected to fill all their medical scholarship places during the examination of those who applied for their programme as a first choice. As a consequence, applicants for Medical programmes can expect that the Host Institutions will not consider them if the programme is selected only as a second choice.



Note for applicants applying to a study programme taught in Hungarian language: if during the admission procedure turns out that a candidate's Hungarian language skill is not adequate for the selected programme, the applicant can be re-allocated to a Hungarian language preparatory course. Except those who apply for postgraduate specialist training courses, there is no possibility to reallocate these applicants to a Hungarian preparatory course.

The final examination results and the examination points given by the Host Institutions are then forwarded to Tempus Public Foundation.

Important note:

The applicants are evaluated on a 100 point scale. The required minimum to be achieved is 56 points.

3.5.4. Fourth Round of Selection: Evaluation of Motivation Letters (middle March – beginning of April 2022)

The motivation letters are evaluated in parallel with the institutional entrance examination. The motivation letter will be evaluated by independent experts of by the Tempus Public Foundation. Evaluation criteria are listed in section 3.2.1.

3.5.5. Allocation of Admitted Applicants (June 2023)

Tempus Public Foundation is responsible for the allocation of the applicants. The allocation of the applicants and the selection of Scholarship Holders depend on the allocation principles described in the Operational Regulations (seehttps://diasporascholarship.hu/wp-content/uploads/hds_or.pdf) of the programme. In general, the principles are in the following priority order:

- 1. the preference order of the selected study programmes on the application form (please read Section 2.4 carefully),
- 2. the capacity (minimum and maximum number of available places) of the university's specific study programme (you can check it in the online application system: https://apply.diasporascholarship.hu/),
- 3. the examination results (maximum 100 points) given by the Host Institutions and the
- 4. results of the examination of motivation letter.

In order to support student diversity, and due to the limited number of places offered in the Hungarian Diaspora Scholarship programme, the number of eligible applicants from the same country may be limited in case of degree programmes, except for doctoral programmes.

3.5.6. Fifth Round of Selection: Diaspora Scholarship Committee makes its nomination list (June 2023)

Tempus Public Foundation forwards the allocation list of the best applicants to the Diaspora Scholarship Committee. The number of forwarded applications is determined by the following way: number of applications that can be supported + 50%. The committee's task is to select those applicants whose study goals are most likely linked with the interest of the respective local Hungarian diaspora community. An important factor is to give possibility to applicants from all over the world and from those territories where special support is needed the most.





3.5.7. Application Results

Applicants can receive one of the following statuses:

- awarded Scholarship Holder,
- > conditionally awarded Scholarship Holder (in case any missing documents need to be uploaded).
- awarded on waiting list (can only be approved if Scholarship Holders withdraw),
- rejected.

Applicants will be informed about the application results around July 2023 by an email from Tempus Public Foundation, we would like to ask for your patience. Please note that we are not able to reply to individual requests asking for the results and all applicants will be informed via the online system.

3.6. Acceptance of the Scholarship

Those who do not accept their scholarship until the deadlines within the time frame written in the notification e-mail are automatically considered withdrawn from the scholarship.

Applicants who are awarded the scholarship shall not receive Scholarship Holder status if they:

- withdraw from the scholarship in writing (sent to both Tempus Public Foundation and the Host Institution) or via the application system, or
- > fail to upload their missing application documents until 1 August 2023, or
- > fail to accept their scholarship until the given deadline, or
- do not hold a secondary school graduation certificate until 1 August 2023, or
- withdraw their data protection (GDPR) consents, or
- provided false information during the application process.

3.6.1. Acceptance of Scholarship for Awarded Scholarship Holders

In order to gain a Scholarship Holder status, awarded applicants must accept their scholarship and consent to the Operational Regulations of the programme (see https://diasporascholarship.hu/wp-content/uploads/hds_or.pdffor the Operational Regulations) in the online application system within the time frame written in the notification e-mail, but no later than 1 August 2023.

3.6.2. Acceptance of Scholarship for Conditionally Awarded Scholarship Holders

If the applicant is conditionally awarded because they have any missing documents that could be uploaded after the application deadline, all these missing documents need to be uploaded via the online system immediately after receiving all documents, but no later than 1 August 2023. Please see details in Section 3.3. about missing documents.

The conditionally awarded applicants are only able to accept their scholarship in the online system if all missing documents are uploaded first.

After uploading all missing documents, conditionally awarded applicant must accept their scholarship and consent to the Operational Regulations of the programme (https://diasporascholarship.hu/wp-





content/uploads/hds_or.pdf for the Operational Regulations) in the online application system within the time frame written in the notification e-mail, but no later than 1 August 2023.

4. Studying in Hungary

4.1. Visa Applications

You are requested to **start your visa application process immediately** after receiving the positive decision about the scholarship. Officially, it may take 30 days until a visa is issued. In order to apply for visa to Hungary, you need to contact the competent consular office.

More information:

Hungarian Ministry of Foreign Affairs and Trade: https://konzinfo.mfa.gov.hu/en
Directorate-General for Aliens Policing
https://oif.gov.hu/index.php?lang=en

ATTENTION!

Scholarship Holder status does not automatically guarantee a visa.

The citizens of some countries do not need a visa to enter Hungary due to the Visa Waiver Agreements. https://konzinfo.mfa.gov.hu/en/visa-free-travel-hungary

4.2. Arrival and Enrolment

We highly recommend all applicants to visit our Study in Hungary website (www.studyinhungary.hu) for detailed information about life and education in Hungary. As mentioned in Section 1.3, please also check the expected living expenses with our cost of Living Calculator.

Scholarship Holders are required to inform the Hungarian Diaspora Scholarship coordinator of their Host Institution (please see contact details <u>on our website</u>) about their expected date of arrival 30 – but not less than 15 – days before arrival.

Successful applicants are expected to make their own travel arrangements to Hungary – the Hungarian side provides contribution to the travel expenses only in the cases indicated above in section 1.3. and only in the case of a separate request submitted in the application system. In accordance with current legislations, Scholarship Holders are entitled to be exempt from the payment of any fees related to their admission to Hungary. No visa, administrative services or additional contribution is given to family members or accompanying persons.

Please note that the Hungarian Diaspora Scholarship does not fully cover all upcoming costs of the Scholarship Holder. It means that the students need to add their own financial resources in order to cover all living expenses in Hungary. All applicants are highly advised to check the expected living expenses both in Hungary and in the city that they wish to live in before applying; please do check our





Cost of Living Calculator by clicking here: http://www.studyinhungary.hu/living-in-hungary/menu/your-costs-of-living.html

Scholarship Holders are expected to obtain their visa, arrive in Hungary and **register at the Host Institution no later than 30 September 2023** (for study programmes starting in the Autumn Semester) – or the date set by the Host Institutions. The applicant who is granted the scholarship must enrol to the Host Institution in the semester in which she/he was granted admission.

It is **not possible to postpone the start of the scholarship studies** to another semester or academic year – except for very special, unforeseeable, vis major cases described in the Operational Regulations, with the special approval of Tempus Public Foundation. Therefore, if the Scholarship Holder does not enrol until the date set by the Host Institutions, but 30 September 2023 latest, they will be automatically excluded from the scholarship programme.

Please note that scholarship holders will undergo a mandatory medical examination after their arrival, which will be organized by the host institutions. However, the examination is free of charge for the Scholarship Holders.

4.3. Rights and Obligations

4.3.1. Operational Regulations, GDPR and Scholarship Contract

All Scholarship Holders are bound by the Operational Regulations of the Hungarian Diaspora Scholarship. Please make sure to read it carefully in https://diasporascholarship.hu/wp-content/uploads/hds_or.pdf. The following text contains extracts from the Operational Regulations; however, all Scholarship Holders must read the full text of the regulations.

Scholarship Holders are required to sign a scholarship contract with the Host Institution including study-related details and the rights and obligations of the Scholarship Holders (see sample on our website).

The scholarship is a contribution to the living costs of the Scholarship Holder only, therefore – within the framework of the programme – visa-related assistance, additional allowance and administrative services are not provided for any accompanying people or family members. The legal entity of the scholarship contract is exclusively the Scholarship Holder and the Host Institution.

The Scholarship Holders are expected to follow the regulations of the Host Institution and continue their studies in good faith, to the best of their abilities, in order to meet the academic requirements of the study programme and thus finish the programme successfully. By accepting the scholarship, the Scholarship Holders agree to participate in the Alumni system of the programme that supports the maintenance of relationships with the Scholarship Holders and facilitates the flow of information – such as the alumni website, alumni events and surveys about the satisfaction of students, career monitoring, and the evaluation of research activities.

Please note that the Scholarship Holder students generally complete 30 credits in a semester; therefore, we suggest to complete at least 30 credits in total in a semester. Please also note that if the Scholarship Holder does not complete at least in total 36 credits during the last two semesters with an





active student status, their scholarship status shall be terminated. This is checked at the end of the spring semester of each academic year.

Please note that the Operational Regulations of the Hungarian Diaspora Scholarship can be subject to change, and the Scholarship Holders are always bound by the prevailing regulations at any given time.

Please note that, in accordance with the General Data Protection Regulation (GDPR) in European Union law, all applicants need to give consents regarding data protection and accept the <u>Privacy Statement</u> (see Annex 3) in order to be able to submit an application. These consents appear in the online application system after registration.

4.3.2. Staying in Hungary

Scholarship Holders are obliged to live and study in Hungary; therefore, they are not allowed to live habitually in any other country during the study period, otherwise their scholarship holder status will be terminated. An exception is made in the case of scholarship holders in doctoral training, who may participate at student mobility abroad with the purpose of research for the duration of maximum one semester in both phase of doctoral studies. The student must register in person at the international office of the Host Institution at the beginning of each semester.

4.3.3. Other Scholarships and Double Financing

As the Hungarian Diaspora Scholarship covers the entire period of the studies, the Scholarship Holders are not entitled to use financial support for getting enrolled in full time or partial (exchange) study programmes outside Hungary (e.g. Erasmus+, CEEPUS, Campus Mundi). They can only participate in conferences or research activities that are professionally relevant for their studies. These activities should not exceed 14 days per training period or in any way prevent the student from habitually living in Hungary.

Applicants are also not eligible to receive the Hungarian Diaspora Scholarship in case they have another concurrent scholarship from the Hungarian central budget for studies in Hungary. If the Scholarship Holder was awarded more than one scholarship, she/he has to choose one of the scholarships and withdraw from the other ones. However, the Host Institutions are allowed to provide additional financial support for the students on a social, performance-related, or other basis.

4.3.4. Termination of Scholarship Status

The details and cases when the scholarship status is terminated are listed in the <u>Operational Regulations</u> of the programme (Annex 1). It is important to highlight that—after the consultation with Tempus Public Foundation and in case the university does not have other interior regulations about this—the Host Institution is obliged to terminate the scholarship status of the student if the student does not complete in total 36 credits during the last two finished semesters when she/he had an active student status and immediately inform the Tempus Public Foundation about the termination.



In accordance with the Operational Regulations of the programme, the scholarship status is terminated if:

- the student status of the Scholarship Holder is terminated by the Host Institution,
- if the Scholarship Holder does not complete at least in total 36 credits during the last two semesters with an active student status (the examination of the completion of the credit minimum takes place at the end of each academic year),
- if the Scholarship Holder does not take part in the obligatory Hungarian as foreign language and Hungarian Studies lessons,
- the Scholarship Holder withdraws from the scholarship in writing (sent to both Tempus Public Foundation and the Host Institution),
- the Scholarship Holder had obtained their degrees (or completed their non-degree studies) at the study programme supported by the scholarship,
- the scholarship holders have used up all their awarded scholarship semesters and had not submitted an extension request; or if they are not entitled for extension,
- the Scholarship Holder does not live in Hungary habitually, and the Host Institution terminates their scholarship status for this reason,
- as a result of institutional disciplinary or criminal proceedings against the scholarship holder, the scholarship holder is expelled, and for this reason the Public Foundation asks the host institution to terminate the scholarship status,
- the Scholarship Holder does not fulfil their obligation to participate in medical screenings, and their additional obligations set out in the healthcare protocol, or he is deemed unfit during the obligatory medical examination, in other cases described in the Operational Regulations of the programme in effect.

5. Contact Details

Please visit our www.diasporascholarship.hu and www.studyinhungary.hu websites for more details about the programme and Hungarian higher education and for frequently asked questions. Please contact the Study in Hungary Department of Tempus Public Foundation in one of the following ways in case you need any further information.

Contact Tempus Public Foundation				
Website of the Programme	www.diasporascholarship.hu			
Frequently Asked Questions	https://diasporascholarship.hu/en/faq/			
Skype	"diasporascholarship"			
E-mail	diasporascholarship@tpf.hu			
Phone	+36 1 236 5045			
Facebook	https://hu-hu.facebook.com/studyinhungaryofficial/			
Information about Hungary	www.studyinhungary.hu			
Costs of Living calculator	http://www.studyinhungary.hu/living-in.hungary/menu/your-cost-			
	<u>of-living.html</u>			

Contact the Hungarian higher education institutions			
Contact details of institutional coordinators	https://diasporascholarship.hu/en/higher-		
	education-institutions/		



6. Related documents

- 1. Annex 1 Operational Regulations of the Hungarian Diaspora Scholarship
- 2. Annex 2 Statement for Application (mandatory template document)
- 3. Annex 3 Privacy Statement

Please note that the Call for Applications of the Hungarian Diaspora Scholarship can be subject to change in the future; therefore, we suggest that all applicants follow our website and social media accounts.