Application period for international partial studies
Academic year 2023/24
Erasmus, Bilateral, CEEPUS, DD, CEMS

Key steps and what to know

Application period: 9-22 November 2022

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Oranga CINBOLD, Anna DAMÁSDI, Csilla BODA
Content of presentation

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- Bilateral scholarships
- What do I need to check before I apply and then travel abroad?
# Deadlines, important dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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</thead>
<tbody>
<tr>
<td>9-22 November 2022</td>
<td>The MOB system is open from 9th to 22nd (the application can be modified at any time until submission)</td>
</tr>
<tr>
<td>December 2022 - February 2023</td>
<td>Evaluation of submitted applications, scoring</td>
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<td>February 2022</td>
<td>Publication of scores on the website</td>
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<td>February 2022</td>
<td>Period of appeal</td>
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<td>March 2022</td>
<td>Allocation of partner universities</td>
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<tr>
<td>March 2022</td>
<td>Official appeal period</td>
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<tr>
<td>March 2022</td>
<td>Announcement of remaining places, call for application</td>
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Where can I find information?

- uni-corvinus.hu → ENG → Programs → International opportunities → ERASMUS+ Partial training

You will find the following information on the above website:
- Institutions eligible to apply (MOBility Manager)
- Video Information
Who can apply?

- **Applications for the autumn and spring semester 2023/2024**
  - Applications are will be open for all three bachelor
  - You can apply for both years of the Master's programme, even in the last semester of the Bachelor's programme, if you plan to apply for a Master's degree at Corvinus
  - Students enrolled in the first two years of doctoral studies, or students who have not completed their doctoral degree may also apply
Basic application conditions and information

- You may choose maximum 10 universities from our partner institution list
- Max. 12 months per training cycle (you can apply twice during your studies)
  - studies: 3-12 months, internship: 2-12 months
- Extension is possible within the academic year, but it is not guaranteed (submit extension request by 30 November)
- Set active status (before departure) + register for the „Semester Abroad" subject
- Eligibility for tuition fee waiver at the partner institution (but tuition fees must be paid at Corvinus)
- Minimum 3.00 GPA
- Credit transfer is compulsory – affects your GPA
Application elements

• **Online application:** following your registration in CUB's MOBility Manager system

• Copies of documents proving **language proficiency** must be uploaded into MOB (it is not enough to have the language certificate details in the Neptun system)

• **Other proofs:** professional activity, community work

• **Motivation letter:** for the first 3 places indicated, in the given motivation letter template, which can be downloaded from the MOB system

• **Online form provided by the MOB:** for previous (2021-22 or earlier) student organisation activity, the template provided must be completed via the MOB (e.g.: Student Organisation Membership, Demonstration Activity Certificate)
Application procedure

- **MOB registration**: Mobility Manager - Student == [Corvinus University of Budapest]
  - fill in with correct data
  - check the order of the institutions (max. 10 will be taken into account), copy the application form data for later review
  - the **MOB will save the data** so that you can continue your application anytime, until the deadline
  - it is **NOT possible to change the order of the institutions or any data** in any way after the application has been **submitted**
- Documents to be uploaded: language certificate(s), other professional activity + Credit certificate from Neptun: information general forms **credit certificate**
  - Only **language certificates uploaded into the MOB system** will be taken into account
  - Maximum upload size per file: **2 MB**
- **Filling in the form** created by the Students’ Union: student organisation activities
  - After verification, finalise your application by clicking on the "Submit application" button
Selection of institution

- **Mobility period**: autumn and/or spring 2023/24
- About 250 **partner institutions**
- by destination country and institution: approach, language, livelihood, prices
- **Field of education**
- How relevant to your studies? - **First five universities you** apply for should be your own discipline

The institution may also have specific requirements:

**Language skills**: responsibility of the applicant; information on language skills can be found on the partner university’s website and in the 'comment' section of Mobility.

To choose an institution carefully: [https://corvinus.mobilitymanager.hu/intezmenyek/](https://corvinus.mobilitymanager.hu/intezmenyek/)
  - country livelihood, **entry rules**, personal security
  - **language of instruction**
  - **list of courses relevant to the compulsory subjects at Corvinus**
  - **ESN** practical questions can be addressed to the student organisation
### Score calculation

**General (BA, MA students):**

<table>
<thead>
<tr>
<th>Category</th>
<th>Total: 100 points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motivation letter</td>
<td>17</td>
</tr>
<tr>
<td>Language skills</td>
<td>20</td>
</tr>
<tr>
<td>Other professional activities</td>
<td>28 - 33</td>
</tr>
<tr>
<td>Average study grant</td>
<td>30 - 35</td>
</tr>
</tbody>
</table>

**Doctoral School:**

<table>
<thead>
<tr>
<th>Category</th>
<th>Total: 100 points</th>
</tr>
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<tbody>
<tr>
<td>Research plan</td>
<td>40</td>
</tr>
<tr>
<td>Work plan</td>
<td>20</td>
</tr>
<tr>
<td>Publication output</td>
<td>20</td>
</tr>
<tr>
<td>Successful complex exam</td>
<td>10</td>
</tr>
<tr>
<td>Completion of credits on time</td>
<td>10</td>
</tr>
</tbody>
</table>

**Basic condition** | **Reception letter**

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*Please, check:* call for application 2023/24
Grants for BILATERAL places
up to the amount available

1. Bentley University, University of Richmond, University of Michigan- Ross Business School (US)

2. CEMS students - the first 10 students with the highest scores, who applied for a bilateral place, will be selected.

3. DD programme participants - minimum 4 cumulative adjusted credit index of the students

4. Great Britain: Students with a cumulative adjusted credit index of at least 4.5 will be awarded a grant

5. The remaining amount will be awarded to all other students who applied for a bilateral place, on the basis of the students’ score.
Scholarships for BILATERAL places

- Mobility to partner countries (except regions 5 and 14)
  - 700 Euro/ month
  - plus travel allowance

- Except for Switzerland and the United Kingdom.
## Erasmus+ scholarships and additional grants

<table>
<thead>
<tr>
<th>Programme countries with high cost of living</th>
<th>Student mobility</th>
<th>Student internships</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>600 Eur / month</td>
<td>750 Eur / month</td>
</tr>
<tr>
<td>Programme countries with a medium cost of living</td>
<td>600 Eur / month</td>
<td>750 Eur / month</td>
</tr>
<tr>
<td>Programme countries with lower cost of living</td>
<td>540 Eur / month</td>
<td>690 Eur / month</td>
</tr>
</tbody>
</table>

### 1. Denmark, Finland, Iceland, Ireland, Liechtenstein, Luxembourg, Norway, Sweden, Switzerland, United Kingdom

### 2. Austria, Belgium, Cyprus, France, Germany, Greece, Italy, Malta, Netherlands, Portugal, Spain

### 3. Bulgaria, Czech Republic, North Macedonia, Estonia, Croatia, Latvia, Lithuania, Hungary, Poland, Romania, Serbia, Slovakia, Slovenia, Turkey, Poland, Romania, Slovakia, Slovenia, Turkey
What do I need to check before applying and then leaving?

- Choosing carefully: [https://corvinus.mobilitymanager.hu/intezmenyek/?](https://corvinus.mobilitymanager.hu/intezmenyek/)
- **Parts of the application, scoring, deadlines**
- Subjects to be taken (min. 30 credits/6 subjects)
- Other requirements (language exams, prerequisites)
- Operational curriculum in this country - for subject admission
- Study Abroad Regulations (available on the website: "Documents important for preparing your trip")
Preparing for your mobility

• Yay, I've won an abroaded semester, I'm going to be an exchange student! 🎉
• Find out more about the country and partner university!
• **Accommodation**, airfare, possible visa, health insurance (EU card), joining groups on social networking sites, finding out about entry rules, **opening a bank account**
  - Overview of courses offered by the partner institution, planning for hosting
  - **Re-checking valid language exams** against the partner university's expectations
• Completing the **Online Learning Agreement**: https://learning-agreement.eu/
• Scanned compulsory annex for admission to compulsory elective courses with the agreement of the course supervisor
Thank you for your attention!

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