

**Call for applications  
for Diaspora Scholarship students  
for cost of living and  
accommodation allowance  
for academic year 2022/2023**

**The Corvinus University of Budapest  
calls for applications for cost of living and accommodation allowance  
for students participating in the University's Hungarian Diaspora Scholarship for  
the academic year 2022/2023**

Corvinus University of Budapest (hereinafter referred to as „University”) in accordance with the Student Requirements System Part 4., the Regulation on Student Fees and Benefits (hereinafter: RSFB) 17 § and the Hungarian Diaspora Scholarship (hereinafter: HDS) Operational Regulations IV.1. (Benefits for Scholarship Holders) and its Implementation Guide IV.1.B., announces a call for applications for students participating in HDS, who have an active student status after two completed active semesters, and who are pursuing studies in a full-time bachelor's degree, divided or undivided master's degree, or doctoral degree programme, as follows:

1. **The cost of living and accommodation allowance (hereinafter: allowance)** is a monthly allowance based on the student's social situation or based on excellence, which can be won through an application. The decision is for the 2022/23 academic year, but following a one-time application, those participating in doctoral training and those in social need can receive the support for the entire duration of their scholarship holder status if they have an active student status in the given semester. In the case of an active autumn semester, the support is valid for 5 months, in the case of an active spring semester, it is for 7 months.
2. The cost of living and accommodation allowance can be applied for based on social situation and excellence, but the allowance - even in case of successful application on both bases - can only be obtained on one basis (on social basis in case of successful application on both bases).
3. The application must be submitted on the application entitled "**Application for cost of living and accommodation allowance for HDS holders 2022/2023**" available in the Neptun Unified Study System (hereinafter: Neptun) under the menu item " Administration/Requests". The call for applications is available on the University's website.
4. Application submission period:  
**September 5, 2022, from 10:00 a.m. to September 10, 2022, 12:00 p.m.**
5. Failure to meet the submission deadline is forfeit. There is no possibility to submit a certificate request.
6. The student will be notified of the result of the application in Neptun by October 10, 2022. The September and October allowances will be paid in one sum by October 10, 2022, after which payments will be made by the 10th of each month.
7. Applicants will be notified of requests for all types of preparation for submitted applications in the form of a Neptun message, therefore it is the applicant's responsibility to regularly monitor incoming messages during the entire application process. The applicant assumes responsibility for the disadvantages resulting from failure to do so and bears the consequences.

8. **The condition for submitting an application on a social basis** is the student's declaration that he or she meets one of the support criteria. The text of the declaration can be found in the appendix. The application can be submitted in Hungarian or English.

Students belonging to any of the following categories automatically receive the allowance on a social basis.

In terms of this application:

**a) with a large family:** the student who has at least two dependent siblings or three children, or is the guardian of at least two minor children

**b) orphan:** a student younger than 25 years of age, whose both parents, or the unmarried, divorced or separated parent who lived in the same household, have died and have not been adopted

**c) half-orphan:** a student under the age of 25 whose one parent has died and was not adopted

**d) breadwinner:** the student who has at least one child

**e) person with a disability:** a student who, due to his or her disability, needs constant or increased supervision and care, or who, due to his or her disability, regularly needs personal and/or technical assistance and/or services

**f) in need due to his or her health condition:** the student whose work capacity is limited and/or has suffered health damage, his or her condition requires regular medical/psychological care and/or medication.

9. A student with scholarship can receive **support based on excellence** if

a) his cumulative adjusted credit index exceeds the average of the cumulative adjusted credit index of students on his or her training, or

b) he received a placing or a special award at an institutional scientific student conference or the National Scientific Student Conference in the academic year 2021/2022.

In case of evaluation based on excellence (performance), there is no need to submit supporting documents.

10. During the application, according to the provisions of point 2, the amount of **cost of living allowance** that can be obtained on the basis of social or excellence is 43,700 HUF/person/month in the case of students pursuing studies in bachelor's, master's and undivided programmes, and 140,000 HUF/person/month in the 1st stage of doctoral programmes, 180,000 HUF/person/month for students in its second phase.

The amount of the **accommodation allowance** is 40,000 HUF/person/month regardless of education level.

11. The student can apply for accommodation allowance in two forms:

a) payment or

b) in the form of using dormitory accommodation. Annex No. 7 of the RSFB regulates the conditions for using dormitory accommodation.

12. If the student uses dormitory accommodation, only cost of living allowance will be paid. If the scholarship recipient does not use a dormitory, the claimable amount is paid together, the amount for students participating in bachelor's, master's and undivided programmes is 83,700 HUF/person/month, in the first stage of doctoral programme it is 180,000 HUF/person/month, in the second stage it is 220,000 HUF /person/month.
13. If the application is accepted, both allowances – accommodation and cost of living – will be awarded, in case of rejection, neither.
14. The review and ranking of applications are carried out by the Student Social Committee.
15. The Vice-Rector for Education decides on the scholarship (allowance).
16. During the period of the allowance, the student receiving the allowance is obliged to inform the Student Services, or in the case of a doctoral programme, the Corvinus Doctoral School, of any changes affecting the allowance as soon as possible - but no later than 8 days. In case of failure to do so, if the Student Services or the CDS becomes aware of the change in any other way, it will inform the decision-maker.
17. During the duration of the HDS holder's status, the scholarship holder will receive the allowance in the academic year 2022/23 in every month in which he/she has an active student status. Eligibility for the allowance ends on the last day of the month in which the student status or the HDS holder status ends.  

According to the Regulations, the student is not entitled to the grant if he/she does not reside in Hungary during his/her studies (Regulation IV.3. 6. e)) Even if he/she has been granted an extension of his/her scholarship, he/she is not entitled to any allowance during the period of the extension (Regulation IV.4. 1 e))
18. The payment/accounting of students' monetary benefits is done exclusively through Neptun. The condition for the payment/accounting of monetary benefits determined in HUF is that the student has a default HUF bank account on his or her own name. This bank account data must be recorded in the Neptun system. A further condition for the transfer/accounting of the allowance is a valid tax identification number recorded in Neptun, as well as the permanent address.
19. The University is not responsible for non-payment of allowance if the student has not, or has not, reported his or her bank account number and/or its change incorrectly. All consequences resulting from not reporting the change in the bank account number, from entering an incorrect bank account number, from a default bank account number that is not set correctly are the responsibility of the student. If the student does not record or correct the data required for payment in the Neptun system even after being prompted to do so in Neptun and to the student's email address, the University is not obliged to make further attempts to make the payment until the data is complete and the student does not provide any assurance to the organizational unit recording the payment/settlement.

20. If the student does not provide the data and information necessary for the payment of the allowance, at the latest within forty-five (45) days from the date of the finalization of the decision on eligibility, then the student will lose his or her allowance eligibility without further action in accordance with the RSFB. This is decided by the head of Student Services, Neptun and Student Finances. The decision must be communicated to the student in a resolution.
21. If an error transfer is made to the student for any reason, or the student is burdened with a repayment obligation, the student must repay it in full as soon as it is noticed, but no later than within fifteen (15) days after receiving the notice from the University.
22. An appeal against the decision regarding the allowance can be submitted within fifteen (15) days from the notification of the decision, addressed to the Student Appeals Committee and submitted via Neptun.

Budapest, July 2022.

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Dr. Vas Réka Franciska s.k.  
Vice-Rector for Education

## Declaration

I, the undersigned

Name:

Neptun code:

Passport number:

a student of the ..... (name of study programme) study programme at ..... (name of institution) in the ..... year of my studies, a scholarship holder of the Hungarian Diaspora Scholarship Programme, being aware of my criminal liability, declare and prove with my signature that **(the relevant aspect to be checked in)**:

- I have two or more dependent siblings
- I am the guardian of two or more minor children (under the age of 18)
- I am under the age of 25 and both my parents, or my unmarried, divorced or separated parents living in the same household are deceased and I have not been adopted
- I am under the age of 25 and one of my parents is deceased and I have not been adopted
- I raise my own child
- I have a disability and regularly need personal and/or technical assistance and/or services
- I have a limited capacity to work and/or a disability requiring regular medical/psychological care and/or medication

Date:

Signature of the declarant