

Call for Applications
for Student Organizational
Scholarship
for the second semester of the
2021/2022 academic year
July

Corvinus University of Budapest
hereby announces a call for applications
Pursuant to Article 32
and Annex 1 of the Student Compensation and Allowance Policy,
Student Requirements Part 4

for Student Organizational Scholarship

**available for the students of the University in the month of July in the
second semester of the 2021/2022 academic year
based on their activity in May 2022 – June 2022**

- (1) The Student organisational Scholarship is a university scholarship that supports managerial and other activities pursued in student organisations accredited by the Corvinus Student Union, which may be related to a leading position or membership in a student organisation.

Student organisations in category “A” accredited in July:

AIESEC
BCE Öntevékeny Csoportok Irodája (ÖCSI)
Budapest Investment Club
Business IT Club - Corvinus
CEMS Club Budapest
Corvinus Consulting Club (CC)
ESN (Erasmus Student Network) Corvinus
Európai Hallgatók Hálózatának Egyesülete
EVK Szakkollégium
Fiatal Autonóm Közgazdászok Társasága Szakkollégium (FAKT)
Finance Master Club (FMC)
Gyakorlati Diplomácia Szakkollégiuma (GyDSz)
Heller Farkas Szakkollégium
House of European Affairs and Diplomacy (HEAD)
International Diplomatic Student Association
Jövőt Építők Generációja
Közép-Európa Társaság (CEA)
Luca Pacioli Számviteltudományi és Adózási Társaság (LPT)
Mathias Corvinus Collegium (MCC)
Rajk Szakkollégium
Speciális Pénzügyi-Matematikai Diákszervezet
Studium Generale (SG)

Széchenyi István Szakkollégium (SZISZ)
Tourism Club of Corvinus (TCC)
University of Business Club of Corvinus

- (2) Registered members of the student organisations referred to in paragraph (1) who perform full-time studies at the University in Bachelor programmes, Master programmes or single-cycle programmes and who have an active student status at the University at the time of submitting the application and do not fall under paragraph (3) may apply for Student Organisation Scholarship.
- (3) Students are not entitled to submit an application if
 - a. attending a specialisation programme or foreign exchange programme (guest student status),
 - b. participating in preparatory course programmes;
 - c. students who cover their programme cost from other scholarships (Stipendium Hungaricum Scholarship, Diaspora Higher Education Scholarship programme, as well as those whose employer takes over the payment of the programme cost, etc.).
- (4) The Student Organization Scholarship is a fixed amount grant that may be applied for once a month.
- (5) The application must be submitted through Neptun (hereinafter referred to as: The application and its annexes shall be submitted through Neptun (hereinafter referred to as Neptun), on the form called **“Diákszervezeti Ösztöndíj 2021/2022/2 Július”** available in the „Administration/Applications/Available applications” section. The call for applications is available on the University website.
- (6) The maximum monthly amount of the Student Organisational Scholarship is 1.5 times the all time normative funding for students per capita.
- (7) The total amount of the Public affairs and Student Organisational Scholarship that can be awarded for an activity performed in one month is at most 1.8 times the all time normative funding for students per capita.
- (8) With regard to a given call for applications, incoming applications shall be commented on by the chairman or co-chairman of the student organisation indicated in the call within two (2) days after closure, certifying the performance of the described activities.
- (9) The application form shall specify the activity carried out during the month(s) concerned. This must be done in the application established in Neptun on the interface designed for it. Failure to do so will result exclusion from the call in the given month.
- (10) No correcting deficiencies or application for justification is available.
- (11) Should the submission deadline be missed, the application shall be rejected without any substantive examination.
- (12) In the case of an incomplete application, the Student Organisation Evaluation Board (hereinafter referred to as: Board) shall evaluate the given file to 0 points.
- (13) It is not possible to submit an application with an activity performed for remuneration under an employment relationship, and otherwise awarded within the framework of such relationship. Where a student submits an application for such activity, the Board shall evaluate that activity at 0 points.
- (14) If the content of the application has been submitted earlier in a student organisation scholarship application procedure, the Board shall evaluate the given activity to 0 points.

- (15) Only activities carried out in the two (2) months preceding the launch of the call for applications may be taken into account in the evaluation of the application. If the applicant indicates also an activity carried out in earlier months, this will not invalidate the application, but such activities will be disregarded in the evaluation.
- (16) Points can be awarded only one time per activity. An activity may be included only once per application.
- (17) The application of the chairman of the Student Organisation shall be reviewed by an employee appointed by the Vice-Rector for Education.
- (18) The Student Organisation Evaluation Board, after receiving the opinion of the chairman or co-chairman of the relevant student organisation, shall, as a proposal, assign a score to the relevant activities included in the given application, including the activity bonus, and provide the application with complementary textual information if necessary.
- (19) Applications shall be evaluated on the basis of the criteria set out in the Annex:
 - a. on the basis of the position held in the organisation, where the evaluation criterion is the position held; and
 - b. on the basis of spheres of activities.
- (20) The Board shall verify, for a given application, whether the person submitting the application is eligible for a Student Organisation Scholarship within the framework of that application, whether the chairman of the given student organisation providing an opinion on the application is eligible for giving an opinion, whether the chairman of the given student organisation has not exceeded the total number of points he/she can allocate in his/her opinion, and whether the student organisation has not exceeded the amount allocated to the given student organisation.
- (21) If any of the conditions specified in paragraph (20) is not met, the Student Organisation Evaluation Board may only recommend the rejection of the given application.
- (22) After checking the conditions mentioned in the paragraph (20), the Board decides on the amount to be paid, expressed in HUF, for one point in respect of the points awarded by the chairmen of the student organisations in their opinion. For a given applicant, the multiplication of the number of points awarded to the application by the chairman of the student organisation in his or her opinion and the amount determined will give the scholarship amount proposed to the given applicant.
- (23) In accordance with the Student Discipline and Compensation Policy, the Student Organisation Evaluation Board shall initiate disciplinary proceedings against the applicant if false data or facts are detected in the application, or if there is a reasonable suspicion thereof.
- (24) The Vice-Rector for Education shall decide on the award of the scholarship.
- (25) Appeals must be submitted through Neptun to the Student Appeals Committee.
- (26) Available allocations per each organisation:
***The amounts that can be allocated for July will be updated after the end of the June application process.**
- (27) **Application submission period: 04 July, 2022, 10:00 a.m. to 08 July, 2022, 12:00 p.m.**

Budapest, 01 July 2022

Réka Franciska Vas, PhD sgd.
Vice-Rector for Education

Attachment

Student Organization Scholarship evaluation method

Based on the position	Points	Attested by
presidential fund	0 - 100	the head of the student organisation (in case he/she is prevented from doing so, the person substituting him/her) certifies the activity by giving an opinion
senior management fund	0 - 75	
middle management fund	0 - 50	
project management fund	0 - 35	
By the activity		
event planning	0 - 30	
organizing and holding coursetraining	0 - 30	
other	0 - 30	
Activity bonus		
activity bonus	0 - 30	

- a. Activity bonuses can only be added to one activity per application and only in one category.
- b. An activity can be listed only in one category and point(s) may be given only one time.
- c. ba) the criteria for evaluation on the basis of activity must be well separated from the evaluation on the basis of function.

1) Additional evaluation criteria:

- a) Size of the student organisation.
- b) Organization of events that enhance the reputation of the University or if the organization provides “outsourced” services (e.g. teaching, integration of foreign students, etc.) will receive an increased reward.
- c) Considering any outstanding activity of the organization (e.g. research seminars, organization of several events per week, etc.)
- d) Points are given by the Student Organisation Evaluation Board not only in proportion to the number of hours, but also taking into account the quality. The number of hours is there only as a guideline. If the applicant deserves more points than the highest limit in a given section, the Student Organisation Evaluation Board will balance the work with the Activity Bonus.
- e) The Evaluation Board shall decide on the number of points to be given based on the activity described in the tenders and their experience.