

STUDY SCHOLARSHIP

CALL FOR APPLICATION

for the 2021/2022 spring semester

for students enrolled in September 2019
and afterwards

Corvinus University of Budapest
Calls for application for Study Scholarship pursuant to Article 25 and

Annex No. 1 of the Regulation of Student Fees and Benefits
for students enrolled in September 2019 and afterwards
for the 2021/2022 spring semester

- 1) The Study Scholarship is a financial benefit granted to students performing outstanding studies.
- 2) Students entitled to study scholarship are the students funded through state scholarship and self-funded students who established student status in the autumn semester of 2019/2020 and afterwards participating in full time (daytime delivery) bachelor programme, two-cycle or single-cycle master programme and whose student status is active, with the exceptions listed in Section 3).
- 3) Application shall not be submitted by students
 - a) participating in specialisation programmes or part-time programmes (in guest student status),
 - b) participating in preparatory courses,
 - c) paying the self-funding from other scholarship source (Stipendium Hungaricum Scholarship, Hungarian Diaspora Scholarship Programme and the students, whose employer undertakes to pay the self-funding, etc.).
- 4) The study scholarship is a benefit provided for one semester and paid monthly based on the academic performance of the student, which may be received by way of application.
- 5) Students performing parallel studies at the University may decide to apply for the scholarship based on the academic performance achieved in both programmes, however it shall only be granted and paid in one programme (where the scholarship amount is higher).
- 6) The student may apply for scholarship from the beginning of Semester 2 in Year I in bachelor programme and single-cycle master programme, and from the beginning of Semester 1 in Year 1 in master programme.
- 7) The call for application is available in the form for application titled **‘Tanulmányi ösztöndíj pályázat 2. 2021/22/2’** in Neptun Administration/Applications/ Applications to fill in. The call for application is available at website of the University.
- 8) The condition of entitledness to study scholarship is that the student has closed semester.
- 9) The condition of winning the application is that the student performs minimum 23 credits of the subjects of the achieved average academic score for scholarship calculation in the last active semester of the student preceding the given semester and the academic performance is minimum 3.8 achieved average academic score for scholarship;
- 10) The achieved average academic score for scholarship calculation shall be rounded to two decimals as specified in the annex of the present call for application.

- 11) If there are changes in the study data of the student related to the already submitted application, the data shall be updated. Update of the study data is 02 on May 2022.
- 12) The deadline of assessing applications is thirty (30) days after their receipt.
- 13) Correcting deficiencies and submitting application for continuation shall not be possible.
- 14) Students whose study data changed shall receive an amending resolution of the scholarship amount recalculated based on the updated study data. If the student has repayment obligation pursuant to the resolution, he/she shall repay the difference or the total amount of the already paid scholarship within 15 days pursuant to the general rules.
- 15) The minimum and maximum amount of the scholarship to be won during the application shall be specified by the Presidential Committee.
- 16) The overall amount of the scholarship shall be divided based on homogeneous group formation. The homogeneous groups of students shall consist of programmes or groups of similar programmes per academic level. Group formation shall be included in the evaluation report.
- 17) The overall amount of the scholarship shall be divided based on the ranking prepared according to the academic performance as specified in the annex of the call for application.
- 18) The Head of Student Services shall make a decision about the scholarship. The decision shall not qualify as discretionary decision.
- 19) During the period of paying the benefit the student receiving the student benefits shall personally notify Student Services of any change concerning the payment within the shortest time - not exceeding 8 days.
- 20) During the period of the scholarship the student with scholarship shall be entitled to the scholarship in every started month, in which the student with scholarship has active student status. Entitledness to the scholarship shall end on the last day of the month in which the status is terminated.
- 21) The payment/settlement of the financial benefit of the students shall be performed via Neptun only. The condition of the payment/settlement of the benefits is that the student has default bank account kept in HUF on his/her own name. Further condition of the payment/settlement of the scholarship is to have a valid tax ID and permanent address recorded in Neptun.
- 22) The University shall not be held liable for the failure of transferring the benefits if the student did not register or did not appropriately register his/her bank account number and/or its change. All consequences originating from not reporting the change of the bank account number, providing incorrect bank account number, inappropriately set up default bank account number shall be borne by the student. If the student does not register or correct the data necessary for the payment after the call sent to the student in Neptun and to his/her electronic address of correspondence - the University shall not be obliged to make further attempts to pay until the student verifies the upload of all data to the organisational unit recording the payment.
- 23) If the student fails to disclose data, information necessary for the payment of the scholarship within forty five (45) days after the decision on the establishment of

entitledness becomes final, the student shall lose his/her entitledness to scholarship without any further action pursuant to RSFB.

- 24) If the student receives incorrect payment transfer for any reason, the student shall fully repay it upon noticing it but not later than within 15 days after receiving the call of the University.
- 25) Applications for legal remedy shall be submitted in Neptun addressed to the Student Appeal Committee within 15 days after the communication of the resolution.
- 26) Period of submitting the application: 10:00 hours on 07 February 2022 - 12:00 noon on 14 February 2022**

Budapest, 31 January 2022

Dr Réka Franciska Vas signed
Vice-Rector for Education

Attachment

- 1) The achieved average academic score for scholarship specified in Article 72 (6) of the Study and Examination Regulations (SER - Hungarian acronym: TVSZ) shall be used to assess the academic performance.

The calculation of the achieved average academic score for scholarship is performed based on the performance of every subject signed up for in the given active semester. The achieved average academic score for scholarship is the product of the credit value and grade of the subjects performed in the semester divided by the number of signed up credits. During the calculation of the achieved average academic score for scholarship the grades of the mandatory and mandatory elective subjects and their credit values shall be considered with 1.2 weight.

a) Achieved average academic score for scholarship=

$$\frac{\sum 1,2 \times \text{kredit}^K \times \text{érdemjegy}^K + \sum \text{kredit}^V \times \text{érdemjegy}^V}{\sum 1,2 \times \text{kredit}^K + \sum \text{kredit}^V}$$

(kredit=credit, érdemjegy=grade)

- b) Where 'K' is: every mandatory, mandatory elective subject and mandatory subject in specialisation according to the sample curriculum/operational curriculum
- c) 'V' is: free elective subject signed up for according to the sample curriculum

Achieved average academic score for scholarship of master students in the first semester: based on the 'achieved average academic score for scholarship' formed from the admission points (100/20=5)

- 2) The achieved average academic score for scholarship is calculated in the concerned semester(s) based on the performance of every signed up subject of the student.
- a) Grades obtained in other higher education institution within the framework of additional (parallel) student status, internal parallel programme shall not be calculated in the achieved average academic score for scholarship.
- b) Subjects finished with fail grade or "exam not taken", "not completed" or "absent" entry shall have zero grade in the numerator of the formula, except if the student is absent during the retaking of a successful exam of the given subject and receives "absent" entry, in which case the given subject shall be inserted in the numerator with the last successful grade and credit value.
- c) After the inclusion of credits performed during previous studies within the framework of the preliminary credit recognition procedure in the course of the admission to higher education procedure subjects to be performed parallel with the programme aimed at obtaining the master degree prescribed as mandatory conditions of the admission shall not be calculated in the achieved average academic score for scholarship of the students in master programmes.
- d) Regardless of whether the student performed them within the framework of guest student status established with a Hungarian or foreign higher education institution subjects performed within the framework of guest student status shall be considered as if the student performed them at the University and their performance shall be included in the value of the achieved average academic score for scholarship with the credits and grades accepted by the Credit Transfer Committee.

- 3) Ranking criteria used for the calculation of the study scholarship:
- a) The amount of the study scholarship for students establishing student status in September 2019 and afterwards is specified according to the following:
 - a) The amount of scholarship belonging to the achieved average academic score for scholarship shall be established uniformly at university level in the following manner:
 - (1) The monthly minimum scholarship amount specified by the Presidential Committee shall be assigned to the square of 3.80 achieved average academic score, and
 - (2) the maximum scholarship amount specified by the Presidential Committee shall be assigned to the square of 5.00 achieved average academic score.
 - (3) In the range between 3.80 and 5.00 the scholarship amounts belonging to the achieved average academic scores shall be specified for every hundredth between the minimum and maximum monthly scholarship amounts.
 - b) Within the given homogeneous group (programme) the scholarship amounts belonging to the different achieved average academic scores shall be assigned in decreasing order starting from the highest achieved average academic score. The scholarship amounts divided this way shall be cumulated up to the amount of the overall amount of the scholarship belonging to the given homogeneous group. The achieved average academic score still covered from the overall amount of the scholarship belonging to the homogeneous group shall determine the minimum achieved average academic score, exceeding which the students shall receive scholarship.
 - c) When setting up the homogeneous groups attempts shall be made to insert the same programmes (regardless of their business premises) in the same group. If it is justified by the headcount of the students in the homogeneous groups the different programme levels or the programmes in different languages may be merged.
 - d) Students changing their study programme/programme after the semester serving as basis for the establishment of the scholarship shall be inserted in the homogeneous group of the programme valid in the semester serving as basis for the establishment of the scholarship.