Information for students

2. §

1. Dates related to the final examination period in the 1st (fall) semester of the academic year 2021/2022:

name of the period	period	length
pre-registration for the final examination period (December)	25.10.2021-08.11.2021	2 weeks
preliminary final examination period (December)	06.12.2021.-11.12.2021	1 week
application for the final examination period (January)	15.11.2021.-29.11.2021	2 weeks
final examination period (January)	17.01.2022-29.01.2022	2 weeks
examination period for January final examiners	20.12.2021-08.01.2022	2 weeks

2. Issuance of a final certificate on the absolved status

   2.1. The University issues a final certificate (absolutory) to a student who has fulfilled the required study and examination requirements in the curriculum, as well as the required internship and, in the case of dual training, the required work obligations at the internship place – except passing the language exam, preparing a thesis work in the undergraduate education, diploma work in the master's degree and post-graduate specialist training programme - and obtained the required credits.

   2.2. If a student registered for the final examination does not comply with the relevant provisions of the Study and Exam Regulations (SER) and with the provisions of Section 2.1. till the deadline specified in the schedule of the current academic year, he / she may not take a final exam in the examination period of the 1st (fall) semester of the academic year 2021/2022.

   2.3. If a student who has registered for the final examination fails to complete his / her study and examination obligations by the specified deadline, he / she may take the missing examinations by the date announced for students enrolled in the university later, but may take the final examination only in the next final examination period (June 2022).

      2.3.1. Students of programs where preliminary final examinations are held, can decide whether to take the final exam in December or January by submitting their thesis work and applying for the final exam.

      2.3.2. If the student does not submit his / her thesis work by the given deadline in the case of the December final exam, he / she cannot be admitted to the December final exam, but he / she can still submit the thesis work by the given deadline in the case of the January final exam.

    2.3.3. If the student does not submit his / her thesis work by any of the given deadlines, may not be admitted to the final examination in the final examination period of the first (autumn) semester of 2021/2022.

    2.3.4. If the student does not register for the final exam in the December final exam period, he / she cannot be admitted to the December final exam, but he / she can still apply for the final exam belonging to the January final exam period.

    2.3.5. If the student does not apply for the final exam by any of the given deadlines, may not be admitted to the final examination during the final examination period of the first (autumn) semester of 2021/2022.

3. Method and deadline for applying for the final exam

    3.1. Students apply for the final exam at Neptun.

    3.2. By applying for the final exam, the student undertakes to know and accept the conditions and rules of the final exam.

4. Joint conditions for admission to the final examination

    4.1. obtaining a final certificate (absolutory),

    4.2. the submission of the thesis work by the deadline and its evaluation with a different grade than 1 (fail) according to the SER.

    4.3. the student has no obligation to pay to the University,

    4.4. accounted for the assets owned by the University (borrowed books, sports equipment, etc.).

5. Certificate

    5.1. The results of graduates applying for a master's degree will be transferred electronically to the Felvi (Higher Education Admission System) via the FIR (Higher Education Information System) system. Regardless of this, the staff of the Student Services will issue to all graduates a "Certificate of Eligibility for a Diploma", which will be sent to those concerned from 3 January 2022 onwards. If you receive a call for submitting missing documents or for data reconciliation during the admission process, always fill in the relevant certificate to clarify the lack of data.

6. Termination of student status: according to the provisions of the SER.

    6.1. In the case of obtaining a final certificate, the student's legal relationship is terminated on the last day of the semester.

7. Diploma awarding: Information about the receiving of diplomas will be published on the website.

8. Cusman password

For students who have obtained a final certificate but have not passed the final exam, the cusman user password will expire two years after the first day of the first semester following the completion of the final certificate. After that date students have to request the activation of their cusman password.

The activation of the cusman password can be requested at helpdesk@uni-corvinus.hu.

9. Neptun password

   The username and password required to log in to Neptun will remain usable after the termination of the student status. In case the student has forgotten the Neptun password, he / she can request a new one by sending an e-mail to neptun@uni-corvinus.hu.

10. In matters related to the final exam

    10.1. students with student status can ask for information in an electronic mail sent to intezd.online@uni-corvinus.hu

    10.2. students without student status in the case of Hungarian language programs should write to intezd.online@uni-corvinus.hu, in the case of English language programs they should write to student.office@uni-corvinus.hu, in the case of part-time programs students should write to part.time@uni-corvinus.hu. MBA programs students should write to mba@uni-corvinus.hu.

    10.3. students can also ask for information directly from the Institute that organizes the final exam.