STUDYING ABROAD

THE OPPORTUNITY OF A LIFE-TIME
WHAT DOES STUDYING ABROAD MEAN?
WHAT’S IN IT FOR YOU?

Spending a semester or (in some cases, a year) abroad gives you the opportunity to

▪ get to know a new country, a new culture
▪ experience what education is like at another university
▪ step out of your „comfort zone” and learn what it is like to be fully responsible for everything in your life
▪ build an international network of friends (for future personal and for career purposes)
▪ gain important experience that you will benefit from in your future career.

And all this at a point in your life when you are still free of any major obligations and responsibilities.
WHAT DESTINATIONS CAN YOU CHOOSE FROM?

Any continent except the Antarctica

https://corvinus.mobilitymanager.hu/hallgato/
### Partner institutions you can apply for (2022/2023)

<table>
<thead>
<tr>
<th>Code</th>
<th>Country</th>
<th>Name</th>
<th>Academic field</th>
<th>Program</th>
<th>Bachelor</th>
<th>Master</th>
<th>Doctoral</th>
<th>Language of teaching 1</th>
<th>Language of teaching 2</th>
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- **WHAT DESTINATIONS CAN YOU CHOOSE FROM?**

https://corvinus.mobilitymanager.hu/hallgato/partnerek.php?Start=1

9 November 2021
WHAT YOU SHOULD CONSIDER WHEN CHOOSING YOUR DESTINATION?  I.

- There will be many, many applications to the most popular destinations, at the same time, we have fix quotas with each institution on the number of students we can send.
  
  Germany, France, Great Britain, The Netherlands, Italy

- This does not mean that you cannot apply to these countries, but do take into consideration other destinations, as well.

- Be sure to check the language of instruction (a. language and b. language) at the institutions you choose and check for possible stricter language proficiency requirements.

- Be sure to check what academic field the given institution offers courses in as this is important.
WHAT YOU SHOULD CONSIDER WHEN CHOOSING YOUR DESTINATION? II.

- The furthest destination may not necessarily be the best option for you
- Staying near to Hungary can prove to be just as exciting as travelling to the other side of the globe
- Don’t look only towards the West, remember, an experience in one of Corvinus’s neighboring, Asian, Far-Eastern or South American partner universities may be even more exciting and useful in the long-run (in some places less money gets you further...)
- The number of places per university per semester is given, choosing only from the popular destinations may not be effective...
WHAT YOU SHOULD CONSIDER WHEN CHOOSING YOUR DESTINATION? III.

- **Medium of instruction** – will the courses really be held in English, German, Spanish, etc., i.e. the language you are proficient in (some universities may offer courses in 2 different languages – be sure to check that they offer the courses you need in the language you are proficient in)

- **What subjects will you be able to choose from?** Remember: not all subjects may be available for visiting students.

- **Will you be able to take subjects you can have accredited to your degree program** at Corvinus as core (K) or core elective (KV) ones?

- **Will you be able to cover the accommodation and daily subsistence costs?** Erasmus vs. Bilateral exchange, special needs, social disadvantage
CHOOSING THE SEMESTER FOR YOUR STUDY ABROAD

If you wish to be certain that you will be able to finish your degree program on time:

• Unless your program has a “built-in” study abroad semester window, recommended:
  • Bachelor students: 3rd, 4th or 5th semester
  • Master students: 2nd or 3rd semester

If you’re more interested in gaining international experience than in finishing on time:

• Bachelor students: any semester from the 3rd semester onwards
• Master students: any semester from your 2nd semester onwards
HOW MUCH TIME CAN I SPEND ABROAD WITH ERASMUS+?

- Maximum 12 months per study level (study and Erasmus+ internship overall)
- Minimum number of months to be spent abroad:
  - On a semester basis: min. 3 months
  - On a trimester basis: min. 2 months

HOW MUCH TIME CAN I SPEND ABROAD WITH BILATERAL EXCHANGE?

As much time as you wish, provided

- you keep within the maximum number of semesters available to finish your degree program
- you complete at least 2/3rds of the credits at Corvinus
- you meet all other requirements as set out in the Study and Exam Regulations
ERASMUS+ HOW MUCH SUPPORT WILL I GET?

- The monthly scholarship ranges between 470 – 520 EUR /month
- Exact amount depends on the destination country and the exact number of days spent abroad

ADDITIONAL SUPPORT
- Erasmus+ - social need: + 250 EUR / month
- Erasmus+ - special needs: + ? EUR / month (to be determined by a medical committee based on the possible extra expenses arising from your illness)

IMPORTANT:
- The scholarship amount will **not** cover all your costs, you will have to supplement the grant from your own pocket!
BILATERAL EXCHANGE - HOW MUCH SUPPORT WILL I GET?

- **Campus Mundi?** – Will end in June 2022

- **Will it continue in some form or another?**
  *Probably yes, but we, too, are waiting for information from TEMPUS Public Foundation.*

- **What will the requirements be?**
  *This will depend on TEMPUS Public Foundation – you have to wait for the information.*

- **BUT! Corvinus study abroad scholarship**
APPLICATION

**WHEN**
November 8 – 19, 2021

**FOR WHEN**
2022 Fall and / or 2023 Spring *(you can apply for both semesters, however, in this case you will first be given a place for just one semester – fall, or if that is full, spring – and if there are any free places left after all the successful applicants have been designated a destination, your request for the second semester abroad will be considered)*

**WHERE**
In the MOBility system *(https://corvinus.mobilitymanager.hu/hallgato/)* – a great deal of precise info will be given in the Call for Applications
THE APPLICATION PLATFORM

https://corvinus.mobilitymanager.hu/hallgato/

List of possible institutions you can apply to

Registration for the application platform
Dear Applicant,

Welcome to Corvinus University's online application system for a study abroad semester.

If you have any concerns, please contact us via e-mail at: corvinus.erasmus@uni-corvinus.hu In the ‘subject’ part of the e-mail please be sure to add Erasmus+ application - problem.

Please, fill out the application form only if you meet the requirements set out in the Call for Applications.

Before filling it out, please read the informative paragraphs under each menu item.

We also recommend that you read the FAQ (Frequently Asked Questions) section.

You will be able to upload your motivation letter, language exams, other professional activities and community work documents under the 'Documents' menu item (max. 20 Mb in total, in color pdf format).

We can only give points for the motivation letter, language exam, professional activity, community work if you have indicated it on the application form and uploaded the certificates / language exams in the 'Documents' menu.

Fields marked with an asterisk (*) must be completed; otherwise the system will not accept the application.

Please give only true and correct information, because entering false information will result in an automatic disqualification from the application process.

Make sure that the application form is submitted (please press SUBMIT) when totally complete. After SUBMISSION, you will no longer be able to modify the application. We suggest that you save the application for further references.

Before submitting the application, please read the Help for submitting an application menu item.

You can read detailed information regarding the application on the following web page:
MAIN MENUS

IMPORTANT:
Under „Documents” you can upload overall max. 20 Mb. The preferred file type is PDF. *Zipped files will not be accepted*

THE VERY LAST STEP,
when you are sure your application is fully ready, all documents have been uploaded !!!

**Foreign language proficiency exam:** Only valid exams can be uploaded till the end of the application period, certificates of future issuing will not be accepted. Only special requirements from the partner can be handed in till the end of the appeal period.

**Data to be given**

You must upload all foreign language proficiency exams, documents for professional points, motivational letter, etc. under „Documents”.
MOTIVATIONAL LETTER I

You must use the Motivation letter form you can download from under „Documents“.

Download it, fill it in, date it, sign it with a blue pen and upload it. **Important**: you must use the sample given. **Only motivation letters submitted in the official form will be accepted and evaluated.**

When writing about the institutions, you must use the language of instruction of the given institution, i.e. in the case of a UK university you should write in English, however, if you go to an Italian university where the classes will be taught in Italian, you must write the relevant description in Italian.
MOTIVATION LETTER II

MOTIVÁCIÓ / MOTIVATION

Why are you interested in this specific study area? What motivated you to choose this field of study? What about this particular programme attracted you? Why have you chosen the given host institution? How does the mobility connect to your current studies? How will this in your opinion improve your professional development?

1. Motivációs mutatkozás: Ilestek 1 van a teremben.

TANULMÁNYI TERV/STUDY PLAN / WORKING PLAN

Which courses are you planning to take? How do you plan to achieve the mobility? What are you planning to achieve during the mobility? How will this experience help you in your future studies?

1. Motivációs mutatkozás: Ilestek 1 van a teremben.

Semmis a mobilitás? Hogyan segít a kézismertetés, tanulmányok előkészítése vagy a gyakorlati élményekben?

What will the partial studies contribute to your personal growth? How can you utilize the knowledge gained during the mobility afterwards? What kind of professional perspectives will the mobility offer you? How will the mobility help with your future studies, specializations, choosing a profession?
MOTIVATION LETTER III

- Only motivation letters filled out in the downloadable form, dated and signed with a blue pen will be evaluated and given points.
- The motivation letter must be filled out in the language of studies at the host university of the first 3 universities of your choice. If the language of studies differs in the institutions, please use the relevant language of studies for each.
- We suggest that you be short, precise and to the point when writing the motivation letter. You must show in this letter that you know precisely why you chose the first 3 institutions of your choice, you know what courses you will be able to take there and that you have thought over how the given destination will assist you in your future career. A shorter letter giving details will get you higher points than a longer, but very general one.
FINALIZING YOUR APPLICATION AND SUBMITTING IT

IF you have

- filled out all the required information
- have thought over and double checked the order of your choice of institutions
- have uploaded all the required and available documents (language exams, supporting documents for professional points, motivation letter, etc.)
- have double checked that the documents uploaded do not exceed overall 20 Mb and are absolutely certain that you application is ready:

a) Tick the box next to „I have read, understood and accept the data management information”
b) CLICK ON the „Submit” button. IF you forget to SUBMIT your application, it will not be valid!

▪ **VERY IMPORTANT:** Once you have submitted your application, you will not be able to make any changes in it (order of preference of institutions, upload further documents, etc.)
DON’T RUSH – The deadline for submission is November 19, 2021

- Check out your options (universities you can apply for, the field of study for which we have an exchange agreement, languages of tuition, other requirements, etc.)
- Read the Call for Applications carefully
- Check the list of courses available at the partner university for exchange students
- When writing the motivation letter, be precise and to the point
HOW SHOULD I PREPARE MY APPLICATION? II.

- Collect carefully all the documents with which you can get extra points
- Check the list of institutions you can apply for in the MOBility system
- Double check the courses open to exchange students at the universities of your choice and see how these fit to your curriculum and/or future plans.
- If you plan to take a core or core elective course abroad, check with the course leader of the given equivalent course at Corvinus
- Should you have any questions, seek out and ask for the advice of your program director
- Read carefully the Study Abroad Regulation and the relevant parts of the Study and Exam Regulations.
APPLICATION REQUIREMENTS I.

- Scholarship GPA of min. 3.0 (preemptory)
- Valid, min. B2 level foreign language proficiency exam in the language of studies at the partner university (further requirements may apply in the case of some universities – check the comments section in the MOBility!)
- Motivation letter
- Documents to prove eligibility for additional points
  - Any further official and valid foreign language exams (TOEFL, IELTS, TOEIC!!!)
  - Proof of membership / participation in the work of a student organization
  - Proof of participation in professional activities (e.g. teaching assistant, etc.)
  - Etc.
APPLICATION REQUIREMENTS II.

- PhD students applying for a study abroad semester should contact the partner university/universities they wish to apply to, to ensure that they will have a mentor or supervisor to assist them in their research work.
WHERE CAN I FIND INFORMATION? I.
WHERE CAN I FIND INFORMATION? II.

https://www.uni-corvinus.hu/fooldal/kepzes/nemzetkozi-lehetosegek/hallgatoknak/erasmus-reszkepzes/#accordion-item-1003

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<td>Cyprus</td>
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OFFICIAL SOURCES OF INFORMATION AND TIPS

https://erasmus-plus.ec.europa.eu/
I HAVE APPLIED. WHAT HAPPENS NOW?

Your application points will be calculated:

- Foreign language proficiency
- Professional activities
- Motivation letter
- The scholarship GPA

You will be informed and can appeal the points received (only those received for foreign language proficiency and the professional activities).
STUDY ABROAD - TASKS

Check out the opportunities and decide

Put together the application documents

Submit your application XI.8-19.

Wait

Final decision: 2022 February/March

Wait for final decision

If relevant: appeal

Signing the contract (max.1 month before start)

Arrival: Confirmation of Arrival, LA During

Partial points announced (language and professional points)

Start preparing your Learning Agreement (courses) to be signed 1.5 months prior to traveling at both institutions

Submission of data for grant contract

Departure: Confirmation of Departure, transcript

Mandatory attachment (C & CE subjects)

Report on experiences

Settlement of accounts, transfer of credits & grades

Signing the contract (max.1 month before start)
At the end of the fall semester, once all the academic results have been finalized and the scholarship GPA points are available, i.e. around early to mid-February, you will be informed about the overall number of points you achieved. Informing you about the university to which you will be nominated from among your choices will take a further 2-3 weeks.
MY APPLICATION HAS BEEN SUCCESSFUL!
SO WHAT DO I DO NOW?

- https://www.uni-corvinus.hu/main-page/programs/international-opportunities/outgoing-students/erasmus-partial-training/?lang=en
THE STUDY ABROAD SEMESTER – I.

- You have to be in „active” status at Corvinus
- You must have all the subjects studied abroad accredited to your degree program (the grades received abroad will be included in your scholarship GPA!)
- You must register for the „Study abroad” subject
- If you are a self-financed student paying a tuition fee, you must pay the tuition fee at Corvinus (however, you are exempt from paying it at the partner institution!)
THE STUDY ABROAD SEMESTER – II.

- You should have at least 21 credits remaining to be completed in the semester in which you go for the study abroad (internship and Thesis Consultation CANNOT BE COUNTED INTO THIS, nor do any subjects you will take on a reduced curriculum basis)
- You can take up to max. 4 subjects with reduced curriculum
- If you do not have 21 credits remaining, please check with the Erasmus Office
Ask the Student Mobility Office:

corvinus.erasmus@uni-corvinus.hu

Main Building, Room 153.

Opening hours:

Monday & Wednesday: 13:00 – 16:00 h
Tuesday and Thursday: 09:00 – 12:00 h

Fridays: CLOSED
ERASMUS + INTERNSHIP I.

Application is continuously open

Possible both during your studies or after you have finished your studies

Prerequisite: finding a company where you can do the internship

Deadline: at least 1 month before starting the internship AND before finishing your studies!

Erasmus+ scholarship support

Amount: depends on the destination
Social needs extra: 150 EUR/month
ERASMUS + INTERNSHIP

Further information:

https://www.uni-corvinus.hu/main-page/programs/international-opportunities/outgoing-students/internship/?lang=en

Contact: corvinus.erasmus@uni-corvinus.hu (in the subject, please indicate „Erasmus+ internship)
Thank you for your attention!