

Dear Student,

The following requests are available in connection with the thesis on the basis of the Study and Examination Regulations (TVSZ) valid from 1 September 2021:

- 1. Name of the request: Request for thesis publicity restriction**
 - 1.1. Eligible for admission: Students on specialist postgraduate programmes, executive MBA training and part-time and student training courses with active status students during the completion of the vocational seminar subject.
 - 1.2. Submission period: **08/09/2021 - 29/11/2021**
 - 1.3. There is no charge.

- 2. Name of the request: Request to change the topic of the thesis or the supervisor or the topic and the supervisor**
 - 2.1. Eligible for admission: all active students with a legal student status who have already taken the subject of the seminar.
 - 2.2. Submission period: In the 2nd semester of admission to a specialist seminar or equivalent, you can submit until the end of the fifth week of the semester.
09/Sept/2021, 12:00 pm (noon) - 03/Oct/2021; 23:59 pm.
 - 2.3. Fee-based request: HTJSZ /4 annex: **6700 HUF / request.**

- 3. Name of the request: Request to continue and/ or submit a thesis (under student status)**
 - 3.1. Eligible for admission: student of all courses with active status who have successfully completed a second or equivalent subject of the seminar in the given course but has not submitted his/her thesis.
 - 3.2. Submission period: The request can be submitted until the end of the registration period of the semester according to the thesis submission **09/Sept/2021, 12:00 pm (noon) -17/Sept/2021; 23:59 pm.**
 - 3.3. Fee-based request: HTJSZ /4 annex: **6700 HUF / request**
 - 3.4. The decision provides for the admission of the thesis consultation subject (supplementary course of the seminar).

- 4. Name of the request: Request on continuation of thesis preparation or updating thesis after issuing final certificate (with terminated student status)**
 - 4.1. Eligible for admission: A graduate student (with final certificate) in each course.
 - 4.2. Submission period: The request can be submitted until the end of the registration period of the semester according to the thesis submission. **08/Sept/2021-17/Sept/2021; 23:59 pm.**
 - 4.3. The first request is free of charge, the second request (request for a change after permission) is **fee-based, 8400 HUF / request**
 - 4.4. After the approval of the continuation or updating, the admission of the thesis consultation subject is obligatory (supplementary course of the seminar), **the fee is HUF 50000.**

- 5. Name of the request: Request to pass final examination more than 2 years or 7 years after issue of final certificate**
 - 5.1. Eligible for admission: all graduate students (with final certificate) with academic status who
 - 5.1.1. In the case of students enrolling at the end of the 2011/2012 academic year: final certificate beyond 7 years after the
 - 5.1.2. For students enrolling in the 2012/2013 academic year and beyond: beyond 2 years after the issuance of the final certificate until 5 years after the issuance of the final certificate
 - 5.2. Deadline for submission: The former student may submit his / her request for the examination until the deadline for submission of the thesis, until **08/Sept/2021 - 29/Nov/2021.**

5.3. There is no charge.

6. Thesis seminar complementary I.

In Neptun, we created additional subjects for the seminar. There is no admission fee for the course during the student status, after the termination of the student status the fee is HUF 50,000.

If the student has to continue writing the thesis or update the subject, the Student Service Clerk will pick up and charge the HUF 50,000 for those involved.