

Approval for Internship

Business and Management (BA)

Name of Student: Neptun code:	
Number of completed semesters and credits:	
Name of the employing company (the same as it appears in the contractual agreement):	
Address and central phone number of the employing company:	
Venue of the internship: (Department, division, etc.):	
Mentor's/ supervisor's name, title, phone number and email address:	
First and last day of the internship:	From: To:

Describe the activity of the employing company.

Name of the position and **detailed** scope of activities during the internship.
(Please make sure to specify how *business and management* appears in your position.)

I hereby declare that I have read and am fully aware of the contents of the Internship Guidance and the Study and Exam Regulations regarding the internship and I have successfully completed 4 academic semesters.

Date:

Signature of the Student

Approval of Programme Director

Date:

Signature of Programme Director

Remark: This form is to be submitted together with cooperation agreement (and attachments) in the required number of original copies to the Faculty Internship Office (room E. 1.158, Main Building) at least 15 days in advance of the actual start of the internship if it will take place in Hungary, and at least 30 days in advance for internships to be achieved abroad (in this case, pls use the English version of the Cooperation Agreement). Please submit a copy of this form to your programme coordinator in the ISP Office, as well.