

CALL FOR APPLICATIONS – AMENDMENT

(the amendment is underlined in the text)

for CUB's "Research Scholarship"

**pursuant to 38 § of Chapter III.2. on the Regulation on Allowances for Students of the
Organizational and Operational Rules of CUB**

Semester 1 of the 2020/21 academic year from grant resource EFOP-3.6.3-VEKOP-16-2017-00007

Within the framework of the EFOP-3.6.3-VEKOP-16-2017-00007 "Young researchers from talented students – Fostering scientific careers in higher education" project the Corvinus University of Budapest hereby invites applications for scholarships from full-time students with an active status who pursue their Master's studies and perform in an outstanding manner.

- (1) The aim of the scholarship is to bring students closer to a research career, to involve them in traineeship programs in order to gain professional experience in such a way that is consistent with the objectives of the competition. The grantee shall join one of the research groups to be established within the project in Semester 1 (autumn semester) of the 2020/21 academic year (information on the current research groups is available on the following link: <http://fiatalkutato.uni-corvinus.hu>), his or her research activities shall be in line with the objectives of the competition in order to ensure that the experiences gained through the grant activities contribute to meeting the requirements of eventual doctoral studies as the ultimate goal.
- (2) Duration of scholarship: Each applicant may receive the scholarship for 5 months.
- (3) Global budget of the grant is 2.250.000 HUF. Number of eligible students: maximum 9 persons.
- (4) Amount of the scholarship is HUF 50.000 /month/student
- (5) Scholarship eligibility conditions: only students with a full-time schedule and an active status within the study period defined in the Qualification and Output Requirements who pursue their Master Studies and students participating in undivided Master's degree program in
 - a) attaining at least 80% of the total credit value as set out in the sample curriculum of Master studies for the 2nd spring semester of the 2019/2020 academic year; in the case of first-year students, not exceeding the training period in their Bachelor Studies, or exceeding the training period by a maximum of one semester;
 - b) reaching a cumulated credit index of at least 3.0; in the case of first-year students, attaining a bachelor diploma with at least "good" grading
 - c) not exceeding the training period specified in the training and outcome requirements.
- (6) Conditions for the disbursement of the scholarship:
 - a) Conditions of benefitting from the scholarship is signing a

- b) The scholarship can only be disbursed in an active semester, within the training period defined by the training and outcome requirements of the relevant department
- (7) The student shall lose his or her eligibility to the scholarship and the scholarship cannot be provided further if:
- the term of the scholarship agreement expires
 - the student’s status is terminated or is suspended: from the month following the month of termination or suspension
 - the grantee does not take part in realizing the project and does not contribute to the research activities, from the month following the date defined in the decision of the Evaluation Board
 - he or she modifies his/her research activities and therefore ceases to comply with the objectives of the competition, from the date defined by the Evaluation Board.
- (8) Reimbursement obligation:
In case the scholarship has been paid to the grantee, despite the lack of eligibility according to the conditions defined in section (5) or if his/her eligibility defined in section (7) expires, the grantee has a reimbursement obligation. The reimbursement obligation includes the whole payment disbursed for the student within the relevant semester. The repayment obligation must be met within 15 days of the termination of the eligibility. The detailed rules for the reimbursement obligation are included in the scholarship agreement.
- (9) Applications shall be submitted through the Neptun system under **“Administration/Requests/Available Request Forms** by filling in the relevant information in form **“Research Scholarship EFOP-3.6.3-VEKOP-16-2017-00007 2020/21/1”** and uploading the required documents by the application deadline.
- (10) The application period is from **19th October 2020 12:00 to 8th November 2020 23:59**. Failure to submit the application by the deadline results in the applicant’s loss of right, late or incomplete applications shall not be considered by the Evaluation Board.
- (11) The following documents are required with the completed application form:
- Uploading a detailed **professional CV** (Europass)
 - Uploading a **motivation letter** (one page maximum)
 - Uploading a **recommendation letter from the head of the research group**
 - declarations in Neptun** (on any institutional scholarship or support (eg..conference participation, translation etc.) received by means of application in the current and the previous semesters
 - declarations in Neptun on undertaking to feature the results related to CUB’s participation in the EFOP-3.6.3-VEKOP-16-2017-00007 project in the applicant’s publication.** If the grantee publishes owing to the present scholarship, he or she undertakes

Documents accompanying the application form shall be uploaded as PDF, PNG, JPG or JPEG files the individual size of which shall not exceed 500 kB. The application cannot be submitted until at least one document has been uploaded.

(12) Assessment procedure:

- a) Applications are assessed by an Evaluation Board consisting of 6 members: the chairperson shall be the professional manager of the EFOP-3.6.3-VEKOP-16-2017-00007. Its members shall be the managers of the three subprojects of EFOP-3.6.3-VEKOP-16-2017-00007, the project manager of project EFOP-3.6.3-VEKOP-16-2017-00007 as well as the Head of the relevant doctoral school or a person delegated by him/her.
- b) In taking its decision, the Evaluation Board shall primarily consider the viability of the project, but will also take into account the following factors:
 - i. the applicant’s previous professional performance (18%)
 - ii. grade average(12%)
 - iii. the evaluation of the motivation letter (50%)
 - iv. publication commitments (20%)

Factor	Scoring		
	inadequate	partially adequate	excellent
professional background / performance of the applicant	0 points	9 points	18 points
grade point average for upper-year students	-3,75 0 points	3,76-4,5 6 points	4,51- 12 points
diploma grade for first-year students	good 6 points		excellent 12 points
motivation letter	motivation does not fit the research team 0 points	motivation partially fits the research team 25 points	motivation fits perfectly with the research team 50 points
publication plans	no plans mentioned 0 points	adequate 10 points	excellent 20 points

- c) The Evaluation Board shall decide on the scholarships with a view to the viability of the project. Subject to the number of applications, the Evaluation Board may draw up a reserve list that reflects the ranking order of the applications.

(13) Publication of research results: The Evaluation Board shall take its decision within 7 days of the application deadline, informs applicants through Neptun and ensures that the scholarship is paid.

(14) A scholarship agreement shall be signed with successful applicants within 15 days,







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- (15) The grantee may only change his/her research group upon the approval of the Evaluation Board. Any grantee may join more than one group if this had been authorized by the Evaluation Board.
- (16) This call for applications shall cease when the grant source is depleted or when the of EFOP-3.6.3-VEKOP-16-2017-00007 project is closed.
- (17) The present Call for Applications is published on the University’s website, on the portal of the EFOP-3.6.3-VEKOP-16-2017-00007 project, through the Neptun Unified Study System as well as in the Corvinus Hírek newsletter. Information on the current research groups linked to the call will be available on the EFOP-3.6.3-VEKOP-16-2017-00007 project’s website as well as the statistical synthesis of the results after the decision.
- (18) Appeals may be submitted within 15 days of the publication of the results through a request for review form in Neptun.
- (19) Further information on the application can be obtained from Katalin Kovács, the coordinator of the project, at katalin.kovacs@uni-corvinus.hu.

Budapest, 12. October 2020

Lajos György Szabó, PhD
Vice-Rector for Education

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Request form in Neptun

Corvinus University of Budapest (FI 43814)

Fővám tér 8 Budapest 1093

Form ID: PKÖ-EFOP-.../20/21/1

Name of contact person: Boglárka Szűcs

Date of submitting request:

**Call for Applications
for Research Scholarship
1st semester of 2020/21**

Guidelines for filling out the form are available in the Call for Applications document.

Student's name:

Student's Neptun code:

Student's educational ID:

Student's phone number:

Student's e-mail address:

Name of program:

Code of program:

Level of program:

Study program type:

I. Information on the research team:

Research Group for which the application is made:

Duration of scholarship for which the application is made:

II. Information on student status:

Cumulated grade point average:

Acquired credit points in the 2nd semester 2019/20:

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- III. Curriculum Vitae: to be attached
- IV. Motivation letter to be attached
- V. Recommendation from the Head of the Research Group

- VI. Declarations:
 - a. I hereby declare that by submitting the application I accept the payment conditions of the scholarship as specified in the call for applications
 - b. I hereby declare that I have/I have not (select one of the options, if you select the “I have” button, a text field will appear) benefitted from an institutional scholarship or support (eg. conference participation, translation etc.) in the 2019/2020 school year.
 - c. I hereby declare that I do not fall within the cases justifying exclusion defined in the call for applications
 - d. Applications submitted previously in the relevant research topic:
 - o No
 - o Yes, Name of the awarding entity, date of submitting the application:
 - o I did not benefit from support as:
 - My application was rejected OR
 - The decision has not been taken on the applicationName of the grant provider and date of the submission:
 - e. I hereby declare that I will sign the scholarship agreement in case of a favourable decision.
 - f. I hereby declare that as a grantee who is member of a research group I will participate in the research activities of the group under the guidance of the research manager and will contribute to fulfilling the publication criteria
 - g. I hereby declare that in the event of publication within the research project, I will highlight the fact that it was made possible by the EFOP-3.6.3-VEKOP-16-2017-00007 project of the Corvinus University of Budapest.
 - h. I hereby declare that I will notify the professional manager of the project of any change affecting my eligibility within 5 days.

I hereby declare on my honour that the information provided above is true. I have understood and accept the contents of the call for applications.

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