

Application for Partial Studies for 2021/2022

FAQ

Question Related to Courses, Partial Study Abroad, Brexit, 21 Credit Regulation, Reduced Curriculum

As a first year MSc student in my first semester of studies coming from another university – can I apply for the partial study abroad?

Yes. In the case of first year students points will be calculated based on the first semester's GPA. The student will have to have two completed semesters at the time of going on the partial study abroad period (i.e. they cannot be on passive semester in spring 2021.) The point system differs for first- and higher year students – this is detailed in the Call for Applications.

If I am in my first semester of studies in my study program and would like to go abroad in my third semester of studies, should I apply now?

Yes, you have to apply now for the partial study abroad for the 2021/2022 academic year.

How do I know how many places there are available for a given partner university?

Usually there are 2 to 4 places (this varies from partner university to partner university), but in the current COVID situation the exact numbers are subject to change.

I am in my 3rd semester of studies and wish to apply to a Spanish university for my 5th semester of studies. Having checked the Spanish universities' course offers, however, I have found that I would be able to have accepted into my study program only 1 or 2 courses. What should I do in this case? Is there a limit to the number of courses I can take in the frame of "reduced curriculum"?

You can take maximum 2 subjects in the frame of "reduced curriculum". however, you need to make sure in advance whether or not a given course can be taken in this format. In theory this should appear in the course syllabus, however, it is best to double check with the course leader.

At the same time, the main aim of the partial studies abroad is that you study abroad without trying to complete courses in parallel in two universities, as you will not have the time to really benefit from the non-academic aims of the partial study abroad.

To what extent does Brexit influence the Erasmus+ program? From the point of view of the program, does the UK continue to be considered an EU member state?

Our partnership contracts with the UK partner universities are valid for the 2021/2022 academic year and it is highly probably that the Erasmus+ program will be available to students going to UK universities. In view of this we continue to recommend the UK universities, although it is worthwhile to also apply to universities in other countries. Prior to travelling abroad, you must check the travel requirements (e.g. need for a visa, etc.).

Do I need to have 21 credits remaining for the finishing of my study program at the time of application or at the time of travel? Is there anything I should take into consideration if I plan to travel in my last semester of studies?

You must have 21 credits remaining to finish your study program in the semester of your partial studies abroad. (The Thesis Seminar and mandatory internship cannot be calculated into the 21 remaining credits!)

If you plan to go abroad in your last semester of studies, you should know that you will be able to graduate the earliest in the semester following your partial study abroad period. The decision on accepting the credits and grades earned abroad will only be possible in the subsequent academic semester (not immediately upon your return).

How do I know which of the courses offered at a partner university are equivalent to given courses in my study program?

Check for the course syllabi of the courses to be taken at the partner university on their website or, if it is not available there, contact the International Office of the given partner university and request their assistance in getting the course syllabi. You can then check with the course leader of the course at Corvinus to determine whether there is an at least 75% similarity between the two courses, i.e. whether it will be accepted as being equivalent. You can also check with the Erasmus+ mentor of your study program or the program director.

Can I take free elective courses abroad even if I have already completed the required 10 credits of free electives? Will they be accepted? Do Phys.Ed. courses count into the number of required courses to be taken abroad?

Yes, you can take free elective courses abroad even if you have already met the 10 credit free elective course requirement of your study program. These will be accepted as free electives and you will not have to pay for any extra credits over the max. credits of the program if these are achieved in the frame of partial training abroad. You can take Phys.Ed. courses abroad, however these will not be accredited towards your study program at Corvinus, nor can it be calculated into the min. 21 credits to be completed abroad.

Is there any regulation on how many core and/or core elective courses I have to take in the frame of the partial training abroad? Is it possible to take just core elective and/or free elective courses?

The regulations only require that you successfully complete 21 credits in the frame of the partial training. There is no rule on how many core, core elective, or free elective courses you have to take. At the same time, from the point of view of your academic progress, it is best that you take as many courses as you can that can be accredited towards your study program as core and/or core elective courses.

How hard is it to travel to the USA in view of the current pandemic situation?

It is possible to travel to the USA and Canada for study purposes. In the case of our partner universities in these two countries, the question is more whether they can host incoming exchange students and whether they offer F2F teaching or only online.

As in the case of all countries, in the current situation it is extremely hard to predict what the situation will be in the 2021/2022 academic year, though it is expected that the coronavirus vaccination will be available by the end of the first quarter of 2021.

If my application for the fall semester is successful, but I am unable to travel abroad after all in the fall semester, can I defer my mobility period to the spring semester of 2022?

Yes, it is possible to defer the mobility period within a given academic year (e.g. because of the pandemic), but in all cases, this must first be approved (and well in advance) by the host institution. Please contact Ms. Dora Szakonyi and/or Ms Esztella Varga with such queries.

Must I choose a field of studies directly related to my study program or can I also take courses during the partial training abroad in other fields of study?

You can choose courses from any field of study that is included in your study program and from which you will be able to have core, core elective or free elective courses accredited into your program. In order to avoid having to delay your graduation, it is recommended that you complete at the host university as many core and core elective courses that can be accredited to your study program as possible.

Does the minimum 21 credit required till I complete (gain absolved status in) my study program mean that I must be able to accredit all the 21 credits achieved abroad to my study program and my application will only be valid if I am able to meet this requirement? (i.e. I will have to complete at least 21 credits of my study program at the host institution?). Do the courses achieved in the frame of reduced curriculum count into the 21 credits?

All the courses, credits and grades achieved abroad will be accredited to the student's study program at Corvinus. The 21 credit rule is made up of two parts: 1) min 21 credits (not counting the Thesis Seminar and the mandatory internship if applicable) must remain to complete your Corvinus study program at the time you go for your partial training abroad period. 2) The Erasmus+ regulation requires that you must complete at least 21 credits successfully during your partial training period at the host institution.

I would like to go abroad in my last (5th) semester of my MSc program and plan to have completed all my core and core elective courses before the partial training period. This means that I will have only 10 free elective credits remaining to finish the program requirements. Is it possible to add a further 11 free elective credits to this to have the required 21 credits? Would my graduation still be delayed till the next semester?

If you have only 10 credits remaining to finish your study program at Corvinus at the time you go for the partial training period, you do not meet the min. 21 credits remaining to reach "absolved" status, thus you will not be able to go for a partial training period.

All students who go abroad in their last semester of studies have to know that they will only be able to graduate at the end of the semester after the semester in which they were abroad. The Credit Transfer Committee only meets at the beginning of each semester (it is only by then that all the transcripts from the host institutions are definitely available).

As regards free elective courses – can I only choose courses from my Corvinus study program curriculum at the host university or also ones that are not included in my curriculum, but are available at the host university?

In the case of free electives, you are not restricted to your Corvinus study program curriculum. All courses successfully completed abroad and not included in your Corvinus curriculum will be accredited towards your program as free elective courses.

Where can I check what courses the given partner universities offer for exchange students to know what core or core elective courses I could achieve abroad? Will I be able to take all the courses of the semester that I will spend abroad at the partner university?

You can check the website of the partner university or the website of the International Office of the partner university you are interested in applying to for the courses offered (and the language they are taught in) to exchange students. You need to check there how many of the courses included in your curriculum can be achieved there. Please be sure to get a course description and check with the Corvinus professor who is the course leader of the equivalent course in your program as two courses with the same title may differ in content.

It is highly doubtful that you will find a partner university where you can take all the courses of your curriculum for the given semester. At the same time, you can take courses from later semesters if you have already completed the prerequisite course(s) or if they have no prerequisites.

Where can we check how many places are available at given partner universities?

The number of exchange places available at the individual partner universities is set out in the bilateral contracts. This information, however, is irrelevant from the point of view of the applications as in some cases, it may be easier (e.g. for financial reasons) to get a place at a partner university where there are only 1 or 2 available places, than to one where there are more.

The most important factor to consider when applying is how many of the core and core elective courses in your study program you will be able to complete at the partner university/universities you apply for. (This will help ensure that you be able to graduate on time.)

If I will be finishing my bachelor level studies at Corvinus this year and know already that I would like to continue my master studies here, can I apply now in order to be able to take part in partial training studies in the first academic year of my MSc program?

Yes, you can apply in such cases, however, if your application is successful, you will be able to go for the partial training period only if you are indeed accepted to Corvinus and are officially enrolled in the MSc program.

Can I put down the same university as my first two choices, only with one application for the fall semester and one for the spring semester.

Yes, this is possible.

The course lists available for exchange students at partner institutes listed in the Mobility Manager are often outdated (i.e. list courses from previous academic years). Can we take it for certain that these

[courses will also be offered in 2021/2022 or is it best to check out the website of the partner universities in all cases?](#)

Usually there is little if any change in the course offer for exchange students. At the same time, as – similarly to Corvinus – there are changes in the curricula of study programs at other universities, as well, it's best to check out the given university's website to make sure that the core and core elective courses of a student's curriculum will, indeed, be offered.

[Where can I check which study programs belong to which fields of study?](#)

This is given on Corvinus's website under the "Programs" menu (look for your degree program, check out the detailed information about the program. You will find the answer under "Specialization".

[Can I take only courses that are included in the curriculum of my study program?](#)

No, this is not a requirement as you can also have free electives accredited to your program. At the same time, in order, to avoid a delay in your graduation, we do recommend that you take as many core and core elective courses as possible.

[How can I best check in advance whether or not given courses will be accepted to my study program? What should I check, what documents will I need?](#)

Check the courses available to exchange students at the partner university. If you cannot find the syllabi of the courses on the university site, check with their International Office and request their assistance. Once you have the course syllabi available, check with the course leader of the given courses at Corvinus to make sure that they will be accepted. You will have to get the course leaders' prior approval for the accreditation of the core and core elective courses taken at a partner university in advance of filling out the Learning Agreement.

[If, in the Mobility Manager, the primary language of tuition given is given as German, but the guidance shows the primary language required to be English, which should I consider to be valid?](#)

In such cases, please check the course offer of the university to see which courses are offered in which language.

[How can I get hold of the curricula of the partner university and the course offer for incoming exchange students in the easiest way?](#)

It is not the curricula of the partner university you should check, but rather what courses are open to exchange students. Corvinus doesn't make all its English degree program courses available to incoming exchange students either.

It is best to check first and foremost the website of the given partner university's International Office. If you cannot find a course list there, then you can write to them directly to ask for the list.

Will the list of university to which we can apply change till the Call for Applications or will the list remain unchanged?

We do not expect to have any changes, although the list of universities may be narrowed if we are informed that a partner university will not be able to host exchange students in a given semester due to the pandemic situation.

Is it possible to apply