

CALL FOR APPLICATIONS

for CUB’s “Doctoral Excellence Scholarship”

pursuant to 38 § of Chapter III.2. on the Regulation on Allowances for Students of the Organizational and Operational Rules of CUB

Semester 1 of the 2020/21 academic year from grant resource EFOP-3.6.3-VEKOP-16-2017-00007

Within the framework of the EFOP-3.6.3-VEKOP-16-2017-00007 “Young researchers from talented students – Fostering scientific careers in higher education” project the Corvinus University of Budapest hereby invites applications for scholarships from full-time doctoral students with an active status who perform in an outstanding manner.

- (1) The aim of the scholarship is to support research by doctoral students that is consistent with the objectives of the competition. The grantee shall join one of the research groups to be established within the project in Semester 1 (autumn semester) of the 2020/21 academic year (information on the current research groups is available on the following link: <http://fiatalkutato.uni-corvinus.hu>), his or her research activities shall be in line with the objectives of the competition in order to ensure that the experiences gained through the grant activities contribute to meeting the requirements of the doctoral studies and thereby to obtaining a doctoral degree as the ultimate goal.
- (2) Duration of the scholarship: Each applicant may receive the scholarship for 5 months.
- (3) Global budget of the grant is 3.600.000 HUF. Number of eligible students: maximum 9 persons.
- (4) Amount of the scholarship is HUF 80 000 /month/student
- (5) Scholarship eligibility conditions:
Only doctoral students with a full-time schedule and an active status are eligible who pursue their studies in a doctoral program and
 - a) in case of first-year students their acquired points in the doctoral application is above 80
 - b) in case of upper-year students they completed at least 18 credits in their last two active semestersDoctoral students transferred from other higher education institutions, they are entitled to the scholarship for the remainder of the training period of the training period specified in the admission decision.
- (6) Conditions for the disbursement of the scholarship:
 - a) Conditions of benefitting from the scholarship signing a scholarship contract with the university.

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- b) The scholarship can only be disbursed in an active semester, within the training period defined by the training and outcome requirements of the relevant department.
- (7) The doctoral student shall lose his or her eligibility to the scholarship and the scholarship cannot be provided further if:
- the term of the scholarship agreement expires-
 - the student's student status is terminated or is suspended: from the month following the month of termination or suspension
 - the grantee does not take part in realizing the project and does not contribute to the research activities, from the month following the date defined in the decision of the Evaluation Board
 - he or she modifies his/her research activities and therefore ceases to comply with the objectives of the competition, from the date defined by the Evaluation Board.

(8) Reimbursement obligation:

In case the scholarship has been paid to the grantee, despite the lack of eligibility according to the conditions defined in section (5) – (6) or if his/her eligibility defined in section (7) expires, the grantee has a reimbursement obligation. The reimbursement obligation includes the whole payment disbursed for the student within the relevant semester. The repayment obligation must be met within 15 days of the termination of the eligibility. The detailed rules for the reimbursement obligation are included in the scholarship agreement.

(9) Applications shall be submitted through the Neptun system under **“Administration/Requests/Available Request Forms** by filling in the relevant information in form **“Doctoral Excellence Scholarship EFOP-3.6.3-VEKOP-16-2017-00007 2020/21/1”** and uploading the required documents by the application deadline.

(10) The application period is from **19th October 2020 12:00 to 8th November 2020 23:59**. Failure to submit the application by the deadline results in the applicant's loss of right, late or incomplete applications shall not be considered by the Evaluation Board.

(11) The following documents are required with the completed application form:

- Uploading a detailed professional CV (Europass)
- Uploading a motivation letter (one page maximum)
- Uploading one recommendation from the research supervisor and one from a lecturer of the university who works as a professor or associate professor in the relevant research field,
- Declarations in Neptun (on any institutional scholarship or support (eg. conference participation, translation etc.) received by means of application in the current and the previous semesters

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- v) Completing the application form and declarations in Neptun undertaking to feature the results related to CUB’s participation in the EFOP-3.6.3-VEKOP-16-2017-00007 project in the applicant’s doctoral dissertation. If the grantee publishes owing to the present scholarship, he or she undertakes to feature that the publication was accomplished within the framework of the EFOP-3.6.3-VEKOP-16-2017-00007 project at the CUB.

Documents accompanying the application form shall be uploaded as pdf, png, jpg or jpeg files the individual size of which shall not exceed 500 kB. The application cannot be submitted until at least one document has been uploaded.

(12)Assesment of the applicition:

- a) Applications are assessed by an Evaluation Board consisting of 6 members: the chairperson shall be the professional manager of the EFOP-3.6.3-VEKOP-16-2017-00007. Its members shall be the managers of the three subprojects of EFOP-3.6.3-VEKOP-16-2017-00007, the project manager of EFOP-3.6.3-VEKOP-16-2017-00007 as well as the Head of the relevant doctoral school or a person delegated by him/her.
- b) In taking its decision, the Evaluation Board shall primarily consider the viability of the project, but will also take into account the following factors:

Factor	Scoring		
	inadequate 0 points	partially adequate 10 points	excellent 20 points
professional performance of the applicant	inadequate 0 points	partially adequate 10 points	excellent 20 points
motivation letter	motivation does not fit the research team 0 points	motivation partially fits the research team 30 points	motivation fits perfectly with the research team 60 points
publication plans	no plans mentioned 0 points	adequate 10 points	excellent 20 points

- c) The Evaluation Board shall decide on the scholarships with a view to the viability of the project. Subject to the number of applications, the Evaluation Borad may draw up a reserve list that reflects the ranking order of the applications.

(13)The publication of the results:

- a) The Evaluation Board shall take its decision within 7 days after the application deadline, informs applicants through Neptun and ensures that the scholarship is paid.
- b) A scholarship agreement shall be signed with successful applicants within 15 days, which shall be the responsibility of the professional manager of the project. The scholarship period starts on 16nd November 2020.



- (14) The grantee may only change his/her research group upon the approval of the Evaluation Board. Any grantee may join more than one group if this had been authorized by the Evaluation Board.
- (15) The present Call for Applications is published on the University's website, on the portal of the EFOP-3.6.3-VEKOP-16-2017-00007 project, through the Neptun Study and registration System as well as in the Corvinus Hírek newsletter. Information on the current research groups linked to the call will be available on the EFOP-3.6.3-VEKOP-16-2017-00007 project's website as well as the statistical synthesis of the results after the decision.
- (16) Appeals may be submitted within 15 days of the publication of the results through a request for review form in Neptun.
- (17) Further information on the application can be obtained from Katalin Kovács, the coordinator of the project, at katalin.kovacs@uni-corvinus.hu.

Budapest, 12. October 2020

Gábor Michalkó, PhD
Director General of Corvinus Doctoral Schools

Gyula Vastag, PhD
Vice-Rector for Research

Lajos György Szabó, PhD
Vice-Rector for Education

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Request form in Neptun

Corvinus University of Budapest (FI 43814)

Fővám tér 8 Budapest 1093

Form ID: DKÖ-EFOP-.../20/21/1
Name of contact person: Boglárka Szűcs
Date of submitting request:

Call for Applications
for the Doctoral Excellence Scholarship
1st semester of 2020/21

Guidelines for filling out the form are available in the Call for Applications document.

Student's name:
Student's Neptun code:
Students educational ID:
Name of program:
Code of program:
Level of program:
Study program type:
Semester of admission:
Number of semesters of the program as per the Qualification and Output Requirements (KKK):
Number of semesters (Active/Passive):
Phone number:
Student's e-mail address:

I. Information on student status:

Semester	Status of semester
2019/2020/2	
2020/2021/1	

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- II. Curriculum Vitae: to be attached
- III. Motivation letter, 2 letters of recommendation: to be attached
- IV. Applied research group:
- V. Declaration on research topic:
Applications submitted previously in the relevant research topic:
- No
 - Yes, Name of the awarding entity, date of submitting the application:
 - I did not benefit from support as:
 - My application was rejected OR
 - The decision has not been taken on the application.
- VI. Declarations:
- a. I hereby declare that by submitting the application I accept the payment conditions of the scholarship as specified in the call for applications
- b. I hereby declare that I have/I have not (select one of the options, if you select the "I have" button, a text field will appear) benefitted from an institutional scholarship or support (eg. conference participation, translation etc.) in the current or the previous semester through an application
- c. I hereby declare that the data and information included in the application are complete, true and valid
- d. I hereby declare that I have become acquainted with and accept the contents of the present Call for Applications.
- e. I hereby declare that I do not fall within the cases justifying exclusion defined in the call for applications
- f. I hereby declare that I will sign the scholarship agreement in case of a favourable decision.
- g. I hereby declare that as a grantee who is member of a research group I will participate in the research activities of the group under the guidance of the research manager and will contribute to fulfilling the publication criteria
- h. I hereby declare that I will take part in the publication workshop promoting the doctoral program that is relevant to the research group
- i. I hereby declare that as a grantee I will take part in the science presentation training and/or lab usage training announced within the framework of the project

- j. I hereby declare that in the event of publication, I will highlight the fact that it was made possible by the EFOP-3.6.3-VEKOP-16-2017-00007 project through the Corvinus University of Budapest.
- k. I hereby declare that I will feature the results linked to participation in the EFOP-3.6.3-VEKOP-16-2017-00007 in my doctoral dissertation
- l. I hereby declare that I will notify the professional manager of the project of any change affecting my eligibility within 5 days.

I hereby declare on my honour that the information provided above is true. I have understood and accept the contents of the call for applications.

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