

# **INFORMATION SHEET**

## **International Relations Multidisciplinary Doctoral School**

**2017**

**Corvinus University of Budapest**

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## INTERNATIONAL RELATIONS MULTIDISCIPLINARY DOCTORAL SCHOOL

The PhD Council of Corvinus University of Budapest is in charge of the training.

**Discipline of science: Social Sciences**

**Branch of science: economics, political science**

**Subprograms: World Economics  
International and Security Studies  
Geopolitics**

**Language of the program: English – Hungarian**

**Head of the Doctoral School: Professor Zsolt Rostoványi DSc**

**Head of the World Economics Subprogram: Professor István Benczes PhD**

**Head of the International and Security Studies Subprogram: Professor Erzsébet Kaponyi, PhD dr. habil.**

**Head of the Geopolitics Subprogram: Zsuzsanna Marjai-Szerényi PhD dr. habil.**

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**Name of the doctoral degree obtained: PhD in Economics (World Economics Subprogram), PhD in Political Science (International and Security Studies Subprogram and Geopolitics Subprogram)**

The Doctoral School is based on the following MA programs:

- MA in International Economy and Business,
- MA in International Relations,
- MA in Political Science.
- MA in Regional and Environmental Economic Studies

### **The structure of the Doctoral School**

The lectures of the Doctoral School are mainly organized by the Institute of World Economy, the Institute for International Studies and Institute for Geoeconomics and Sustainable Development (Faculty of Social Sciences and International Relations). Based on the cooperation with the Doctoral School of Political Science, members of the Institute of Political Science, as well as other universities, departments and experts of the relevant specialities have the opportunity to participate in the educational work of the Doctoral School. The Doctoral School has cooperation agreement with the Centre for Economic and Regional Studies, with the Center of Political Sciences of the Hungarian Academy of Sciences, and also with the Institute for International Affairs and Trade.

The aim of the program is to offer postgraduate studies in the multidisciplinary field of International Studies. Since International Studies consists of many academic fields, in the structure of the program such sciences as International Law, International Economics, Theory of International Relations, History of International relations, Regional Studies can be found.

For many decades, experts of International Studies were only trained at the Department of International Studies founded in 1963 (first at the Karl Marx University of Economic Sciences, later Budapest University of Economic Sciences and Public Administration, finally Corvinus University of Budapest (CUB)).<sup>1</sup> At present days, CUB Institute for International Studies offers „*International Studies*” MA, CUB Institute of World Economy offers „*International Economy and Business*” MA and Institute for Geography, Geoeconomics and Sustainable Development offers MA in „*Regional and Environmental Economic Studies*” (all three belongs to the Faculty of Social Sciences and International Relations).

Experiences of teaching and the successful common work during these years resulted the establishment of the doctoral program. Together with the Institute of World Economy, the Institute of International Studies elaborated the structure of the future program and applied for the accreditation in 1993. The International Relations Multidisciplinary Doctoral School was established at the Budapest University of Economic Sciences, and professor Tamás Szentes (MHAS) became head of the Doctoral School.

In December 2000, the Hungarian Accreditation Committee (HAC) - according to the provisions of act-accredited the doctoral programs in general, again. The International Relations Ph.D. program was established as „Multidisciplinary Doctoral School”, incorporated the scientific fields of Economics (World Economics) and Jurisprudence (International Law, European Common Law, etc.) The head of the Doctoral School was professor Tibor Palánkai MHAS until 2009, but after this year professor Zsolt Rostoványi got the position.

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<sup>1</sup> The Corvinus University of Budapest was established on 1st September, 2004 according to the LX. Law of 2004.

A new subprogram is launching from September 2017, in which partner universities are participating within a framework of a consortium (supported by the Central Bank of Hungary).

**In 2014 the Hungarian Accreditation Committee (HAC) accredited the doctoral programs again for the fourth time. Also this program (in Hungarian) was concerned, and a new name, “International Relations Multidisciplinary Doctoral School” is used at present days.**

**From 2014 the language of the doctoral program is English-Hungarian.**

### Regular members of the Doctoral School

<b>Name</b>	<b>Date of birth</b>	<b>Academic degree</b>	<b>University title</b>
István Benczes	1974	PhD, Dr. habil. oec.	professor
Csaba Békés	1957	DSc, Dr. habil.	professor
Péter Ákos Bod	1951	CSc, Dr. habil oec.	professor
László Csicsmann	1976	PhD	associate professor
Erzsébet Kardos-Kaponyi	1947	PhD, Dr. habil	professor
Kengyel Ákos	1970	PhD, Dr. habil. oec.	associate professor
László Kiss	1945	CSc	Professor Emeritus
Gábor Kutasi	1979	PhD	associate professor
István Magas	1952	DSc	professor
Tibor Palánkai	1938	MHAS	Professor Emeritus
Zsolt Rostoványi	1952	DSc	professor

### The main field of research of the Doctoral School:

- Theory of International Relations
- International Economics
- International Finance
- International Law
- World Economics
- Macroeconomics
- Regional Economics
- Theory of Development Economy
- Regional Studies
- History of the European Union
- Economics of the European Integration
- Institutions of the European Union
- Civilization – Globalization
- Human rights, minority protection
- Security policy

- Transatlantic Integration
- Comparative integration studies
- Geopolitics
- Regional development, urbanization and regional politics
- Global environmental issues

## **Structure of the Doctoral School**

The coordination of the doctoral program is managed by the Council of the Doctoral School in a close cooperation with the partner institutes.

In addition: Two PhD students – one of each subprogram – without voting rights.

The operation work of the Council leans on the lecturers' high competences and the Advisory Committee is also a supporting body of the professional successes.

## **International Relations of the Doctoral School**

Developing a doctoral school's international relations is a primary importance, but if the doctoral school has the main focus on International Relations, it is crucial. Our Doctoral School promotes and supports the idea of spending some time abroad, at foreign research centers, for example at Erasmus partner institutes. The announced research topics are all "international", so the opportunity to do the research abroad is particularly important.

CUB Institute for International Studies offers „*International Studies*’ MA and CUB Institute of World Economy offers „*International Economy and Business*” MA – both in English. Based on the two master programs, the Doctoral School is aiming to launch its lectures also in English, so that the foreign applicants can be able to participate in the program.

The Institutes of the Doctoral School have professional relations with many foreign research centers and universities, and the Doctoral School is aiming to extend its network of international cooperation.

## **ADMISSION PROCEDURE**

In order to apply, applicants have to possess:

- *Hungarian<sup>2</sup> or other citizenship,*
- *MA degree with good average<sup>3</sup>*
- *At least B2 level language certificate in English (TOEFL min.79 (iBT); 213 (CBT), IELTS min. 6.5)<sup>4</sup>*

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<sup>2</sup> Citizens of the EU and the EEA are treated like Hungarian citizens.

<sup>3</sup> Applicants who obtained their degree (3 years before the application) with less than 'good' average can apply if they have sufficient prior research and publication activity.

<sup>4</sup> Applicants who have completed their Bachelor's and/or Master's studies in English will be exempt from providing proof of English language proficiency.

Applicants who obtain their degree in the 2016/2017 academic year have to present their MA degree not later than 1<sup>st</sup> of September, 2017. (Their admission is only preliminary until then.)

If the applicant is lacking pre-studies in the field of International relations or World economics, can be admitted only if he/she successfully fulfills the requirements: the admitted applicant has to pass the follow-up courses.

The Doctoral School makes the information material yearly. The material contains:

- *syllabus of relevant lectures in the Doctoral School,*
- *the supervisors and the main research topics,*
- *conditions of acquiring the Ph.D. degree,*
- *admission requirements and deadlines,*
- *subjects of the entrance exam and the details of the decision-making process*

Admission to the Doctoral School is based on a written and an oral entrance exam. Required documents for the application:

- filled application form
- presenting the original and a copied version of the degree
- presenting the original and a copied version of the transcript
- professional CV
- three letters of recommendation from well-known researchers
- list of publications (some may be requested by the Council of the Doctor School)
- one B2 level language certificate in English
- a short (4-5 pages, approx.. 10.000 character) research proposal which contains the reasons of choosing the doctoral program and the topic of research in English or Hungarian
- letter of acceptance from the head of the institutes (Institute for International Studies, Institute of World Economy or Institute for Geography, Geoeconomics and Sustainable Development) which also contains the acceptance of a chosen lecturer of the University (known as mentor until the thesis supervisor is appointed)
- in case of self-financed studies, employment certificate
- check bill from the payment of the application fee
- two envelopes (addressed to yourself)

**Preferential treatment for:**

- students of International Studies, International Relations, International Economy and Business, European Studies, Security Studies MA program, MA in Regional and Environmental Economic Studies, MA in Geopolitics

- researchers or lecturers at the field of International Studies, International Relations, International Economy and Business, European Studies, Security, Geopolitics, Economic Geography
- Those, who need the professional knowledge of the doctoral program for their carrier.

A research proposal of four-five pages (approx. 10.000 character) has to be submitted, which contains the methodology, hypothesis, and bibliography of the research topic.<sup>5</sup>

The entrance examination consists of a written and an oral part. The aim of the written exam is to assess the candidates' scientific, theoretical and methodological preparedness (knowledge of basic concepts, the ability to solve tasks that require creativity, the writing of essays, and the development of research problems in three areas). The oral exam checks the candidates' scientific skills and aptitude for scientific work. The result of the admission is public; the final decision will be based on three components:

- *documents submitted by the application (max. 25 points)*
- *result of the written exam (max. 50 points)*
- *complex evaluation of the oral exam (max. 25 points)*
- *In total:100 points*

The admission committee appointed by the Council of the Doctoral School evaluates each application. (Main focus on: results in subjects corresponding to the specialization of their choice, topic qualification of the MA thesis, scientific activity, quality of the research proposal, list of publications, language skills)

#### **Topics of the written exam:**

- international politics / history / international organizations / international law and European community law
- international economics / theory of international economics / world economics / economic aspects of the European integration
- geopolitics / political and economic geography

The assessment of the written exam is based on a percentage scale. Applicants, who do not reach 50 % from two previously mentioned topics, will be rejected.

Each member of the Admission Board evaluates the applicants and the decision is made on mutual agreement. The results will be made public before the oral examination. Complaints about the results should be directed to the Admission Board.

In exceptional cases when attendance of the entrance exam is not possible or has unreasonable high financial demand, the Council of the Doctoral School might allow the applicant to participate at the written part of the exam online, through a secure website. Based on the merit of the essay the applicant might complete the oral part of the exam via Skype.

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<sup>5</sup> ntroduction, Description of research topic (including research questions and/or hypothesis), Approach and methodology, Existing literature on the topic, Societal and scientific relevance

The Admission Board enlists the applicant (on a 100 points scale), and makes a recommendation for the applicants admitted (both state-financed and self-financed).

### **Conditions of acquiring the degree in the case of individual preparation**

In exceptional cases (for experienced researchers or renowned experts) there is a possibility to obtain a doctorate degree in a way on individual preparation. In this case the entrance examination is not needed, however the complex exam has to be completed at the beginning of the program. The rules of obtaining a doctorate degree in a way on individual preparation are set in the DRU (Doctoral Regulation of the University, September 2016)

Application for obtaining a doctorate degree in a way on individual preparation has to be requested from the head of the Doctoral School.

The following documents have to be attached:

- Documents listed at the application material at the organized training (see page 7)
- documents of previous research (e.g. publications)
- the final thesis or a detailed thesis proposal, or in lack of these a detailed research proposal in three copies

Applicants who were admitted to obtain a doctorate degree in a way on individual preparation will step into the individual research and thesis writing process, but they will have to pass the PhD complex exam.

The decision about the admission is based on the recommendation of the Admission Board, but the decision is made by the Doctoral Council of CUB. The decision will come into force after the approval of the Doctoral Council of CUB. Appeals can be made only in case of offences against the law.

**The application material has to be submitted to the office of the Doctoral Council of the University (Budapest, Fővám tér 8, II. floor 202.) Application deadline: 30<sup>th</sup> April, 2017. The entrance exam will be held in June 2017.**

**All applicants will be informed about the decision until 31<sup>st</sup> July, 2017 via mail.**

## **STRUCTURE OF THE DOCTORAL PROGRAM**

**The doctoral program consists of two units:**

- a) Educational and research unit**
- (b) Individual research and thesis writing.**

These units are not entirely separated.

For the regulation of the doctoral programs please see [www.uni-corvinus.hu](http://www.uni-corvinus.hu)

**Prior application, please read the Doctoral Regulation of the University:**

Research and study must be of equal importance in the work of PhD students from the very beginning of the PhD programme. The students under the supervision of their mentors and later tutors (well-known researchers of international level) begin to get acquainted with the relevant scientific literature of their research area. A preliminary thesis proposal has to be submitted at the end of their second year.

The first year of studies include core subjects on methodology and theory, some attended by students of both subprograms, while others are course-specific.

**By the end of the educational and research period PhD students have to have defined quality scientific publications.**<sup>6</sup> Publications not accepted by the Doctoral School or the DRU could prolong the obtaining of the doctorate degree.

Research proposal:

- 1) The students have to submit a **preliminary research proposal** at the end of their first semester. Based on their proposal a supervisor is appointed by the Council of the Doctoral School. The supervisor might be the mentor, or any other lecturer of the Doctoral School according to the field of research. They begin to get acquainted with the relevant scientific literature of their research area.
- 2) The students have to submit a **detailed research proposal** at the end of their first year

### **Educational and research unit (120 credits)**

The unit lasts for 4 semesters, at the end of the 4<sup>th</sup> semester the students have to collect at least 120 credits and pass the complex exam. The students' legal status is cancelled during the educational and research unit if due to not foreseen reasons (pregnancy, illness, accident or other reasons) the students can't fulfill the requirements of this unit. The status can only be cancelled with the permission of the Head of the Doctoral School.

### **Individual research and thesis writing (120 credits)**

The students **shall submit their thesis for defense within three years of entering the phase of Individual research and thesis writing**

**All students have to participate in the teaching activity of their institutes.** The supervisors guide the research of the candidates and the thesis writing. The educational and research unit lasts for two years. At the end of the second year PhD students have to collect 120 credits, so the PhD candidates may enter the phase of Individual research and thesis writing. **A minimum of 8 credits are required from publications during the 4 semesters.**

**The complex exam has to be passed at the end of the second year. Subsequently, PhD candidates must submit their thesis for a workshop discussion, then, within two years of entering the unit of individual research and thesis writing, they shall submit their thesis for defense.**

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<sup>6</sup> At least one article of defined quality (worth min. 8 credits). Regarding the quality of the article, please check [www.mtmt.hu](http://www.mtmt.hu)

## LEGAL STATUS OF THE STUDENTS

The students can participate in the program on “*full-time state financed*” or “*part-time self-financed*” basis.

Scholarship can be provided for students of the organized full time training (for max. 48 months). The scholarship is provided by the state and the amount of it is regulated in the Budget Act.<sup>7</sup>The pre-requisite of the scholarship is the full-time participation in the doctoral program (part-time job is allowed for max. 4 hours per day). Those who wish to acquire the degree by individual preparation can only be part-time, self-financed students.

The candidates have to pay the following fees: application fee, tuition fee/semester, complex exam fee, fee of the thesis proposal defense, fee of the defense, degree fee. At the beginning of each semester the office of the Doctoral Council of the University announces the amount of the fees. (please see: <http://www.uni-corvinus.hu/index.php?id=12569>)

Self-financed students can apply for scholarship as well (for 10 months per year), the special requirements of the scholarship are determined by the consortium (partner universities) and the Central Bank of Hungary. The application procedure and requirements will be published at a later time.

The duties of the self-financed students are the same as of the state financed students (including attendance of the courses, participating in the teaching activity, research and examination duties of their institutes).

The total of 240 credits that should be obtained consists of the following units:

- Educational and research unit (120 credits)
  - educational credits (60 credits)
  - individual studies and research (minimum 40 credits)
  - teaching activity (maximum 20 credits in total)
- Individual research and thesis writing (120 credits)
  - organized and individual research (minimum 100 credits)
    - publication (min. 40 credits out of the above mentioned 100)
  - teaching activity (maximum 20 credits in total)

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<sup>7</sup>Students of the doctoral program have the same privileges and rights as full-time students (According to the 19. and 20. paragraph of the Higher Education Act.)

## EDUCATIONAL AND RESEARCH UNIT

### I. unit: Educational unit (60 credits in total)

In case of the contact classes of courses (lectures, seminars) students obtain credits by studying, passing exams (getting a final mark). Apart from contact classes the individual preparation time for the course is also taken into consideration, which can amount to triple of the time of contact classes at most. Elective subjects should be primarily chosen from among the classes of the doctoral school, but subjects of any other program (other doctoral schools, undergraduate courses) can also be attended with the previous permission and credit value decided by the directors of the subprogram of the Doctoral School. The language of instruction is English.

Number of credits: 3-5-6 credits per subject (for a weekly 2-3 contact classes, 2-3 hours of individual studying per contact class is included)

Validated by: the teacher responsible for the course

Distribution of credits:

<b>Courses</b>	<b>Credits</b>
Core courses	24 (4x6)
Area Studies Module(s)	15 ((3+1+1)x3)
Methodology Module	15 (3x5)
Elective courses	6 (2x3)
<b>Total</b>	<b>60</b>

### **World Economy Programme**

Course	Instructor	Credit	Term			
			1	2	3	4
<i>Core courses</i>		<i>4x6</i>				
Theories of International Relations	László Kiss J. - Anita Szűcs	6	X			
Comparative World Economic and Development Theories	Gábor Kutasi – István Magas	6	X			
Geopolitics: A Comparative Perspective	László Békési – István Szilágyi (PTE)	6		X		
International Political Economy	Gábor Vigvári – István Benczes	6		X		
<i>Methodology</i>		<i>3x5</i>				
Research Design	Dóra Györffy	5	X			
Quantitative Methods	Betsabé Garrito	5		X		
Advanced Quantitative Methods*	Tamás Bartus	5			X	

<i>or</i> Qualitative Methods: Process Tracing*	Péter Marton					X
<i>Area Studies Module</i>		(3+1+1)x3				
see below						
<i>Electives</i>		2x3				
see below						

\* students have to take one of the two courses

### International and Security Studies Programme

Course	Instructor	Credit	Term			
			1	2	3	4
<i>Core courses</i>		4x6				
Theories of International Relations	László Kiss J. - Anita Szűcs	6	X			
Comparative World Economic and Development Theories	Gábor Kutasi – István Magas	6	X			
Geopolitics: A Comparative Perspective	László Békési – István Szilágyi (PTE)	6		X		
Comparative History of Civilizations	Csaba Békés	6		X		
<i>Methodology</i>		3x5				
Research Design	Dóra Györffy	5	X			
Qualitative Methods: Process Tracing	Péter Marton	5		X		
Introduction to Quantitative Methods	Balázs Szent-Iványi	5				X
<i>Area Studies Module</i>		(3+1+1)x3				
see below						
<i>Electives</i>		2x3				
see below						

### Geopolitics Programme

Course	Instructor	Credit	Term			
			1	2	3	4
<i>Core courses</i>		4x6				
Theories of International Relations	László Kiss J. - Anita Szűcs	6	X			

Comparative World Economic and Development Theories	Gábor Kutasi – István Magas	6	X			
Geopolitics: A Comparative Perspective	László Békési – István Szilágyi (PTE)	6		X		
Global and Territorial Strategies and Economic Governance	Márton Péti – Kristóf Lehmann	6		X		
<i>Methodology</i>		3x5				
Research Design and Publication	Imre Lévai (ZSKE)	5	X			
Quantitative and Regional Analysis and Geographical Information Systems (GIS)	István Tózsá (BCE)	5		X		
Qualitative Methods of Analysis and Strategic Planning	Márton Péti (BCE)	5				X
<i>Area Studies Module</i>		(3+1+1)x3				
see below						
<i>Electives</i>		2x3				
see below						

### Area Studies Module

The Doctoral School offers 10 Area studies modules, each module consists of 3 courses (one course from each subprogram<sup>8</sup>). Students have to choose modules – in connection with their research topics – as follows:

Each students have to complete one Area studies module (all 3 courses) and two elective Area studies courses from the other modules. In case the chosen module is not the Central and Eastern Europe or European Union I.or European Union II. module, then at least one course is to be taken from these modules.

Please note that not every module is launched each semester/year (it depends on the students' demands). The modules can be completed during the first and the second year of study. The offered courses will be published before the start of each semester.

Course	Instructor	Credit	Term (will be published later)			
<b><i>European Union I</i></b>						
Course I (International and Security Studies)		3				
Course II (World Economy)		3				
Course III (Geopolitics)		3				

<sup>8</sup> A subprogram may offer several courses from which the students may choose.

<b><i>European Union II</i></b>						
Course I (International and Security Studies)		3				
Course II (World Economy)		3				
Course III (Geopolitics)		3				
<b><i>Central and Eastern Europe</i></b>						
Course I (International and Security Studies)		3				
Course II (World Economy)		3				
Course III (Geopolitics)		3				
<b><i>Balkans</i></b>						
Course I (International and Security Studies)		3				
Course II (World Economy)		3				
Course III (Geopolitics)		3				
<b><i>USA</i></b>						
Course I (International and Security Studies)		3				
Course II (World Economy)		3				
Course III (Geopolitics)		3				
<b><i>Latin America</i></b>						
Course I (International and Security Studies)		3				
Course II (World Economy)		3				
Course III (Geopolitics)		3				
<b><i>Middle East</i></b>						
Course I (International and Security Studies)		3				
Course II (World Economy)		3				
Course III (Geopolitics)		3				
<b><i>Far East and China</i></b>						
Course I (International and Security Studies)		3				
Course II (World Economy)		3				
Course III (Geopolitics)		3				
<b><i>South-Asia</i></b>						
Course I (International and Security Studies)		3				
Course II (World Economy)		3				
Course III (Geopolitics)		3				

<i>Africa</i>						
Course I (International and Security Studies)		3				
Course II (World Economy)		3				
Course III (Geopolitics)		3				

### **Elective courses**

Students have to gather 6 credits from elective courses (3 credits each) during their first 4 semesters, therefore completion of 2 elective courses is needed. Elective credits can be gained by completing any Area Studies course above the obligatory AS courses.

Elective subjects can be selected from any of the CUB's PhD courses with the approval of the tutor and the director of the subprogram. **No more than 60 credits can be collected from courses in total, including maximum 6 credits from elective courses.**

### **Assessment**

A Student's performance is assessed on a regular basis independently of the type of course attended (which means that credits can be obtained by participating in a tutorial reading program as well as attending lectures or seminars). Requirements for the assessment can vary according to the subject or the course. Results are assessed on a five-grade scale (Excellent, Good, Pass, Satisfactory, Fail).

In the end of each academic year the director of the program decides whether students can continue their studies (when in doubt the Doctoral School can give advice) or should repeat some of the courses.

## **II. unit: individual studies and research (minimum 40 credits)**

### **1) Research activity**

**Individual studies, individual research with the instructions of the tutor (maximum 36 credits).** Students' work is assessed by reports and research plans. The maximum credit-value in the International Relations Doctoral School is 9 credits (during the 1-4 semesters of studies, validated by the head of the sub-program, based on the recommendation of the tutor). In order to acknowledge the credits, it is required in the duration of the academic year to attend at least two workshop defenses and/or thesis defenses organized by the Doctoral School.

### **2) Organized research activity (maximum 24 credits)**

Research done at any scientific research institute (as a research fellow or research assistant), research work authorized by the head of the institute and acknowledged by the instructor. Max. 6 credits can be given by semester (to be acknowledged in the 1<sup>st</sup> - 4<sup>th</sup> semesters).

**3) Publication (minimum 8 credits).** Scientific publication of a defined quality (including working papers and conference presentations) awarded by credits on the basis of the graph of page 19. **A minimum of 8 credits are required from publications during the 4 semesters.**

### **4) Prospectus Seminar (max. 10 credits)**

The subprogram may organize the Prospectus Seminar during the 3<sup>rd</sup> and 4<sup>th</sup> semester. The seminar offers an organized and guided frame of research for the students, who can gather 5 credits per semester (10 in total) for completing the seminar(s). The credit is acknowledged by the head of the subprogram.

### **5) Research Forum (max. 10 credits)**

The subprogram may organize a Research Forum during the 3<sup>rd</sup> and 4<sup>th</sup> semester. The Forum is an open event when the research and publication activities of the students are evaluated. The Forum offers an opportunity to present and discuss the latest findings of the students' research, who can gather 5 credits per semester (10 in total) for completing the Forum(s). The credit is acknowledged by the head of the subprogram.

### **III. unit: teaching activity (maximum 20 credits in total)**

It is required of every student to complete research activity (lecturing or participating in other activities, e.g. organization of studies) worth at least one complete course throughout the 4 semesters.

In the case of complete courses the teaching activity is previously approved by the Council of the Doctoral School, in other cases, teaching is authorized by the directors of the subprograms, supervised by the tutors, regularly assessed and accepted by the Council of the Doctoral School (giving seminars, preparing and correcting tests). Requirements for the teaching activity are defined by the Doctoral Regulation. It is validated by the directors of the sub-programs.

**Obtainable credits: 5 credits/ 1 complete course. Max. number of credits per semester: 10.**

For individual studies and research credits can be obtained. Please submit the documents proving your activity (signed by the head of the sub-program) at the end of the semester to the office of the Doctoral Council (Main Building (E), 2. floor) 202.) The documents can be downloaded from the website of the Doctoral School.

## **THE COMPLEX EXAM**

After the fulfilment of the prescribed 120 credits at the end of the 4<sup>th</sup> semester, the PhD students are obliged pass the complex exam.

**The complex exam consists of a theoretical-methodologic and a thesis part. The language of the complex exam is English – Hungarian. The theoretical-methodologic part may contain a written exam, the thesis part is a lecture held by the student.**

The theoretical-methodologic part covers three fields of theory/methodology, the questions are focusing on the joint core courses.

During the thesis part the students have to prove their preparedness by holding a presentation about their research (based on their 20-30 pages long research proposal): literature overview, listing new findings, presenting the research and planned execution of the research.

During the complex exam, both parts are evaluated by a committee and the complex exam is **successful only if both parts are passed.**

## INDIVIDUAL RESEARCH AND THESIS WRITING

### I. unit: organized and individual research (minimum 100 credits)

#### 1) Research activity (maximum 36 credits)

**Individual studies, individual research with the instructions of the tutor (maximum 36 credits).** Students' work is assessed by reports and research plans. The maximum credit-value in the International Relations Doctoral School is 9 credits (during the 5-8 semesters of studies, validated by the head of the sub-program, based on the recommendation of the tutor). In order to acknowledge the credits, it is required in the duration of the academic year to attend at least two workshop defenses and/or thesis defenses organized by the Doctoral School.

#### 2) Organized research activity (maximum 24 credits)

Research done at any scientific research institute (as a research fellow or research assistant), research work authorized by the head of the institute and acknowledged by the instructor. Max. 6 credits can be given by semester.

#### 3) Participation at the doctoral conference (maximum 24 credits)

During the 6<sup>th</sup> and 8<sup>th</sup> semester a doctoral conference will be organized at CUB in order to experience the atmosphere of conferences. It is mandatory to hold at least one lecture at one of these conferences during the two years. The maximum credit-value is 12 credits (maximum 2x12=24 credits), validated by the head of the sub-program, based on the recommendation of the tutor.

#### 4) Methodological studies (maximum 12 credits)

During the Individual research and thesis writing phase students can participate at methodological courses they have not completed before, which could help them with the dissertation. The courses can be chosen from the offer of any Doctoral School of CUB with the approval of the tutor and the director of the subprogram. The value of the course is determined by the Doctoral School launching the course.

**5) Publication (minimum 40 credits).** Scientific publication of a defined quality (including working papers and conference presentations) awarded by credits on the basis of the graph below. **A minimum of 40 credits are required from publications during the 4 semesters.**

In total:

Research activity	Credit
1. Individual studies, individual research with the instructions of the tutor	maximum 36
2. Organized research activity	maximum 24
3 Participation at the doctoral conference	maximum 24
4. Methodological studies	maximum 12
From the categories above:	minimum 60
5 Publication	minimum 40
<b>In total</b>	<b>minimum 100</b>

## **II. unit: teaching activity (maximum 20 credits in total)**

It is required of every student to complete research activity (lecturing or participating in other activities, e.g. organization of studies) worth at least one complete course throughout the 4 semesters.

In the case of complete courses the teaching activity is previously approved by the Council of the Doctoral School, in other cases, teaching is authorized by the directors of the subprograms, supervised by the tutors, regularly assessed and accepted by the Council of the Doctoral School (giving seminars, preparing and correcting tests). Requirements for the teaching activity are defined by the Doctoral Regulation. It is validated by the directors of the sub-programs.

**Obtainable credits: 5 credits/ 1 complete course. Max. number of credits per semester: 10.**

For individual studies and research credits can be obtained. Please submit the documents proving your activity (signed by the head of the sub-program) at the end of the semester to the office of the Doctoral Council (Main Building (E), 2. floor) 202.) The documents can be downloaded from the website of the Doctoral School.

### **Credits for Publication**

Credits for publication required for the pre-degree certificate as well as for the doctoral degree:

<b>Quality of the article</b> (based on qualification by the Hungarian Academy of Sciences)	Language of the Article: any other	Language of the Article: Hungarian
<b>A category</b>	20	10
<b>B category</b>	16	8
<b>C category</b>	12	6
<b>D category</b>	8	4
Other article accepted by the Doctoral School <sup>9</sup>	6	3

Publications accepted by any other CUB Doctoral Schools may be considered.

### **Scientific papers, chapters of books**

Points are granted per sheets.

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<sup>9</sup>For other publications the maximum of 15 points can be awarded.

Type:	Hungarian	Any other language
<u>Chapters of books</u>	4-8/ Sheet (40 000 characters), maximum 40	2-4/ Sheet (40 000 characters), maximum 25
<u>Scientific papers published in a reviewed volume</u>	4-12/ Sheet (40 000 characters)	4-12/ Sheet (40 000 characters)

**For other publications – textbooks, conference papers, etc. – the maximum of 15 points can be awarded.**

In case of co-authors, one can obtain points based on the following:

2 co-authors	75% x points
3 co-authors	60% x points
4 or more co-authors	30% x points

**At least 45 points of publication (from which min. 25 points are from defined quality (A-C category) articles) have to be presented before the thesis defense!<sup>10</sup>**

## RESEACH IN THE DOCTORAL SCHOOL

**The main field of research of the Doctoral School:**

- Theory of International Relations
- International Economics
- International Finance
- International Law
- World Economics
- Macroeconomics
- Regional Economics
- Theory of Development Economy
- Regional Studies
- History of the European Union
- Economics of the European Integration
- Institutions of the European Union
- Civilization – Globalization
- Human rights, minority protection
- Security policy
- Transatlantic Integration
- Comparative integration studies
- Geopolitics
- Regional development, urbanization and regional politics
- Global environmental issues

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<sup>10</sup>For non-Hungarian students publication in Hungarian language can be accounted for article in any other foreign language.

## **Method of assessment**

The main purpose of the program is the research process which results in the thesis of the PhD student. The research means an empirical investigation activity which is based on a firm theoretical ground. The assessment of the research depends on its academic contribution.

The research of every student of the doctoral program is supervised by well-known researchers of the academic field, the thesis advisor. The supervisor coordinates the doctoral training of the student, guides his/her research, advises regarding the thesis proposal and oversees the progress of the candidate. In exceptional cases – based on the student's request – the Council of the Doctoral School may allow other tutors or co-tutors to supervise the PhD student's progress. Co-tutors from foreign research centers or universities are also encouraged.

The PhD students start to do research on the relevant academic literature under the supervision of their tutors – or in exceptional cases co-tutors appointed by the Council of the Doctoral School – in their first year. At the end of their first semester, the students submit their first, preliminary thesis proposal.

The PhD students or candidates, as well as their tutors are obliged to report their research work yearly (by submitting an at least one page long report of the progress by 30<sup>th</sup> June). The reports will be discussed and evaluated by the Council of the Doctoral School.

## **OBTAINING A DOCTORATE DEGREE**

Conditions of acquiring the degree in the case of organized training and individual preparation

### **Conditions of acquiring the degree in the case of organized training:**

- Fulfilment of the prescribed educational requirements (240 credits);
- At least two B2 level language exam, one of them has to be in English;
- having successfully passed the complex exam required by the Doctoral School;
- having successfully defended the PhD thesis;
- At least 45 points of publication (from which min. 25 points are from defined quality articles)

### **Conditions of acquiring the degree in the case of individual preparation:**

- at least five years of research activity;
- Publications of defined quality: published in well-known scientific journals, containing new contributions in the field of research.
- At least 100 points of publication (from which min. 60 points are from defined quality articles)

These conditions have to be met by the time of the application. Further requirements are the same as requirements from students of organized training

## THE THESIS PROPOSAL

The aim of preparing and defending the thesis proposal is to verify whether the PhD candidates have a solid theoretical foundation and a grounded empirical research method in their research. The thesis proposal can be submitted in English or Hungarian. At the International Relations Multidisciplinary Doctoral School the thesis proposal should contain:

- the relevant academic literature, the antecedents of the theory and research
- proposal of the empirical research,
- units of the research,
- methodology,
- the scheduling of the research,
- bibliography

**The Thesis Committee consists of at least three, but no more than five qualified readers, of whom at least one is an external expert. The tutor may also be a member of the committee.** At the defense of the thesis proposal (so-called “workshop discussion”), the students who defend their thesis proposal shall report to the Thesis Committee and a professional audience concerning the work they have done and the results they have reached. They shall discuss the thesis to be submitted, and whether the candidate has complied with the requirements formulated during the defense of the thesis proposal.

The decision of the committee can decide between:

- accepting the thesis without changes,
- accepting the thesis with changes (set in the protocol),
- not accepting the thesis, in this case the candidate is able to submit his/her new thesis once more

The regulations of the submission of the thesis can be found on the website of the Doctoral School. Please submit the thesis 6-8 week prior the defense!

The thesis proposal can be submitted when it reaches the 80% of the planned extent of the final thesis. According to the DRU the length of the final thesis is at least 120-150 pages (without appendices). The thesis can be submitted in English or Hungarian, and – only if approved by the Council of the Doctoral School – in any other languages.

## THESIS DEFENSE

After the research process the candidate prepares and submits his/her thesis. The thesis can be submitted in English or Hungarian, and – only if approved by the Council of the Doctoral School – in any other languages. (Only in exceptional cases may the Council of the Doctoral School allow submission in other languages)

Based on the proposal of the PhD School, the Doctoral Council of the university requests two official opponents and further members of the Evaluating Committee to evaluate the thesis. The opponents prepare a written opinion of the thesis beforehand, and the PhD candidate reacts on the opinions of the

opponents in writing, prior to the defense. During the oral defense, the candidate reviews the main findings of his/her work, and answers the questions of the opponents, of the Evaluating Committee and of those participating at the open discussion. The Committee decides about the approval and evaluation of the thesis by secret vote. Their decision may be:

- summa cum laude,
- cum laude,
- rite,
- not accepted.

Those who have successfully defended their theses will be awarded the doctorate degree. The theses will be stored in the Central Library of the University and in the joint doctoral database of the HAC and SDC.

Budapest, 13<sup>th</sup> February, 2017.

Council of the International Relations Multidisciplinary  
Doctoral School

**Application deadline: 30<sup>th</sup> April, 2017**

**The application material should be submitted to the office of the Doctoral Council of the University.  
(Budapest, Fővám tér 8, II. floor 202.)**

**The entrance exam will be held in June 2017.**

**All applicants will be informed about the decision until 31<sup>st</sup> July, 2017 via mail.**