

Dear Students,

The emergency ordered due to the coronavirus epidemic affects the educational activities of our university, as well. Based on the decision of the government, the university provides their students with the curriculum and acquirement of necessary competences through distance education, in order to finish the semester successfully and efficiently.

According to the information of the Ministry of Innovation and Technology yesterday, higher education institutions have to create the conditions for distance teaching by 23 March 2020, to ensure that all students are able to complete the semester. In the current situation, we need to be prepared that we have to complete the spring semester on the basis of the conditions we have just set up now.

The break ordered by institution for 12-13th March and the earlier spring break, provide us with the opportunity to prepare for the distance education.

The leadership of the University, the Students' Union, and the colleagues involved in the organization and preparation of distance teaching are continuously working since the decision was made, to ensure that all students can meet the requirements of the curriculum in the new situation.

The Teacher Training and the Digital Learning Centre has developed several methodological solutions. With their support, professors can choose the method that best fits the course, and based on this, the curriculum of the courses will be modified and improved. Teachers will modify the subject program sheets, in which they will give information about the online teaching. (such as online presence requirements, terms for completing the subject). **Thus, the objectives of the courses do not change, just the way of realization does.**

The modified subject program sheets will be announced on Moodle from 8 am on the 23rd March, in the top of the surface under Announcements. At the same time, the curriculum for the already completed education weeks, the online tasks for the first week of distance education starting March 23 and the materials for processing will be uploaded to the appropriate course.

Based on the students' feedback and questions received, the following decisions were made:

- The primary goal of the University is to ensure the accomplishment of the credits students applied for in the spring semester.
- During the spring break, teachers do not give tests and they cannot set assignments for this period.
- It can be possible that the preparation for the distance teaching will continue after the earlier spring break as well, however, that week students can already count on tests and tasks.
- Intensive week/ project week subjects will be held during the final week of the term-time.



- The exam period won't be shorter. For undergraduate student, it will be 5 weeks while for students in the last semester, it will be 4 weeks which does not include the final exam period.
- Language courses will continue online as well.
- The deadline for the degree thesis has been postponed with 2 weeks, given the difficulties created by the situation. However, late submission is not possible even if you pay a late fee.
- On 23rd of March, after the spring break, we will continue with distance teaching. Please read carefully the requirements described in the modified subject program sheets. We will continue the education according to the semester's weekly timetable, students can contact the teacher in the timeline of the lesson in a way as it is described in the subject's programme sheet. (For example, at that time there will be the live broadcast, individual and group consultations, written or oral reports). Requirements, structure and form of presence will be explained in the modified subject program sheets. Furthermore, professors will be available in their office hours in a given way. (For example: email, skype or another online forum)
- We use Moodle and 0365 as educational platforms. Other than this, the professors of the course will give detailed information to the students of that course.
- The schedule of the school year has been adjusted to the new situation. The attached file gives an overview about the main stages of the semester, as well as, it shows the detailed daily timing of the semester.

In the current situation, all teachers of the university, the leadership of the Students' Union and all workers at the university's services do their best to provide the students with the usual high quality in the field of education and related services.

For this, we ask for the supportive corporation from the students of Corvinus University of Budapest.

We will keep you informed about the latest developments, so follow the official information channels of the university.

Take care of yourself and each other!

Sincerely yours,

Prof. Dr. Lajos György Szabó
Vice Rector for Education

Péter Major
Head of Student Services

Szabados Levente
Head of Students'
Union

